

PETERBOROUGH CITY COUNCIL SUMMONS TO A MEETING

You are invited to attend a meeting of the Peterborough City Council, which will be held in the Council Chamber, Town Hall, Peterborough on

WEDNESDAY 7 MARCH 2018 at 7.00 pm

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QUESTIONS AND PETITIONS

6. **Questions form Members of the Public**
7. **Petitions**
 - (a) **Presented by Members of the Public**
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8. **Questions on Notice**
 - (a) **To the Mayor**
 - (b) **To the Leader or Member of the Cabinet**
 - (c) **To the Chair of any Committee or Sub-Committee**



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(d) To the Combined Authority Representatives

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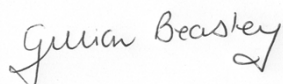
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Chief Executive

27 February 2018
Town Hall
Bridge Street
Peterborough

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**MINUTES OF THE COUNCIL MEETING
HELD WEDNESDAY 24 JANUARY 2018
COUNCIL CHAMBER, TOWN HALL, PETERBOROUGH**

THE MAYOR – COUNCILLOR JOHN FOX

Present:

Councillors Aitken, Ali, Allen, Ash, Ayres, Barkham, Bisby, Bond, Brown, Bull, Casey, Cereste, Clark, Coles, Davidson, Ellis, Elsey, Ferris, Fitzgerald, Fower, JR Fox, JA Fox, Goodwin, Harper, Hiller, Holdich, Hussain, Amjad Iqbal, Azher Iqbal, Jamil, Johnson, Khan, King, Lamb, Lane, Mahabadi, Martin, Murphy, Nadeem, G Nawaz, S Nawaz, Okonkowski, Over, Peach, Rush, Saltmarsh, Sandford, Seaton, Serluca, Shaheed, Simons, Smith, Stoke, Walsh, and Whitby

The Mayor permitted Councillor Davidson to address the Chamber. Councillor Davidson announced her resignation from the Liberal Democratic Group. She would now sit on the Council as an independent Councillor.

64. Apologies for Absence

Apologies for absence were received from Councillors Dowson, Fuller, Lillis, Sylvester and Sharp.

65. Declarations of Interest

There were no declaration of interest received.

66. Minutes of the Meetings Held on 13 December 2017

The minutes of the Special Meeting held on 13 December 2017 were approved as a true and accurate record.

The minutes of the ordinary meeting held on 13 December 2017 were approved as a true and accurate record, subject to the alteration of “Councillor Murphy exercised his right to speak and explained that the it was felt the Police and Crime Commissioner was not currently aligning with Peterborough City Council’s priorities,” to “Councillor Murphy exercised his right to speak and explained that it was felt the Police and Crime Commissioner was not currently aligning with Peterborough City Council’s priorities.”

COMMUNICATIONS

67. Mayor’s Announcements

The Mayor announced that a number of Mayor’s Charity events were taking place in the following months, including and event at the Greyhound Stadium on 9 February 2018, the Blitz Bash on the 24 February 2018, the Mayor’s Civic Service on 25 February 2018, and the Last Night at the Proms on 4 March 2018.

68. Leader's Announcements

There were no announcements from the Leader.

QUESTIONS AND PETITIONS

69. Questions with Notice by Members of the Public

Questions from members of the public were raised in respect of the following:

1. The reopening of Hampton Police Station.

This question and its response are attached in **APPENDIX A** to these minutes.

70. Petitions

(a) Presented by Members of the Public

There were no petitions presented by members of the public.

(b) Presented by Members

Councillor Davidson presented a petition to Council requested the introduction of road safety measures on Fulbridge Road, signed by local residents.

(c) Petition for Debate '20mph Default Speed Limit on The Green, Church Street, Amberley Slope, Twelvetree Avenue and Parts of Lincoln Road Werrington Ward'

A petition had been received by the Council containing over 500 signatures from people who lived, worked, or studied in the city. This had triggered the right to a debate at the meeting of the Full Council in accordance with the Petitions Scheme.

The petition, '20mph Default Speed Limit on The Green, Church Street, Amberley Slope, Twelvetree Avenue and Parts of Lincoln Road Werrington Ward' called on the Council to "... Introduce a default 20 mph speed limit on The Green, Church Street, Amberley Slope, Twelvetree Avenue and parts of Lincoln Road and Fulbridge Road approaching the Lincoln Road / Church Street and Fulbridge Road / The Green junctions."

Roger Proudfoot, the lead petitioner, addressed the Council. In summary the key points highlighted included:

- Residents of the area had raised concerns about speeding issues near homes and community buildings.
- The local area had been subject to near misses, pet fatalities and non-reported issues.
- The local demographic was weighted towards the elderly, who were suffering from noise pollution and lack of sleep.
- The Department for Transport set the local limits to be kept under review in light of changes in circumstances. It was felt that circumstances had changed as the increased facilities in Werrington meant that there was a high level of short foot journeys and vehicle visit.
- With the newly opened Lidl, it was anticipated that the situation would only worsen.
- It was felt that community support had been clearly demonstrated. The neighbourhood council supported the petition.

- Concerns had been raised around the enforceability of the proposals, however, it was suggested that law abiding residents would have a pacing affect.
- It was anticipated that a speedwatch programme would be set up to assist with enforcement.

Councillor Hiller introduced the report and advised that as the petition requested action that was an executive function, Council could not agree anything this evening. Councillor Hiller did, however, feel that referral to Cabinet would be appropriate and that the formation of a working group to investigate the request was the best approach. It was noted that issues around 20mph areas had been considered before and there were several arguments both for and against their introduction. The formation of a working group would allow evidence from experts to be properly evaluated.

Members debated the petition and in summary raised points including:

- Evidence was available that showed that 20mph speed limits evened traffic flow with increased stopping distances and a decreased likelihood of fatalities.
- It was considered an important issue and suggestion was made that residents be included within the proposed working group.
- Members congratulated residents on the work they put into submitting the petition.
- Comment was made that a number of other areas in the city would also benefit from a 20 mph speed limit and it was suggested that consideration be given to a wider area than that outlined in the petition.
- Members expressed interest in seeing what progress had been made in the introduction of 20mph limits since the conclusion of the previous working group.
- Comment was made that around 20 council's had policies around 20mph speed limits.
- It was considered that, although many road users did not obey 20mph speed restrictions, they typically only travelled a few miles per hour over this speed.
- It was further suggested that such schemes were more practical over larger areas and that the whole of Peterborough should be considered in a phased approach.
- The previous working group on the topic was discussed and it was noted that advise had been provided at the time that such a scheme was too expensive across the city.
- The importance of consider the matter in light of the current budgetary position was raised.
- It was noted that often increasing speed limits was not sufficient to impact on drivers. The Council's attention was drawn to examples in Bath where a 20 mph had been introduced and speeds had actually increased.
- Comment was made that any decision needed to be evidence based. Areas would vary in their suitability for 20 mph speed limits.

Mr Proudfoot summed up as the lead petitioner and suggested that there were still a lot of myths around the impact of 20mph zones. Mr Proudfoot advised that he was woken by speeding cars every morning and would like to see the matter seriously considered. He welcomed the formation of a working party and hoped that representation from local residents could be agreed. In response to a number of comments raised in debate, Mr Proudfoot advised that enforcement of 20mph limit could be done successfully and that training courses were available for those that breached 20mph speed limits.

Councillor Hiller moved a recommendation that to refer the petition to Cabinet and establish a cross party working group to investigate the options available. Councillor Hiller confirmed that he wasn't involved in any previous 20mph working group, and wanted to undertake a thorough investigation of the pros and cons of the proposal.

Councillor Walsh seconded the recommendation.

A vote was taken (52 in favour, 1 against, 0 abstaining) and it was **RESOLVED** that Council referred the petition to Cabinet with a recommendation to establish a cross party working group to explore the options for introducing a 20 mph speed limit on The Green, Church Street, Amberley Slope, Twelvetree Avenue and parts of Lincoln Road and Fulbridge Road approaching the Lincoln Road / Church Street and Fulbridge Road / The Green junctions, to review and make recommendations on the precise area to be covered, and to report back to Cabinet with their recommendations.

71. Questions on Notice

- (a) To the Mayor**
- (b) To the Leader or member of the Cabinet**
- (c) To the Chair of any Committee or Sub-Committee**

Questions (b) and (c) to the Leader or Member of the Cabinet and to the Chair of any Committee or Sub-Committee were raised and taken as read in respect of the following:

1. Lighting on Bourges Boulevard and Marholm Road.
2. John Mansfield School Planning Permission.
3. Road Adoption and the Potter's Way Development.
4. Councillor Bisby's Allowance.
5. Athene Communications.
6. The Ministry of Defence Employee Recognition Award Scheme.
7. Services with Carillion.
8. Councillor Walsh's Allowance.

The questions and responses are attached in **APPENDIX A** to these minutes.

(d) To the Cambridgeshire and Peterborough Combined Authority Representatives

There were no to the Cambridgeshire and Peterborough Combined Authority Representatives.

RECOMMENDATIONS AND REPORTS

72. Questions on the Executive Decisions Made Since the Last Meeting

Councillor Holdich introduced the report which detailed Executive decisions taken since the last meeting including:

1. Decisions from the extraordinary Cabinet meeting held on 18 December 2017.
2. Decisions from the Cabinet meeting held on 15 January 2018.
3. Cabinet Member Decision taken during the period 7 December 2017 to 22 December 2017.

Questions were asked about the following:

Proposal for the Termination of the Contract with Enterprise Managed Services Limited and the Future Provision of Services

Councillor Sandford asked for an explanation as to why, 12 months ago terminating the Enterprise Managed Services Limit contract was going to save £100,000, yet Council was now being told it would cost an extra £500,000.

Councillor Elsey advised that the previous projected savings were based on a partnership with Norse, which was now not to go ahead. £500,000 was the cost to procure the new contract and was not related to terminating the existing arrangements.

Councillor Ellis asked whether the idea of bringing the services back to the Council was considered.

Councillor Elsey confirmed that the option to bring the services back in house was thoroughly explored.

Councillor Fower asked what consultation had been undertaken with Amey staff.

Councillor Elsey advised that he, the Corporate Director for Growth and Regeneration, and the Enterprise Partnership Manager had met with the workforce on three separate occasions. Trade Unions had also been consulted on the proposals.

Councillor Murphy asked how much consideration was had on this decision, as it appeared to be quite last minute.

Councillor Elsey confirmed that whichever route the Council followed, the cost of procurement would remain the same. Every option was considered as the Council started from a blank slate. Going out to tender ensured that the best providers were reached for the best value for money.

Acquisition of Accommodation to Reduce Homelessness

Councillor Fower asked why Cross Keys Homes were operating as Medesham Homes.

Councillor Hiller advised that the decision to create Medesham Homes had already taken place, as had the decision to approve investment into the company. It was further advised that, as a director of the company, Councillor Hiller had not taken part in this or any related decision.

Cabinet Meeting Held on 15 January 2018, Items iv - viii

Councillor Ferris asked whether the Leader felt it was appropriate for the Scrutiny Committee considering these items to be completed within an hour and 20 minutes, giving the issues to discuss.

Councillor Holdich advised that advised that the items were for public consultation at the current time and the more detailed debate would take place following the consultation responses from the public.

Direct Payment Support Services

Councillor Khan asked what the level of take up for the service currently was.

Councillor Fitzgerald advised that he had spoken on this point at detail at the Scrutiny meeting. He was disappointed with the take up of the scheme. The contract was now with PCBS and contained conditions around performance. Councillor Fitzgerald would like to see performance increase.

Waiver of Call-in 'Proposal for the Termination of the Contract with Enterprise Managed Services Limited and the Future Provision of Services'

Councillor Ellis asked why this decision was considered urgent.

Councillor Holdich advised that for legal reasons, notice of the contract termination had to be provided to Enterprise Managed Services at a specific time.

Councillor Sandford asked whether waiving call-in to adhere to Enterprise Managed Services financial year end requirements was in the public interest or the Council's interest.

Councillor Eley confirmed that the call-in period was waived on legal advice and was in the interests of all parties involved.

Extension of the Homecare Framework Agreements

Councillor Fower asked what the value of expenditure was in relation to this decision and whether each provider had been assessed.

Councillor Fitzgerald advised that the figures would vary, but was substantial. Detail was included in the report. The decision was an extension of existing agreements and each provider would have undertaken an assessment at the point they were originally added to the framework.

Councillor Davidson queried how providers were scored, as she was aware of three on the list that undertook bad practice.

Councillor Fitzgerald advised that the framework had been in existence for a long time, but would be entirely reviewed in July. If Councillor Davidson had concerns about particular providers she was encouraged to raise these with the safeguarding team.

73. Questions on the Cambridgeshire and Peterborough Combined Authority Representatives Made Since the Last Meeting

The Mayor introduced the report which detailed Combined Authority decisions taken since the last meeting including:

1. Decisions from the Overview and Scrutiny Committee held on 27 November 2017.
2. Decisions from the Board meeting held on 29 November 2017.
3. Decisions from the Overview and Scrutiny Committee held on 18 December 2017.
4. Decisions from the Audit and Governance Committee held on 18 December 2017.
5. Decisions from the Board meeting held on 20 December 2017.

Questions were asked about the following:

Overview and Scrutiny Committee 27 November 2017 – Review of the Combined Authority Agenda

Councillor Whitby asked for some further information on the independent review of the Local Enterprise Partnership.

Councillor Holdich advised that the report had been to advise the Board of the problems. Members of the LEP resigned to allow the Combined Authority to approach central Government about combining the two together. The TUPE should be completed by the end of February.

Councillor Mahabadi raised concerns around the funding available for a Peterborough University in light of the rapid transport system proposed for Cambridge.

Councillor Holdich advised that there was no threat to Peterborough's University proposals, as the scheme was self-funding.

Councillor Murphy advised that the report had been provided to the Overview and Scrutiny Committee. Members had been given a private briefing on the dissolution of the LEP.

Board Meeting 19 November 2017 – Cambridgeshire and Peterborough Strategic Bus Review

Councillor Sandford questioned whether it was prudent to allocate £150,000 to a review of the bus service when Peterborough's total bus subsidy was £600,000 check figure.

Councillor Holdich advised that he believed it was good value for money. It was explained that the Combined Authority Mayor wished to expand the subsidies provided.

Audit and Governance Committee 18 December 2017 – Combined Authority Board Update

Councillor Sandford asked if it was felt that using a small amount of core staff at the Combined Authority, with the rest made up of highly paid consultants was the way forward?

Councillor Seaton advised that the structure itself would be determined by the Board. The other option would be to have a large permanent staff to deal with a range of issues, rather than bring in expertise as and when need. There was not considered to be a simple answer.

Board Meeting 20 December 2017 – Apologies and Declarations of Interest

Councillor Sandford asked whether as Councillor Holdich had submitted his apologies for this meeting and there was no recorded substitute, Peterborough City Council was unrepresented at this meeting.

Councillor Holdich advised that Councillor Fitzgerald attended as his substitute, and he would raise the matter when the minutes were submitted for approval.

Board Meeting 20 December 2017 – Transport: Developing our Decision Making and Delivery Arrangements

Councillor Fower asked for greater clarity around the Combined Authority's transport role and how the Combined Authority principles would impact those that relied on the bus service.

Councillor Holdich advised that he was not an expert in the matter. In order for the Combined Authority to get the opinion of an expert they were required to spend money.

COUNCIL BUSINESS TIME

74. Motions on Notice

(1) Motion from Councillor Shaz Nawaz

In moving his motion Councillor Shaz Nawaz advised that he was proud that the local team FC Peterborough had membership from over 20 ethnic backgrounds. However, there had been incidents at the club of verbal and physical abused with prejudiced motivations. It was considered that this issue was not limited to one club. While cohesion work had been undertaken, this should not go to waste. A clear message must be sent to bullies to ensure that residents could continue to enjoy Peterborough's diversity.

Councillor Ferris seconded the motion and reserved his right to speak.

Members debated the motion and in summary the points raised included:

- Members agreed that players experiencing prejudice within Peterborough's football clubs was unacceptable.
- It was commented that there was an existing issue with the low report of hate crime. The hate crim monitoring group was not aware of any such reports in Peterborough, but were aware of a number received in Huntingdonshire.
- Suggestion was made that the motion should be extended to include all teams and not just FC Peterborough.
- The organisations 'Kick it Out' and 'Show Racism the Red Card' were mentioned as bodies that could assist in achieving the aims of the motion.
- It was suggested that the motion could be broadened to include other communities and to address other forms of discrimination.
- Comment was made that football and other sports should be a way to bring people together, rather than somewhere where people suffer abuse.

Councillor Ferris exercised his right to speak and expressed his belief that individuals from the British-Asian community had a right to enjoy football free from discrimination. It was considered a problem not just in Peterborough, but nationwide. Concern was expressed that the 'Kick it Out' organisation had not successfully tackled the issue. This motion came to Council following the lack of commitment from the Football Association to take action. In response to points raised about inclusivity, it was confirmed that the motion referred to collaboration and that discrimination should not be tolerated in any shape or form.

Councillor Shaz Nawaz summed up as mover of the motion and confirmed that instances of reporting hate crimes to the police had taken place in Huntingdon and Northampton. FC Peterborough had been mentioned specifically as Councillor Shaz Nawaz was familiar with this club, however, other clubs would be welcome to get involved.

A vote was taken (unanimous) and the motion was **CARRIED AS FOLLOWS:**

Peterborough is proud of its diverse and multicultural demographic composition. As a city we have always celebrated and promoted the core values of tolerance, inclusion and unity.

We have a local football club, FC Peterborough, which has players from over 20 different racial backgrounds. Unfortunately, in their experience, these same core values are not encountered on the football pitch. FC Peterborough's players have been subjected to numerous incidents of verbal and even physical abuse, motivated by racial, Islamophobic and or other prejudicial views.

This Council should offer whatever assistance it can to FC Peterborough as part of its work on antidiscrimination and promoting wider community cohesion in the city with a view to find a long term solution to the problem. The Council's Chief Executive should arrange a round table meeting with all relevant stakeholders, including Hunts and

Northants FA in close partnership with local and regional agencies working to promote sports in the city, to discuss how we can all collaborate to send a clear message that racism will not be tolerated in any shape or form. The Council should also request regular updates from stakeholders including the FA on what progress has been made regarding these complaints from FC Peterborough and how they intend to address the issues highlighted in future.

(2) Motion from Councillor Saltmarsh

In moving her motion Councillor Saltmarsh advised that a similar motion had been agreed in 2015, however, no change was seen. It was considered important for the democratic system – particularly in light of the centenary of the Representation of the People Act this year – to maintain the highest possible standards in elections. Local Councillor must be fairly elected.

Councillor Ellis seconded the motion and reserved his right to speak.

Members debated the motion and in summary the points raised included:

- It was suggest that no other profession would employ someone who had been found guilty of malpractice in that field.
- Comment was made that once a sentence was spent, individuals were free to stand for election. It was up to the public to decide from that point on.
- The matter of offender rehabilitation was raised, and that individuals should be given a second chance after their sentences were spent.
- It was noted that it was not within the power of the Electoral Commission to change the law, that that power lay with government.
- Concern was raised that such a change in the law would be the thin edge of the wedge.
- It was reiterated that it was for the people to decide who represents them. One person's moral may not be the same as another person's.
- Comment was made that requesting such a change in the law would undermine the rehabilitation process.
- It was further noted that the law could not be changed retrospectively.
- It was highlighted that the issue was not in relation to employment, but standing as an elected Member. The offence of electoral fraud was considered to be an offence against the democratic process, and it would be a legitimate move to not allow those committing such an offence back into that process.

Councillor Ellis exercised his right to speak and advised that the issue was one of probity and faith in politicians. It was considered that a change in the law needed to be pursued in relation to those that had been convicted of a crime directly related to the Code of Conduct. The issue was not limited to Peterborough, but should be address on a countrywide basis.

Councillor Saltmarsh summed up as mover of the motion and thanked those that had expressed support. While it was the right of the public to elect their local Councillors, the question behind the motion was whether the voting process would be conducted fairly.

A vote was taken (21 in favour, 19 against, 10 abstaining) and the motion was **CARRIED AS FOLLOWS:**

This Council passed a motion in October 2015 recommending to the Electoral Commission that the law should be changed so that any person convicted of electoral fraud should receive a lifetime ban from standing as a candidate at a local government election. However the law has not changed and the disqualification period for those

convicted of corrupt practices under the Representation of the People Act 1983 remains at five years. We feel it is important that voters in Peterborough should have confidence in the people they elect to represent them that they will uphold the law and agree to write to the Electoral Commission again asking it to review this issue with a view to introducing a lifetime ban for those convicted.

(3) Motion from Councillor Mahabadi

In moving his motion Councillor Mahabadi advised that the motion should refer to the Adults and Communities Scrutiny Committee.

Councillor Murphy seconded the motion and was pleased that Councillors were open to considering alternative options.

A vote was taken (unanimous) and the motion was **CARRIED AS FOLLOWS:**

Council resolves that the Adults and Communities Scrutiny Committee look into the benefits, social value and business case for new council house provision and report back its conclusions and any recommendations to Full Council.

The Mayor
7.00pm – 10.00pm
24 January 2018

FULL COUNCIL 24 JANUARY 2018

QUESTIONS AND ANSWERS

Questions were received under the following categories:

<u>PUBLIC PARTICIPATION</u>	
6. <u>Questions from members of the public</u>	
1.	<p>Question from Callie Hargreaves</p> <p>To Councillor Walsh, Cabinet Member for Communities</p> <p>Statistics sourced from the Police UK website show that in September of this year, 138 crimes were reported in the Hampton area. 27 of these were violent or sexual offences.</p> <p>This number has significantly risen since closing the local police station. In September 2015, the number of crimes reported in Hampton were 96 and only 5 of those violent or sexual offences.</p> <p>This means the crime rate of a single month in the area has risen by around 30% when compared to the same month two years ago, and Violent/sexual offences have risen by over 80% which is staggeringly worrying.</p> <p>What I would like to know on behalf of the residents of Hampton is that with the ever growing concerns locally regarding bullying, anti-social behaviour and lack of things to do for young adults, combined with an ever rising crime rate in the area, will the police station be reopened? If not, how can we tackle these issues in a way that will have a positive long term effect that ensures the safety of all who live in Hampton is a priority at all times?</p> <p>Councillor Walsh responded:</p> <p>I'd like to thank Ms Hargreaves for asking her question although it will be a bit of a reply of the Radio Cambridgeshire programme this morning, during which Councillor Cereste did respond also.</p> <p>The decision regarding the police estate that as you know Ms Hargreaves is an operational matter for Cambridgeshire Constabulary, but we have consulted with Area Commander and he has confirmed the following:</p> <p>That Hampton Police Station is not closed and remains in use. It is no longer a home base for 24/7 shift officers, but is used by officers as a drop-in point.</p> <p>There is no evidence to show that removing 24/7 officers from Hampton has contributed to a rise in crime. <u>In fact, shift officers were removed from Hampton in November 2014, well prior to any statistical changes were identified.</u></p> <p>In relation to crime rises, the statistics provided by Ms Hargreaves compare September 2015 to September 2017. It is important to note that in April 2016 there were significant changes to crime recording standards and a re-categorization of</p>

serious offences. Subsequently the Office of National Statistics reported that the changes had contributed, not only to a rise in overall crime, but to substantial rises in both sexual and violent crime. It is also important to note that violent and sexual crime forms a relatively small proportion of total crime, and therefore relatively small rises can lead to high percentage swings.

We do know that Hampton has recently been subject to a concentrated rise in ASB and violent crime in public spaces, and work is ongoing to address this.

The Police, Council, Fire Authority and other statutory partners remain fully committed to providing a neighbourhood response to crime and anti-social behaviour via the Prevention and Enforcement Service (PES). Specifically, an action plan is in place to address of drug-related ASB around the Hampton Vale shops, provision of youth outreach work and the introduction of a multi-skilled 'PES' officer full time into Hampton. This new post is expected to take effect from April 2018.

With regard to bullying this is being dealt with by Hampton College.

With regard to youth activities, I would urge Ms Hargreaves to have a look at the various sports and leisure offers for young people in the Hampton area. There's a range of sports and activities delivered through Active Hampton, a very popular skate park, cricket in summer. There's Romsey Mill based at Christ the Saviour Church. Just some examples.

So in conclusion, there are serious issues to be dealt with, but there is an awful lot of action being taken to deal with them.

COUNCIL BUSINESS

8. Questions on notice to:

- a) The Mayor
- b) To the Leader or Member of the Cabinet
- c) To the Chair of any Committee or Sub-committee

1. **Question from Councillor Sandford**

To Councillor Hiller, Cabinet Member for Growth, Planning, Housing and Economic Development.

There has been much debate recently about the future of Rhubarb Bridge. One issue which I have raised with officers repeatedly over several years is the constant problems with the lights illuminating the bridge. Some lights on Bourges Boulevard just to the south of the bridge have been out of action for months as have several of the tall lights on the junction itself. On visiting the bridge recently, I found that more than half of all the lights were out of action, including some lights on the bridge itself and the footways leading up to it.

I also visited the Marholm Road footbridge nearby and found that over one third of the lights illuminating this bridge were out of action, making some areas on the ramps leading up to the bridge very dark.

Given that both of these bridges are important routes for pedestrians and cyclists, including many school students, would the relevant Cabinet Member agree with me that it is important that the lighting is kept in good working order so as to ensure public safety? Would he agree to come with me (and other ward councillors) on a site visit to the area (during hours of darkness) to see for himself the extent of the problem and agree a plan of action for dealing with it?

Councillor Hiller responded:

Rhubarb Bridge Lighting

I do of course agree that all public highway lighting should be maintained to the highest possible standard, that funding and circumstances allow. Members will recall that traffic implementation of traffic improvements to this junction, which has attracted significant grant funding has been delayed and will now not start until January next year, a year later than originally planned. The scheme that should have started this month will include a full upgrade of street lighting and cabling. I thank Councillor Sandford also for his kind offer of a walk in the dark and even though I would no doubt enjoy the experience, regrettably I will decline as I have already requested a scout of the area to identify the exact number and locations of the lighting units that are already out.

Repairs have already been made to a number of lights on the north Lincoln road side of the junction, but it is unfortunate given this bridge design and infrastructure layout a number of the lights at junction 18 are inaccessible without significant traffic management works to allow our highways engineers safe access to make repairs. That's lane closures in lay speak, which means traffic signals and bollards.

For example, £39,000 of repairs were made at Junction 18 in January 2017, highways

has not received a report of the problem at Marholm Road footbridge, but this is now being investigated.

Councillor Sandford asked a supplementary question:

I do regret that he cannot be bothered to come out and have a look at the problem, because you do need to be there to actually see the public safety concerns that do arise from these street lights being out of action. Can I suggest to him that this is a problem not just at that location, but across the whole of Peterborough and every time I raise problems with street lighting, I am told that is cable fault, it's UK power networks or it is the Highways Agency's fault. Would he accept that having street lighting in proper working order is an essential issue regarding public safety and surely would he recognise that if there is one area of the Council's responsibility that if we need to put additional resource in to ensure public safety, that is what should happen?

Councillor Hiller responded

As I said in my first address, I agree that all public lighting should be maintained to the highest possible standard. I did actually say that and I mean that. Regarding the walk in the dark with Councillor Sandford, there is no point. I have sent Highways engineers are going out there, they will report in full. Me and you standing there pointing at lights that don't work really I just do not see the point in that to be frank. As I said earlier a scout of the area has been requested to identify the exact number of lighting units out and indeed their locations. It is highly likely that some level of traffic management will be required to make repairs and a quote will obviously need to be provided and agreed, road space booked and standard repairs instructed. It isn't just a matter of changing lightbulbs Councillor Sandford as I am sure you well know. I might also state that if it is found that the cabling is a problem and try and bear in mind just how old the cabling is that any major repairs may have to be deferred until the major scheme is implemented to avoid abortive costs and wasting council tax payers money, a considerable amount of money.

2. Question from Councillor Saltmarsh

To Councillor Hiller, Cabinet Member for Growth, Planning, Housing and Economic Development.

Currently there is a shortage of affordable and social housing in the city so can the cabinet member advise me why there is a delay in the development of the two sites associated with the former John Mansfield school in Dogsthorpe ward?

Planning permission has been granted so why is there still no sign of any building work commencing?

Councillor Hiller responded:

The residential site now has planning permission and the adjacent Doctor's surgery site has exchanged contracts with completion due shortly. Brining sites of the size and type forward is a fairly involve process as I hope you might appreciate. The residential site is being sold to Cross Keys and Heads of Terms have been agreed. Legal officers have been instructed and I'm pleased to say that contracts should exchange very shortly. Completion of the sale after the exchange is due in this financial year and we have been advised that the owner will be starting construction as soon as completion has been reached.

3.	<p>Question from Councillor Mahabadi</p> <p>To Councillor Hiller, Cabinet Member for Growth, Planning, Housing and Economic Development.</p> <p>Would the Cabinet Member please confirm when residents of the Potters Way Development off Fengate can expect roads to be finished and fully adopted by the council?</p> <p>Councillor Hiller responded:</p> <p>The legal agreements for the whole development are now complete. The developer's contractor is currently on site working through the outstanding work, which includes work within Potters Way itself. The developer has estimated that the remaining work will take around 6 months to complete, which is completely within their remit and schedule of works and control, not Peterborough City Councils (PCC). Once the work has been completed to the Council's satisfaction the area will enter a normal 12 month maintenance period, following which the roads will become highway maintainable at public expense. As such, adoption is expected to take place during the summer 2019. Members will appreciate that the Council cannot adopt roads until they meet PCC's normal standard of highways construction. If PCC did it would potentially leave Peterborough's council tax payers liable to pay for remedial works on roads that were not constructed properly or finished to prescribed standards PCC lay down and they are quite stringent standards.</p>
4.	<p>Question from Councillor Murphy</p> <p>To Councillor Bisby, Chairman of the Corporate Parenting Committee</p> <p>Is it true that, in addition to the payment of £28,000 he receives in his role as Deputy Police and Crime Commissioner, Councillor Bisby receives £17,675 per annum in his role as a Councillor and as chair of corporate parenting? Can Council please be informed of what engagements he took part in specifically and exclusively in his role as chair of corporate parenting in the first week of January?</p> <p>Councillor Bisby responded:</p> <p>The allowances that all Councillors receive are available within the public domain for people to check.</p> <p>The first week of January 2018 I was working hard within my ward for the residents, including calls on New Year's Day, where people had issues that needed resolving.</p> <p>In relation to Corporate Parenting I had no official meetings. However, I raised the issue of the involvement of our local Children in Care and Care Leavers with the Duke of Edinburgh Awards. The benefits to self-esteem, confidence, learning new skills, team work etc are a good thing to have on a CV and so I was looking into this.</p> <p>I asked for a note as to who was involved in pushing the Children in Care involvement forward with this and how many of our Children in Care and Care Leavers were involved. I asked if the uptake is only a few, what is being done to promote the involvement of our Children and Care Leavers as well.</p> <p>In the first week of 2018, I collected money from my allowances to pay for the</p>

Chairman's Award that I have started and will be given to those children selected at the award ceremonies on the 12 and 15 of February in fact I have actually doubled what I said I would give.

Our Corporate Parenting Committee is now being used as an example to other Councils. Through this have also made connection with the Cambridgeshire Chair of Corporate parenting, who has been invited to a visit to see how our committee works and talk about our committees and with the Children in Care about possible future events together and I met her at an event and confirmed that.

John Reilly of the LGA has previously suggested a National Seminar for Corporate Parenting and how our Committee and Children in Care with our Care Leavers could take a central role. I therefore began to look at the benefits for our Children, Committee and indeed the Council if we were to take this role. I also began to look at the negative points as well and I have asked for a meeting with John Reilly and that request has gone forward.

My New role within the Office of the Police and Crime Commission only started officially in the First week of January 2018 and so I am in the induction phase at the present time.

Councillor Murphy asked a supplementary question:

Thank you for your answer. My question was quite specific it asked you what engagements you had in your role as corporate parenting in your first week of January and I asked about the £45,000 plus you were getting paid at the bequest of the Police Commissioner and the Leader of the Council in their patronage. Your reply was that you collected some money in that week, I wasn't sure what that was for and you wrote a note to somebody. So you had no engagements £7,000 per annum in that week. What engagements have you had this week in your role as the Chair of Corporate Parenting?

Councillor Bisby responded:

That was nothing to do with the original question and you will note that I have actually included that I met with the Chair of the Corporate Parenting Committee from Cambridge. We had already arranged that they would come to our meetings and I was there confirming that and also how we can work on other possible ventures, so that is what I was doing when we had no official business, thank you.

5. Question from Councillor Fower

To Councillor Holdich, Leader of the Council and Cabinet Member for Peterborough and Cambridgeshire Combined Authority

In December 2016 you told me you'd paid Athene Communications over £300k in less than two years to do work that many in this city believe should be able to be done by your own Media and Communications Team. More recently you disclosed further external spending on PR exercises. Therefore, could you a) let me know exactly how long many years you have been using Athene Communications and how much you have paid them, b) how much in total you will be paying PS Media and what the contract/agreement entails, and c) why when there are at least 50+ other marketing companies in our city do you keep using Athene?

Councillor Holdich responded:

Athene

We have used Athene in each of the last three years. In the current year they have so far been paid £79,852. Last year (2016/17) they were paid £182,000.

Athene have been used to provide the Council Marketing and Communications staff and support when these have been required.

Specific examples are restructures, staff absences and when the Council required urgently staff to deal with media interest on higher profile issues such as with Whirlpool around trading standards, devolution phase two, the upcoming elections and homelessness.

This Company has been used as they provide an excellent service with appropriately skilled staff who have the relevant knowledge of our organisation.

Procurement exercises could not take place each time individual needs are determined due to the time the process would take to complete.

Moreover, if we need to seek support from a particular person with particular knowledge, we have to use the agency that person is assigned to.

The total value of the contract is below the EU threshold for procurement of services contracts and therefore there is no requirement to follow the EU procurement regime.

Going forward we are restructuring Comms in a way we can better provide internal and external communications and a factor of any new structure would be to negate or restrict the future need to use such agencies.

PS Media

PS media have been engaged to support the Stand Up For Peterborough campaign from November 2017 to October 2018.

Our Marketing and Communications Manager began maternity leave before Christmas and we didn't have the resource in-house to lead this.

Furthermore, we required expertise in video production which PS media has and we do not have in house. PS media have been engaged on a daily fee providing support for two days a week.

Councillor Fower asked a supplementary question:

Since this tory regime took control of this city council, they have wasted hundreds of thousands of pounds by providing unused and unrequired websites for Members and regularly advertise well paid positions in the media machine including once offering £90,000 for a Head of Communications. It would seem from this response that previous ones that comms are spending even greater than we first thought. Presently frontline staff are struggling, the average individual in this city are having their money stretched and the Council tax is set to rise significantly. Does the Cabinet Member agree with me and others that the idea of chucking money at your mates and their businesses or handing hundreds of thousands of pounds at external PR and media companies to do the work that our own comms internal marketing officers should be able to do must end now.

Councillor Holdich responded:

	<p>We don't go completely out to get the expertise we need. My colleagues in that department are working extremely hard and long hours. We thought we had got every member of staff in place and the manager has gone off to have a second lovely child. Steve Titman is going to emigrate. We have employed somebody else and we have got somebody else started this week which negates the need to employ outside agencies. If you go back a period, I think you said last time I said it was £300,000, we had more than cut it in half and they have taken more than their fair share of reductions in this council, but we feel that we have to provide a service. It is a continuing service whether it is for television, radio or PT, whoever it is and productions and consultations that we have to do. It is a very busy department and if you really need to know something about it instead of messing about with blogs, you would know that that is a considerable amount of work.</p>
6.	<p>Question from Councillor Bull</p> <p>To Councillor Walsh, Cabinet Member for Communities</p> <p>This city has a long and proud record of its links with the Armed Forces and given the significance of this year's commemorative centenary – can the Cabinet Member tell us what's happening as regards the MoD Employee Recognition Award Scheme and where we are with obtaining funds for a dedicated Armed Forces Covenant Officer? Will she join me in praising the work of the Armed Forces Partnership Board, the Armed Forces Day Committee, and our Armed Forces Champion?</p> <p>Councillor Walsh responded:</p> <p>This Council was proud to sign the Armed Forces Community Covenant in January 2013, which confirms our support for serving armed forces personnel, veterans, their families and their communities.</p> <p>The Council has reflected the spirit of the Covenant in much of its work (for example our housing allocations policy), and this work is overseen by our Armed Forces Partnership Board chaired by our Armed Forces Champion, Cllr John Fox. At this Board partners from the Royal Air Force, Sea Cadets, British Legion, Army Reserves and supporting agencies work with officers to continue to ensure the Covenant is upheld across the organisation.</p> <p>To further extend this important work, we have begun to collaborate with the same board in Cambridgeshire, and have recently submitted a funding bid to the Ministry of Defence for a Covenant Development Officer to work with and across Cambridgeshire and Peterborough. A decision on the bid is expected to be made in February 2018.</p> <p>Work is also underway for the council to apply for a Silver Employer Recognition Scheme Award which is administered by the Ministry of Defence, in recognition of our efforts to date.</p> <p>The Council will also be aware that Peterborough celebrates Armed Forces Day annually with parades, military bands and supporting concert activities, with the organising committee chaired by Cllr Gavin Elsey.</p> <p>I would like to take this opportunity to echo the praise reflected in Cllr Bull's question for the wonderful work done by the Armed Forces Community Covenant Partnership Board, the Armed Forces Day Committee and our Armed Forces Champion, Cllr John Fox.</p>

	<p>May I also take this opportunity to record our sincerest appreciation to all members of the Armed Forces, including those who have given their lives in the line of duty, and those who are serving, as well as veterans and families, for their work to keep us safe.</p>
7.	<p>Question from Councillor Fower</p> <p>To Councillor Seaton, Cabinet Member for Resources</p> <p>Could the Cabinet Member please let me know the names of each of the Cabinet Members that signed off on any Executive Decision relating to procuring services from Carillion, when the last Executive Decision was signed off and how much money the Council has borrowed and given to the aforementioned company?</p> <p>Councillor Seaton responded:</p> <p>The Executive Decisions relating to the procurement of works from Carillion have been signed off by the Cabinet Member for Education, Skills and University in consultation with myself, Cabinet Member for Resources, in line with the constitution</p> <p>I presume Councillor Fower, in asking how much money has been borrowed and paid, you do not want that I go back and repeat all the successful projects such as Hampton Gardens School which, by the way, was funded by the EFA under the Free School programme. Rather you probably want that I focus on the Jack Hunt school which is the current one. The executive decision for that was signed in May 2017 contract I believe was signed in June 2017, contract value was £6.6 million with half a million pounds contributed by the school.</p> <p>The profit warning given by Carillion was in July 2017. Upon identification of the issue on 10 July, I asked for a list of projects, costs and the project status. I also highlighted the need for inclusion on our Corporate Risk Log. The contract had already been agreed well before the profit warning, and start on site was just two weeks later on 24 July.</p> <p>I'm sure Members will appreciate Cllr Holdich, with the Director of Legal and Director of Resources, met on 17 July, just a week after the issues was highlighted, with the Group Finance Director of Carillion and we received a formal letter of "reassurance" and commitment to PCC.</p> <p>I'm sure Cllr Fower will understand that whilst a profit warning signals an issue, it is not an uncommon thing. It does not necessarily mean stop everything and clearly in this case there was no way of doing that.</p> <p>Whilst Carillion has subsequently been involved in two design projects, payment has only been made for work delivered, we own the designs, no borrowing has been involved and checks have been established at key stages, given the profits warning, before any further work requests were issued.</p> <p>At Jack Hunt, to date £3.1m has been paid with the last stage payment on 3rd January based on a valuation mid-December 2017.</p> <p>Councillor Fower asked a supplementary question:</p> <p>Thank you for the response Councillor Seaton. My question is very simple, will you now be writing to your Conservative masters as Whitehall to record your disappointment regarding their negligence in spotting the crises coming down the line and can you assure myself and this chamber that this authority will not be losing any</p>

	<p>money in the coming months or year in relation to any contracts or relations with Carillion.</p> <p>Councillor Seaton responded:</p> <p>Councillor Fower, you have just left the Labour Party, you were not there very long. It was the Labour Party who delivered the vast majority of PFI contracts.</p> <p>Councillor Holdich also responded:</p> <p>Carillion have done a sterling bit of work always delivered it on time and always delivered on budget. They have done some great work and it is tragic.... Unintelligible.</p>
8.	<p>Question from Councillor Murphy</p> <p>To Councillor Walsh, Cabinet Member for Communities</p> <p>Can you tell me how much Councillor Walsh receives in special responsibility allowances, for what roles, the number and type of engagements in relation to this role(s) she undertook in the first week of January, and the length of these engagements?</p> <p>Councillor Walsh responded:</p> <p>Regarding my role, this is Cabinet Member for Communities. Information regarding this is in the public domain and can be accessed through the Council's website. However, I will give some detail on this in response to Cllr Murphy's question.</p> <p>The Scheme of Cabinet Delegations provides details of Executive Functions of the Cabinet as a collective body, as well as the individual portfolio holders. The responsibilities in my portfolio are itemised on page 90 of this document and include neighbourhood and community support, enforcement and operational community issues, community cohesion, community safety, drugs prevention, targeted youth services, youth offending service, environmental protection, trading standards and food safety, and responsibility for rural communities.</p> <p>I have been appointed to the following bodies: Safer Peterborough Partnership, Cambridgeshire and Peterborough Road Safety Partnership, Cohesion and Diversity Forum, Youth Justice Board, Natural Cambridgeshire, Inspire Peterborough and Peterborough Association for the Blind.</p> <p>Regarding remuneration, the document "Members Allowance Scheme" details the special responsibility allowance payable to all Councillors. Cabinet Members receive £15,150 per annum in addition to the basic salary.</p> <p>With regard to the part of the question in connection with how I allocate my time, my response is as follows:</p> <p>On-line is a recording of Councillors' participation in required meetings and committees. My attendance record at Cabinet, Full Council and Parish Council Liaison is 94%.</p> <p>Cllr Murphy asks about my activities during the first week of this year. This was a truncated week as New Year's Day fell on the Monday. For the remainder of the week I was, unfortunately, suffering from a severe cold and advised to stay indoors. However, I do wish to give a flavour of the sort of meetings and engagements I attend,</p>

	<p>because I think that is what Councillor Murphy wants to understand and so have looked at the following week, beginning Monday January 8th.</p> <p>During this week I attended two meetings on Asset Transfer, a meeting on Inspire Peterborough, a briefing with the Leader, a Cabinet Policy Forum meeting, a further briefing, a CAP (Community Action Peterborough) Forum, a meeting with Assistant Director Rob Hill, and a meeting with Clair George. I spent several hours reading Cabinet papers in preparation for a Cabinet meeting on the following Monday. I also spent considerable time on the preparation of a report that I submitted to Scrutiny on January 16th, which set out a review of my portfolio area, as well as my vision for the future. Cllr Murphy was present at that meeting and I'm sure he recalls that.</p> <p>Councillor Murphy asked a supplementary question:</p> <p>Thank you Councillor Walsh and thank you for confirming that you get paid £15,000 and you did not attend engagements in the week in question. I accept that you were poorly you also failed to point out that you have responsibility for rough sleepers which you had recently so lets add that to the list.</p> <p>What engagements, not in connection with this meeting tonight have you attended this week officially for that £15,000?</p> <p>Councillor Walsh responded:</p> <p>That is a different question and I was not advised that I had to answer that question. I would suggest to Councillor Murphy that instead of looking at time in motion studies that belong on the factory floor, he looks more towards outcomes and value added that people bring to their roles and my officers have said that I am a highly engaged cabinet member who gives a clear sense of direction, which I believe is what I am required to do.</p>
9.	<p>Question from Councillor Khan</p> <p>To Councillor Eley, Cabinet Member for Waste and Street Scene</p> <p>The bulky waste collection was a popular initiative across the city. It helped reduce fly-tipping in the area. Could the Cabinet Member please clarify if this initiative will continue?</p> <p>Councillor Eley may have responded:</p> <p>The bulky waste trial is just over halfway through and whilst it is proving popular the council will need to review the initiative at the end of the trial to see whether it has reduced fly tipping compared to previous year's figures.</p>
10.	<p>Question from Councillor Davidson</p> <p>To Councillor Hiller, Cabinet Member for Growth, Planning, Housing and Economic Development.</p> <p>Could the Cabinet Member please confirm what the allocated time is for supporting housing repairs to be carried out once an issue has reported to the Council?</p> <p>Councillor Hiller may have responded:</p> <p>If the question relates to Council housing –</p>

	<p>The Council is no longer a landlord, so any housing repairs would be the responsibility of the landlord, for example Cross Keys Homes. If there are issues in the response times of the landlord these can be escalated to our Housing Enforcement Team who will investigate and, if necessary, take enforcement action to rectify any issues.</p> <p>If the question relates to repairs in relation to the 2 permanent travellers sites –</p> <p>Reports of issues are managed by AMEY and approved by housing. Issues of disrepair and response times will vary dependent on the severity of the issue reported, but would be acted upon promptly. Most repairs are dealt with on the first visit however some repairs may require specialist equipment or parts and may have to be revisited once these have been procured.</p>
11.	<p>Question from Councillor Ellis</p> <p>To Councillor Hiller, Cabinet Member for Growth, Planning, Housing and Economic Development.</p> <p>Can the Cabinet Member responsible for Street Lighting please explain why so many Street Lights are not working in Bretton, along Bretton Way going North and South and in estates like Essendyke, Barnstock, Benland and others, though I probably don't have to list the areas as Officers will probably have a full list, which probably affects other areas of the city as well?</p> <p>Councillor Hiller may have responded:</p> <ul style="list-style-type: none"> • In the case of Bretton Way and Bretton Gate to Mowbray Road: Members will appreciate that much of our infrastructure dates from the Development Corporation and is coming towards the end of its serviceable life. There are irreparable cable faults at these locations and the decision was made to upgrade cables prior to LED upgrade. The cable replacement is programmed in to be completed by end of March 2018. • Barnstock: A cable fault has been identified and a cable fault investigation and minor works order has been raised with a target date of 13 February. • Benland - A cable fault has been identified and a cable fault investigation and minor works order has been raised with a target date of 14 February. • Essendyke and Kirkmeadow repairs now complete. <p>The severity of a cable fault is not known until excavation and investigation has taken place. During the initial visit a full cable investigation will take place and if the repairs are minor they will be repaired at this time. If the repairs require additional resource, specialist equipment, large lengths of new cable etc. further attendance will be required and works completed at a later date.</p>
12.	<p>Question from Councillor Ash</p> <p>To Councillor Walsh, Cabinet Member for Communities</p> <p>I am sure the Cabinet Member is aware and shares my concerns about parking and traffic around our schools as well as inconsiderate and dangerous parking generally.</p> <p>Can we have assurance that officers are given the necessary resource to work with schools and other agencies to ensure that roads near our schools are safe and</p>

unnecessary dangers and congestion are avoided.

Councillor Walsh may have responded:

I do share your concerns that children and young people need to be able to get to and from school safely, and schools continue to be a priority for the council's Prevention and Enforcement Service for both traffic enforcement and education activities.

Since 1 April 2017, 339 separate enforcement visits have taken place outside schools resulting in 163 Penalty Charge Notices being issued.

A campaign to reduce inconsiderate parking is available free of charge for all schools to deliver. The campaign includes banners to display outside the school, information for parents and support for schools to encourage safe and sustainable travel. Our officers can also support schools to deliver various road safety activities including Junior Travel Ambassador Schemes, Pedestrian Training, Scooter Training, Cycle Training as well as various workshops tailored to meet the specific needs of the school. If any Members are interested to find out more I would encourage them to contact me or the Director.

Our officers are also keen to work with parents and schools to introduce new ideas, including for example Park and Stride schemes, where parents park further away from the school gates and organised walking routes are provided from there to school. Again, if Members are interest to fund out more do get in touch.

13. **Question from Councillor Shaz Nawaz**

To Councillor Seaton, Cabinet Member for Resources

A £300m business rates hardship fund was unveiled by the Chancellor 10 months ago, ahead of a revaluation which saw some small firms facing rocketing bills. How much of the hardship relief, in monetary terms, have we distributed to qualifying businesses?

Councillor Seaton may have responded:

Every five years business rates are re-calculated by the government based on the rental value of properties. This re-valuation can lead to significant increases in business rate bills for some companies.

The government announced three support schemes in its spring budget to help those customers most affected. The support schemes aimed at Pubs and Small Business were fully implemented by the Council at the end of the summer.

The final scheme involved local authorities being awarded money to support those businesses most affected by the re-valuation but were required to shape their own schemes.

Our share of this money totalled £272,000 and the scheme has been available to ratepayers since November 2017. Letters were issued to the 381 customers the Council believes meets the qualifying criteria. We have received 2 applications so far which has resulted in an award of £948 relief.

I have discussed with officers the actions we can take to improve the position and will be happy to update members shortly.

<p>14.</p>	<p>Question from Councillor Bond</p> <p>To Councillor Elsey, Cabinet Member for Waste and Street Scene</p> <p>Could the relevant Cabinet Member please advise me on how often dog waste bins are emptied? As I have been speaking to many residents who have highlighted issues with either dog fouling and more precisely in this case, the bins overflowing, forcing those dog owners who clean their dog waste up, to leave it either on the bin or just in the vicinity of the bin.</p> <p>Councillor Elsey may have responded:</p> <p>Dog waste bins are emptied as a minimum weekly, if a resident finds any waste bins in the City to be overflowing they can report this to Peterborough Direct and Amey then have 1 working day to have the bin emptied. If you could confirm the locations of the bins that are of concern we will ask Amey to re look at the frequency that these are emptied.</p>
<p>15.</p>	<p>Question from Councillor Davidson</p> <p>To Councillor Fitzgerald, Cabinet Member for Integrated Adult Social Care and Health</p> <p>Could the Cabinet Member please advise whether any action is being taken to investigate any possible mental health concerns around individuals leaving excrement and urine in various containers around the city?</p> <p>Councillor Fitzgerald may have responded:</p> <p>There are a number of reasons why this behaviour might be occurring, so it's difficult to give a full answer to your question without more information about the issue. The Director of Public Health has offered to meet with you to discuss your concerns further and feed back to me.</p>
<p>16.</p>	<p>Question from Councillor Bull</p> <p>To Councillor Seaton, Cabinet Member for Resources</p> <p>How well is the digital inclusion programme being managed for those elderly and vulnerable adults requiring online support and access to services. What sort of numbers are going through the programme and how do we compare nationally?</p> <p>Councillor Seaton may have responded:</p> <p>Our Digital inclusion Programme is undertaken in a number of ways with our primary focus being on the elderly and the vulnerable. We support people with online basics through drop-in sessions, one-off events/roadshows and via a more structured 5-week lesson plan. These sessions cover every thing from staying safe on line, uploading documents and photos to what equipment people need and sensible buying.</p> <p>The aim of the work is to enable an increase in channel-shift to online platforms, preventing digital exclusion which in turn will support the council with its drive to improve efficiency.</p> <p>To date we have worked with a variety of different organisations including Age UK, sheltered housing schemes, the job centre, local libraries and voluntary organisations, such as Senior Stop and from September - December 2017, we have worked with over</p>

	<p>179 visits at various sessions. Numbers are increasing as more sessions are being pre-booked throughout 2018. The numbers we see are comparable with "Learn my Way" which is a national programme. That being said our work with the Senior Stop regularly see higher numbers than the "Learn my Way" classes.</p> <p>In addition to the above, we are also utilising the work to push out key messages to support council initiatives, such as cash office closure and promoting the training and support for residents to use future council online services.</p> <p>We have a dedicated page on the website which provide you with more information about our work and up coming workshops.</p>
17.	<p>Question from Councillor Whitby</p> <p>To Councillor Walsh, Cabinet Member for Communities</p> <p>I've watched with some concern the increasing loss of public houses across the city over recent years. At first it was establishments that couldn't survive financially, but more recently it has become pubs where the landowners have sold the premises to developers.</p> <p>In many instances, the land area of a public house is substantial, sufficient to provide much needed accommodation, and therefore a good profit to the developer.</p> <p>But, while I fully understand the need to build homes and develop new communities, how does this work by removing a considerable community asset in the process?</p> <p>Across the city, successful public houses have either been taken away from the communities they serve like the Golden Lion in Stanground, or are in danger of being lost, such as, potentially, The Heron also in Stanground, up to the Ploughman in Werrington.</p> <p>How can we as a council, protect such valuable community assets from being developed in such a way that it deprives the community of their use, in order to provide developers with a handsome profit?</p> <p>Councillor Walsh may have responded:</p> <p>The protection of Public Houses does not fall within the Council's remit. However, there are some areas in which the Council is able to have a role.</p> <p><u>Assets of Community Value</u></p> <p>Since the Localism Act 2011 it has been possible for local communities to contact the Council and nominate properties in their area as Assets of Community Value. If it can be demonstrated that a pub has community value because it "furthers the social wellbeing or social interests of the local community" and it is realistic for that use to continue, then the Council will list it as an <i>Asset of Community Value</i>. This means that, if the pub's owner wishes to sell it, it must first be offered for sale to the local community.</p> <p>Since April 2015 pubs are also protected from being demolished or converted to another use without first gaining planning permission, following changes to the permitted development rights for pubs which have been listed as Assets of Community Value. This provides local communities with a safeguard against a valued local pub being changed by developers without their input as the views of the local community</p>

will be taken into account as part of this process. If a building or land is included on a local authority's Asset of Community Value list, it will remain on the list for five years. When a local planning authority then considers planning applications in its area, it is "open to the LPA to decide whether listing an asset of community value is a material consideration".

And having decided that this **is** a material consideration, the LPA must then decide **how much weight** to attach to this.

The fact an asset is listed therefore may or may not be a significant factor in the balance when the Council considers applications. More information about the process and who can nominate, and how, can be found on the Council's website: <https://www.peterborough.gov.uk/council/strategies-polices-and-plans/council-strategies/assets-of-community-value/>). The Council is currently reviewing its procedures for Assets of Community Value to ensure community groups are clear about what is needed to make a nomination.

Business Rates

In addition, the Council has recently been able to allocate £1,000 each in business rates relief to the 43 local pubs that qualified under a government scheme to reduce the impact of revaluation on these properties. Each pub that qualified for the scheme has already received the award, with their bills having been reissued earlier in the year.

18. **Question from Councillor Coles**

To Councillor Ayres, Cabinet Member for Education, Skills and University

Could the cabinet member for education detail how the Council is safeguarding building works and other services to our schools following the liquidation of Carillion?

Councillor Ayres may have responded:

The Council utilised the Education Funding Agency Framework to appoint Panel Member Carillion Construction Limited in December 2015 to deliver the Hampton Gardens School works (as the sample scheme) as part of a batched programme of works which included other schools as follow-on projects. These projects are as follows:

Currently on-site and under construction:

- Jack Hunt School – expansion project to support a 1 form entry expansion of the school with effect from September 2018. The scheme will provide additional accommodation at the school. Contract value £6.6m. Contract signed in June 2017. Works commenced in July 2017 and were due for completion in August 2018.

In design:

- Hampton Lakes Primary (free school) – new build 2 form entry primary free school. Planning submission programmed for the end of January 2018.
- Heltwate Special School – new build of Heltwate School on a new site at Newark Road. School to cater for 200 children with special educational needs and includes a new hydrotherapy pool. The planning application was submitted in December 2017.

Completed works:

	<ul style="list-style-type: none"> • St Michael’s Church School –The contract is now in the 12 month defect liability period which expires in February 2018. The Council has retention funds of £62k under the terms of the contract. • Hampton Gardens School – The contract is now in the 12 month defect liability period which expires in August 2018. There are outstanding snags to be resolved. The Council has retention funds of £330k under the terms of the contract. <p>Under the terms of the design and build contracts between the Council and Carillion Construction Limited, the Council is entitled to serve a notice of termination upon a contractor default, this includes a court making a winding up order against the company. As a result of this proposed action the Council can terminate the contracts and in relation to Jack Hunt School, the school as a foundation trust can take re-possession of the site where the new accommodation is under construction.</p> <p>If the Council does not terminate the contract relating to the Jack Hunt expansion and the site does not revert to the school, there are financial, health and safety and security implications. A site inspection was carried out by the Council’s representative on 16 January 2018, which revealed that building materials and equipment had been removed from the site. There is a risk that further assets will be removed from the site (i.e the site hoarding which segregates the construction site from the rest of the school site) which in turn could leave the site and the school exposed to security and health and safety risks.</p> <p>The works at Hampton Gardens School were completed and handed over in August 2017. At St Michael’s Church School the works were completed and handed over in February 2017. However, the contracts are still in operation and both are in the 12 month defect liability period. If any defects are identified during this period the contractor is liable and will rectify the defect. In addition, the Council, under the payment terms of the contract, hold retention funds.</p> <p>The Council is considering its options regarding the procurement of a new contractor and has been in discussions with the Education Skills and Funding Agency regarding this. The Council has also been in contact with PWC as Special Managers to the Liquidator to obtain further information.</p> <p>Carillion provide no other services to the Council in relation to schools.</p>
19.	<p>Question from Councillor Sandford</p> <p>To Councillor Elsey, Cabinet Member for Waste and Street Scene</p> <p>In 2008 Peterborough City Council agreed a strategy on waste management entitled "Waste 2020: Doing nothing is not an option". This strategy set a target for the Council to be recycling or composting at least 65 per cent of household waste by 2020.</p> <p>As this deadline is now less than two years away, could the relevant Cabinet Member tell me how we are getting on and what progress has been made towards meeting the target?</p> <p>Councillor Elsey may have responded:</p> <p>The recycling rate for this year to date is 47%, if the method Wales and other EU countries use which allows additional materials to be included as recycling then our rate would around 55%. Local authorities in England are continuing to lobby government to include these materials and recognise the effort made by LA’s to recycle</p>

this waste material.

The Waste 2020 strategy detailed a number of key interventions PCC would deliver to achieve this target, some of the key ones achieved being the addition of glass and a wider range of plastics to the green bin, this was achieved in 2008 and 2015 respectively; the collection of food waste which commenced in 2012 and diverts significant quantities from waste disposal with 4,300t collected in 2016/17. Construction of Peterborough ERF which has been operational since 2015 and is diverting a significant proportion of the residual waste collected in the City resulting in only 2.5% of waste going to landfill.

COUNCIL	AGENDA ITEM No. 9(a)
7 MARCH 2018	PUBLIC REPORT

EXECUTIVE AND COMMITTEE RECOMMENDATIONS TO COUNCIL

(a) SAFER PETERBOROUGH PARTNERSHIP PLAN 2017 - 2020

Cabinet, at its meetings of [10 July 2017](#) and [9 February 2018](#), received a report which set out the proposed Safer Peterborough Partnership Plan from 2017 - 2020. The production of a Community Safety Plan was a statutory requirement for upper tier councils, and as such Peterborough City Council was required to produce a plan for approval by Full Council.

IT IS RECOMMENDED that Council approve the Safer Peterborough Partnership Plan 2017 – 2020, including the new priority added.

The original Cabinet report and appendices follow.

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CABINET	AGENDA ITEM No. 7
9 FEBRUARY 2018	PUBLIC REPORT

Report of:	Rob Hill, Assistant Director for Communities and Safety	
Cabinet Member(s) responsible:	Cllr Irene Walsh, Cabinet Member for Communities	
Contact Officer(s):	Hayley Thornhill, Senior Policy Manager	Tel. 864112

SAFER PETERBOROUGH PARTNERSHIP PLAN 2017 - 2020

R E C O M M E N D A T I O N S	
FROM: Safer Peterborough Partnership	Deadline date: None
It is recommended that Cabinet recommend the new priority added to the Safer Peterborough Plan 2017 - 2020 to Full Council for approval.	

1. ORIGIN OF REPORT

- 1.1 The production of a Community Safety Plan is a statutory requirement for upper tier councils, and as such Peterborough City Council is required to produce a plan for approval by Full Council.

2. PURPOSE AND REASON FOR REPORT

- 2.1 Cabinet last considered the Safer Peterborough Partnership Plan 2017 - 2020 in July 2017. The purpose of this report is to obtain the Cabinet's views on a proposed additional priority to the Safer Peterborough Plan 2017 - 2020.
- 2.2 This report is for Cabinet to consider under its Terms of Reference No. 3.2.9 *'To commission reviews by and determine any changes of policy proposed by the Scrutiny Committees and Commissions making recommendations to Council about proposed changes to the Council's major policy and budget framework.'*
- 2.4 This report links into the following corporate priorities:
- Keeping our communities safe, cohesive and healthy; and
 - Safeguarding children and vulnerable adults.

3. TIMESCALES

Is this a Major Policy Item/Statutory Plan?	YES	If yes, date for Cabinet meeting	9 FEB 2018
Date for relevant Council meeting	7 MARCH 2018	Date for submission to Government Dept.	N/A

4. BACKGROUND AND KEY ISSUES

- 4.1 Peterborough's statutory community safety partnership, the Safer Peterborough Partnership (SPP), brings together the responsible authorities as set down in the Crime and Disorder Act 1998, as amended by the Police and Justice Act 2006 for the purposes of tackling local community safety priorities.
- 4.2 There is a statutory duty to develop and implement a community safety plan which describes how responsible authorities and other partners will work together to tackle crime, disorder, substance misuse and re-offending in the city.
- 4.3 Peterborough's draft plan defines the priorities for the Safer Peterborough Partnership over the next three years. The plan also identifies how the Partnership will respond to the impact of national policy changes and new and emerging risks.
- 4.4 The Plan was previously approved by Cabinet in July 2017, however before the Plan was considered by Full Council, it was agreed to pause the process whilst the Police underwent a wide-ranging review of their service. It was anticipated that the Police review would have a number of implications on how the Plan would be developed.
- 4.5 The outcome of the Police review has now been published and reveals a new policing landscape. With diminishing resources and increasing calls for service, often resulting in far more complex investigations, the police have shifted their focus. They will now prioritise 'high harm' issues, where there is a significant risk to an individual or a community.
- 4.6 The SPP have taken this shifting landscape into consideration, and are recommending that a new priority be adopted, 'Tackling Anti-Social Behaviour and Environmental Crime'. We know these issues are important to local communities, as this was one of the main issues which was reported through the Safer Peterborough Survey last year, with over 75% of respondents identifying it as an issue.
- 4.7 The addition of this new priority ensures the importance of these issues are given suitable recognition. The Plan explains how a partnership approach to Anti-Social Behaviour and Environmental Crime will be taken which will focus on prevention, taking positive enforcement action where necessary, and protecting victims.
- 4.8 Therefore the new SPP Plan 2017-2020 priorities are recommended as:
- Offender Management
 - Domestic Abuse and Sexual Violence
 - Building Resilient Communities
 - ***Tackling Anti-Social Behaviour and Environmental Crime - new***

The cross cutting priorities are:

- Substance Misuse
- Mental Health

The only amendment to the Plan, which has been previously agreed by both the Adults and communities Scrutiny Committee and Cabinet, is the addition of this new priority, which can be found on pages 18-19 of the new plan.

5. CONSULTATION

- 5.1 Consultation with the public on the priorities in the plan is a statutory requirement. The Safer Peterborough Partnership Public Consultation Survey has been developed to ask people who live, work or have some other connection with the city to tell us what they think the priorities for Safer Peterborough should be and their perceptions of crime and disorder more generally. The findings of the consultation are set out in the plan.

6. ANTICIPATED OUTCOMES OR IMPACT

- 6.1 Following consideration of the Community Safety Plan by Cabinet, the Plan will need to be approved by Full Council before it is implemented by the Safer Peterborough Partnership.

7. REASON FOR THE RECOMMENDATION

- 7.1 The Community Safety Plan ensures that the Partnership continues to meet its statutory obligations under the Crime and Disorder Act 1998.

8. ALTERNATIVE OPTIONS CONSIDERED

- 8.1 No alternative options were considered as the completion of a community safety plan is required by every Community Safety Partnership by statute.

9. IMPLICATIONS

Financial Implications

- 9.1 None.

Legal Implications

- 9.2 The Safer Peterborough Partnership has a statutory duty to develop and implement a Partnership Plan, which describes how responsible authorities and other partners will work together to tackle crime, disorder, substance misuse and re-offending in the City. The Community Safety Plan ensures that the Partnership continues to meet its statutory obligations under the Crime and Disorder Act 1998, as amended by the Police and Justice Act 2006

Equalities Implications

- 9.3 None.

10. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 10.1 SPP Plan 2017-2020.

11. APPENDICES

- 11.1 Safer Peterborough Partnership 2017-2020.

Safer Peterborough Partnership Plan 2017 - 2020

Introduction

Chair of the Safer Peterborough Partnership, Claire Higgins

I am delighted to introduce the Safer Peterborough Partnership Community Safety Plan 2017 - 2020. Our plan sets out how the Safer Peterborough Partnership will tackle crime and disorder over the course of the next three years.

Peterborough published its first Crime and Disorder Reduction Strategy over 15 years ago. During that time we have achieved significant reductions in crime, anti-social behaviour and overseen improvements in areas that negatively impact on the quality of life of people living and working in the city.

Over the last three years, we have focussed on reducing the numbers of people who become victims of crime, safeguarding those who do become victims and bringing more offenders to justice. We are incredibly proud of what we have achieved as a partnership, however we know that there is more to do. For example, we know that, in some areas of the city, there is a negative perception of how crime and disorder is dealt with. We also know that some people are worried about visiting some areas of the city both in the daytime and late at night.

The foundations on which this plan are built are to ensure that Peterborough's communities and neighbourhoods are safe places to live, visit and work. The challenge facing the city is how to deliver this ambitious vision during a period of ever reducing public sector resources, against a backdrop of a growing and increasingly complex population.

Our plan outlines how we will work together to continue to reduce crime, tackle quality of life issues and address issues which have the most significant risk of harm to the city. We will work together, using real life examples and realistic interventions, to build on the successes of previous years. We will continue to forge constructive partnerships as no one agency can influence change alone. As a partnership, we will support and challenge each other to ensure we protect vulnerable people and our wider communities, to make Peterborough a safer place for everyone.

I hope you enjoy reading it.

About this Plan

The Safer Peterborough Partnership has a statutory duty to develop and implement a Partnership Plan, which describes how responsible authorities and other partners will work together to tackle crime, disorder, substance misuse and re-offending in the city.

This Plan defines the priorities for the Safer Peterborough Partnership over the next three years. The Plan also identifies how the Partnership will respond to the impact of national policy changes and new and emerging risks.

The Safer Peterborough Partnership Plan 2017 - 2020 will be implemented on 1st April 2017 and will be active for three years. The Plan and its priorities are revised annually to take account of changes in crime and disorder, local priorities, available resources and demographic changes within communities.

As outlined on page 11 of the plan, the Partnership has identified four priorities which have been identified as key delivery areas. The priorities are:

- Building Resilient Communities
- Offender Management
- Domestic Abuse and Sexual Violence
- Tackling Anti-Social Behaviour and Environmental Crime

Our Partnership

The Safer Peterborough Partnership is a multi-agency strategic group set up following the Crime and Disorder Act 1998. The partnership approach is built on the premise that no single agency can deal with, or be responsible for dealing with, complex community safety issues. These issues can be addressed more effectively and efficiently through working in partnership.

The Safer Peterborough Partnership is made up of a number of responsible authorities (statutory) who work together to deliver the partnership priorities. These organisations include:

- Peterborough City Council
- Cambridgeshire Constabulary
- Cambridgeshire Fire and Rescue Service
- Cambridgeshire and Peterborough Clinical Commissioning Group
- National Probation Service
- Bedfordshire, Northamptonshire, Cambridgeshire and Hertfordshire Community Rehabilitation Company

The Partnership is also supported by key local agencies from both the public and voluntary sectors. Registered Social Landlords have a key role in addressing crime and disorder and they are represented by Cross Keys Homes.

The Safer Peterborough Partnership coordinates the work of all the partners across the city by:

- Undertaking an annual strategic assessment to identify community safety priorities across Peterborough;
- Developing a three-year Partnership Plan, refreshed annually, to coordinate activity to address community safety priorities across Peterborough;
- Monitoring delivery against our objectives and performance through targeting resources to deliver efficient and effective outcomes for everyone who lives, visits and works in the city

One key area of focus for the Partnership over the coming 12 months, will be to improve integrated working by continuing to strengthen our relationships with other local partnerships, such as the Health and Wellbeing Board, the Safeguarding Boards and the Cambridgeshire and Peterborough Countywide Community Safety Strategic Board. We will engage with these partnerships to explore options for co-delivery of key areas of work which impact on community safety.

We will also seek to improve working across geographical boundaries by forging relationships with community safety partnerships and other organisations working in Cambridgeshire and beyond.

Our Approach

The Safer Peterborough Partnership Strategic Assessment

Every year, Safer Peterborough completes an assessment of community safety in Peterborough, called the Strategic Assessment. The strategic assessment is designed to enable the Partnership to be more responsive to communities by developing a better understanding of local crime and disorder issues. The findings from this assessment, together with findings from the public consultation, are used to identify Peterborough's community safety priorities.

The Strategic Assessment has been developed using data, analysis and professional expertise across a broad range of community safety themes. The Cambridgeshire Constabulary Strategic Assessment, which uses a risk-based approach to identify priorities, was also used to inform this document.

Each theme was researched and analysed using data taken from police and partner systems, online resources such as the national Census and information from theme leads and practitioners from across the partnership. This has allowed for an assessment of all issues and puts more emphasis on the risk of harm, rather than volume of incidence, in understanding the level of threat and risk of particular issues.

This Strategic Assessment includes an analysis of the partnership's current priorities, together with analysis on new and emerging trends which the partnership may wish to consider prioritising.

The Prioritisation Process

In times of reducing resources and increasing challenges, we are making a commitment to prioritise a small number of strategic themes which our assessment process has identified as having the highest risk of harm to communities in Peterborough. This plan therefore does not seek to address every community safety issue that can occur in the city, nor does it preclude individual organisations tackling those issues in accordance with their remit.

There are a number of other crime and disorder types which we assess as having a lower level of risk which do not generally require a focused partnership approach to address. We will continue to work proactively in these areas to ensure that we meet our statutory responsibilities, monitor performance and where required provide a partnership response to tackle entrenched or escalating issues.

The Prevention and Enforcement Service will take a lead on these lower level crime and disorder issues which includes, but is not limited to, anti-social behaviour, environmental crime, arson, rogue landlords and unauthorised traveller encampments. The Prevention and Enforcement Service's operational plan outlines how these issues will be tackled and prioritised over the coming 12 months.

We will use our existing robust performance management framework to monitor crime and disorder trends, ensuring that we are able to respond to areas of emerging risk where appropriate.

Other priority areas that influence the Plan, but are not led by the Safer Peterborough Partnership, include the Cambridgeshire and Peterborough Road Safety Partnership Plan, the Cambridgeshire and Peterborough Safeguarding Boards (Children and Adults) and the Cambridgeshire and

Peterborough Countywide Community Safety Strategic Board. We will strengthen our relationships with these partnerships to improve integrated working.

This plan will outline:

- Our successes in reducing crime and anti-social behaviour over the past three years.
- Our priorities for the next three years – based on what the public told us and our detailed assessment of crime and antisocial behaviour in Peterborough.
- Where we will focus our efforts as a partnership over the next three years.

Local delivery of our priorities is key to the success of this strategy. We know that the neighbourhoods making up the city face different challenges and have different strengths. That is why the community safety priorities will be integrated into existing local operational action plans. By doing this we will 'join up' our resources and efforts at a local level, ensuring that we are focused on the most important issues in that area.

Consultation and Engagement

Central to planning community safety activity in Peterborough is how we engage and listen to the concerns of our communities. The Safer Peterborough Partnership Public Consultation Survey has been developed to ask people who live, work or have some other connection with the City, to tell us what they think our priorities should be and their perceptions of crime and disorder more generally.

Last year 149 people responded to our survey which was open between 1st December 2016 and 31st January 2017. The demographic profile of the respondents was as follows:

- 55.7% were female, 41.6% male, and 2.7% did not say.
- 87.2% of respondents were British or English, and 8.1% did not disclose their nationality. 4.7% of respondents were non-British nationals.
- The most represented ethnicity was White (85.9%), followed by Black/African/Caribbean/Black British (3.4%), Mixed/multiple ethnic groups (3.4%), and Asian or Asian British (2%). 5.4% left this question blank.
- The survey was answered mostly by people from older age categories, with 71.1% of respondents over 45: 25.5% of respondents were aged 65 and over; 23.5% were 55-54; 22.1% were 35-44; 2% were aged 18-24; 10.1% aged 25-34 and 14.8% aged 35-44.
- 10.1% of respondents stated they have a disability.

The key findings from last year's survey are:

- Respondents were able to pick from a list of 14 community safety concerns. The top issue that most respondents were concerned about in Peterborough is environmental crime (fly-tipping, fly-posting, graffiti). 78.5% of respondents stated they were either concerned or very concerned about this issue. Anti-social behaviour (75.2%), road safety issues (such as speeding, mini-motorbikes, drink driving – 71.8%) and alcohol and drug misuse (71.1%) also ranked highest among people's concerns.
- Arson ranked lowest in people concerns, with only 32.2% of respondents stating they were either concerned or very concerned about this issue. Cold calling (at the door and by phone – 51.7%), begging (57%) and violent crime (57.7%) also ranked lowest in people's concerns.
- 53.7% of respondents indicated that they are concerned or very concerned about being a victim of crime. 32.9% stated that they were not concerned or not very concerned.
- People are more concerned about going out in the City Centre than their local area, both day and night.
- More than half of respondents indicated that they thought people from different backgrounds got on well together in their neighbourhood.

The survey findings have been considered as part of the priority setting process for the Safer Peterborough Partnership. Issues identified by the survey such as alcohol and drug misuse, violent crime and becoming a victim of crime are key issues already identified by Safer Peterborough and are existing priorities within this Plan. Fortunately, the lives of most people living and working in Peterborough are not affected by the issues that present the greatest risk of serious harm, the survey has mostly highlighted low-level nuisance as top concerns. The majority of these low-level issues fall within the remit of the Prevention and Enforcement Service and some of the other key partners who form part of Safer Peterborough, and are prioritised in this Plan under the 'Tackling Anti-Social Behaviour and Environmental Crime' strand.

Working in Partnership

Since the first Safer Peterborough Partnership Plan in 2008, by working together, recorded crime has reduced by 21% over an eight year period, with the total number of crimes falling from 22,021 in 2008 to 17,322 in 2016, which is in line with national trends.

Below are some examples of how we have worked in partnership to reduce offending and protect victims and communities from harm over the last 12 months.

- **Total crime continues to reduce** over the longer term. However, whilst the Police are increasingly dealing with a lower volume of crime, it is often much more complex in nature and impacts on the most vulnerable in our communities, taking longer to resolve. Short-term increases in both violent and sexual offences can be attributed to the renewed focus on the quality of crime recording by the police, rather than reflecting changing levels of criminal activity. This has led to improved compliance with the National Crime Recording Standard, leading to the recording of a greater proportion of crimes that come to the attention of the Police.
- We have seen the **number of offenders diminish** significantly, particularly over the last three years, for both adult and young offenders. Linked to this, the number of first time entrants into the criminal justice system continues to decrease. However, re-offending is increasing and the percentage of offenders that reoffend in Peterborough is higher than the England and Wales average rates. However, our Integrated Offender Management Scheme, which targets a cohort of offenders identified as being the most prolific and at high risk of re-offending, has seen **significant and sustained reductions in crime** for those offenders who form part of the scheme.
- The **Prevention and Enforcement Service** was established in 2016, and is one of the first in the country to bring together Council, Police and Fire Service staff into one integrated, centrally managed team. The service undertakes a range of prevention and enforcement activities including civil enforcement of parking issues, enforcement against environmental crime, housing enforcement, anti-social behaviour, fire safety and road safety. In addition to this, the service also includes police officers and PCSOs who work across the city.
- The numbers of people killed or seriously injured on our roads **continues to reduce year on year**, and at a higher rate than the national average.
- There has been a **continued reduction in anti-social behaviour** over the last year, with 353 fewer incidents recorded than the previous 12 months. We have been using the new anti-social behaviour powers that are available to us and have issued a number of Criminal Behaviour Orders to perpetrators of anti-social behaviour. This has resulted in significant reductions in anti-social behaviour in a number of communities across the city where families have been targeted.
- We continue to **respond quickly and effectively to unauthorised traveller encampments**. Between April and December 2016, the Partnership have dealt with 53 unauthorised encampments on local authority land. We have robustly enforced all available legislation to resolve these issues on 30 occasions. The Prevention and Enforcement Service have worked closely with businesses who have had unauthorised encampments on their land by

providing support and guidance on evictions. We have also sought to install defence measures at various locations across the city, in an attempt to prevent further unauthorised encampments.

- We have undertaken *widespread training on the Prevent programme* which supports staff to identify individuals who may be at risk of radicalisation and gives information on where to report any concerns. There has been widespread training across the City Council and the Police and almost all educational establishments in the city have had some kind of Prevent training.
- *Restorative justice is being used in Peterborough to help tackle conflict* in the city and provides an opportunity for victims to have their say. For the victim, restorative justice can help to provide a sense of closure, enabling them to move on. For the offender, restorative justice provides an opportunity for them to face the consequences of their actions and recognise the impact it has had upon others. Emphasis has been placed on restorative justice being 'victim-led' and it being available to victims at every stage of their journey. From April to December 2016, there were over 1,800 restorative reparations in Peterborough, which include face to face conferences, community resolutions and letters of apology from the offender to the victim.
- The Partnership and licensed premises take part in the NightSafe Pubwatch scheme where information is freely shared in relation to problematic offenders who are known to cause trouble in the night time economy and exclusions are enforced. Currently 118 individuals are excluded from NightSafe registered premises in Peterborough. Exclusions are pro-actively enforced and have been highly effective in preventing and deterring alcohol related harm. Whether it's a formal warning letter or absolute exclusion, *at least 98% of those excluded do not come to the Police's attention again.*
- An *alcohol diversion scheme* has been developed in conjunction with drug and alcohol treatment provider, Aspire. Following an alcohol-arrest, a Conditional Caution is put in place whereby the offender is offered one-to-one support, medical prescribing, and detoxification, as well as structured group work, structured and peer-led activities and counselling.

The Community Safety Landscape in Peterborough

Changing Population

The population of Peterborough is projected to increase by 9% over the next 10 years and the 65+ age group is projected to grow by 10.9% by 2021. Whilst England has experienced a 7% increase in 0-14 year age group, Peterborough has seen a 22% increase in this category. The 15-29 age group in the city has experienced a 6% increase with the city as a whole experiencing a much faster than average growth of the 45+ age groups.

As well as greater volume, the changing demographics will pose new challenges. Older people represent a significant proportion of vulnerable people in society and ageing population may lead to an increase in vulnerable adult-related crime such as adult abuse, fraud, rogue trading and distraction burglary. However, older people also commit crime – whilst still low overall, the percentage of older people committing crime has increased over recent years, which may be in line with the overall population increase, with the most common crime type violence against the person (domestic assaults).

The increased level of inward migration to Peterborough over the last 10 years, has resulted in a cultural change in the city. Outside the White British population, ‘Asian or Asian British’ and ‘White Other’ populations form the largest communities (12% and 11% respectively). Peterborough has the second highest proportion of the population who cannot speak English or cannot speak English well of local authorities in the East of England (4.86% of the population).

Selective Licensing

The Housing Act 2004 has given local authorities the power to introduce selective licensing of privately rented properties to improve conditions for tenants and the local community, provided there is a high level of privately rented housing stock in the area and one or more criteria are met.

In 2016, a Selective Licensing scheme began in Peterborough within 22 Lower Super Output Areas (geographical areas with an average of 1,500 residents) in the Central, North, East, Park, Fletton, Bretton North, Stanground Central, Walton and Orton Longueville areas. The scheme is proposed to cover the potential 22,000 properties in the areas, representing 4.8% of the city’s geographic area and will initially last for five years. Through Selective Licensing, the quality, management and safety of all private rented properties in the designated areas of the city will significantly improve.

Police and Crime Commissioner

In 2016 a new Police and Crime Commissioner was elected for Cambridgeshire and Peterborough. A new Police and Crime Plan has been published in draft for the period 2017-20, setting out the Commissioner’s vision for policing and community safety across Cambridgeshire. The Commissioner’s shared outcomes are:

- Victims and witnesses are placed at the heart of the criminal justice system and have access to clear pathways of support
- Offenders are brought to justice and are less likely to reoffend
- Communities have confidence in how we respond to their needs
- We deliver improved outcomes and savings through innovation and collaboration.

These outcomes have been reflected in this plan and the links between the two plans are outlined in Appendix 1.

Prevention and Enforcement Service

The Prevention and Enforcement Service (PES) came into effect on the 1 April 2016 and builds upon the work of the Safer Peterborough Partnership (SPP) in tackling crime, community safety and quality of life issues. The PES brings together officers from a range of public sector organisations into a single service led by a joint management structure.

The PES is hosted by Peterborough City Council and is made up of staff and resources from the Council, Police, Fire and Rescue Service and Prison.

The PES is a Community Safety Accredited Scheme which will allow all frontline officers access to a range of powers to tackle anti-social behaviour and quality of life issues such as:

- Issuing fixed penalty notices for fly-posting, graffiti, dog fouling, littering, etc;
- Powers to deal with begging;
- Powers to stop cycles; and
- Powers to remove abandoned vehicles.

The PES team are also able to make use of Public Space Protection Orders (PSPOs) which are aimed at ensuring public spaces can be enjoyed, free from anti-social behaviour. They are not about stopping the responsible use of the night-time economy, or preventing young people from seeing their friends. They do provide another instrument to help deal with persistent issues that are damaging communities.

This builds on the powers the council and the police already have in tackling quality of life issues across the city and provides a single, joined-up service that jointly addresses routine and priority issues affecting Peterborough.

Devolution

Council and Local Enterprise Partnership leaders across Cambridgeshire and Peterborough have approved a devolution deal that will deliver £770 million of new funding for local infrastructure projects and housing.

The devolution deal includes significant benefits for the communities of Cambridgeshire and Peterborough including:

- Investment in a Peterborough University with degree-awarding powers.
- Devolved skills and apprenticeship budget – to give more opportunities to young people.
- Working with Government to secure a Peterborough Enterprise Zone – attracting investment from business, leading to more and better quality jobs for residents.
- Working with Government on the continued regeneration of Peterborough City Centre.

Changes to Policing

The Policing and Crime Act 2017 aims to build on the Police reform carried out through the introduction of Police and Crime Commissioners, the strengthening of the Independent Police Complaints Commission and establishment of the College of Policing.

The Bill comprises nine parts. One of the key areas for consideration is the Emergency Services Collaboration which introduces a new duty on the Police, Fire and Rescue and ambulance emergency services to collaborate, where doing so would improve efficiency or effectiveness. It also enables Police and Crime Commissioners to take on the functions and duties of Fire and Rescue Authorities and to delegate police and fire to a single Chief Officer for Police and Fire.

PRIORITIES FOR 2017 - 2020

The approach agreed by the Safer Peterborough Partnership for this plan is to adopt a small number of priorities which our assessment process has identified as having a high risk of harm to communities in Peterborough. This section covers in more detail how we will work together to tackle these issues, support victims and reduce offending.

The Safer Peterborough Partnership has identified four priorities which have been identified as key delivery areas which the Partnership places high importance on providing effective, innovative and improving services. The priorities are:

- Offender Management
- Domestic Abuse and Sexual Violence
- Building Resilient Communities
- Tackling Anti-Social Behaviour and Environmental Crime

In addition, two further areas are recognised as significant cross-cutting priorities across the partnership landscape. These cross-cutting priorities already feature in thematic plans and the Partnership recognise that a more collective approach will have a significant impact and bring about lasting change. The cross cutting priorities are:

- Substance Misuse
- Mental Health

The section below describes how the Safer Peterborough Partnership will tackle these priority areas over the coming three years, it also describes how each theme will be performance managed to ensure the Partnership can accurately measure progress.

PRIORITY 1: OFFENDER MANAGEMENT

Key Outcome

To reduce the number of offenders in Peterborough and the number of offences they commit, with a specific focus on those most prolific offenders and young offenders.

Why is it a priority?

Offenders are amongst the most socially excluded in society and often have complex and deep-rooted health and social problems, such as substance misuse, mental health, homelessness and financial problems. Understanding and addressing these underlying issues in a co-ordinated way plays a key role in reducing crime and breaking the cycle of offending behaviour from one generation to the next.

Offender management has undergone a significant transition under the Government's Transforming Rehabilitation programme, with delivery of Probation services now split between the public and private sector. The public sector National Probation Service is tasked with protecting the public from high risk offenders and manages the majority of sexual offenders and those sentenced to twelve months or more in custody for the most serious violent offences. BeNCH Community Rehabilitation Company (CRC) manages the majority of the community sentences and short sentence prisoners. Domestic violence perpetrators, women, young adults and prolific acquisitive crime features heavily in their caseload, meaning the CRC manages the cases with a great deal of dynamic risk¹. A more integrated working model with the new Community Rehabilitation Company and the National Probation Service is developing and this will be a key area of work for the partnership over the coming 12 months.

Information shows that re-offending is increasing and the percentage of offenders that re-offend in Peterborough is higher than the England and Wales average rates. However, whilst re-offending rates are increasing, the actual number of re-offenders is reducing, indicating that this smaller group of offenders are more prolific.

For young people, identifying problems early is key as they are statistically more likely than adults to re-offend. There are also changes being proposed in the way that the youth justice system operates. The local impact of this is as yet unknown, but the recent review by Government recommends that education is put at the heart of the youth justice system. Offenders would be supported in smaller, local secure schools where they can benefit from the skills needed to get on in life after release.

What we plan to do

The Partnership will formulate and implement a strategy to reduce re-offending by adult and young offenders. The strategy will ensure that re-offending is considered in all contexts and will be closely linked to our strategies on substance misuse, homelessness, mental health and domestic abuse.

The Youth Offending Service will work with partners to identify those young people who are committing the most offences, and engage them in effective activity and rehabilitation to reduce their re-offending. There are a number of areas for development over the coming 12 months, including:

- Developing and extending early help services - the service continues to make an offer to young people either to prevent them becoming involved in offending or to keep them out of

¹ Dynamic risk factors have the potential to change over time or through appropriate intervention

the criminal justice system if they have committed a low level offence for the first time. Over the next 12 months we will be developing a more integrated approach to working with adolescents and a targeted youth support service is now being developed in the city.

- Working with victims and Restorative Justice - there has been some very positive work undertaken in developing both service links to and support for victims of crime and Restorative Justice. We will continue to develop more restorative approaches over the next 12 months.
- Developing a systemic approach to working with families - the Youth Offending Service have always maintained a good level of engagement with young people and their families, however we want to expand the degree of parental involvement in both planning and delivery.
- Improving the service response to recidivism², particularly in higher risk young people. We will put in place extra additional training and support to improve rates of recidivism.
- Tackling resettlement issues, particularly those linked to education, training, housing or employment - a system of early planning in cases where custody has been given, to ensure more effective resettlement outcomes are now fully in place.
- The Integrated Offender Management programme continues to support some of the most problematic offenders in Peterborough. The scheme allows local and partner agencies to come together to ensure that the offenders, whose crimes cause most damage and harm locally, are managed in a co-ordinated way. Over the next 12 months, we will consider expanding the remit of the scheme beyond serious acquisitive crime offenders. Proposals being considered by the group include adopting offenders on a risk-based approach, which means more offenders will benefit from the success of the management of the scheme, leading to reductions in offending.

In addition to our established multi-agency work with partners in areas such as IOM, the Youth Offending Service and safeguarding, and support for initiatives such as Conditional Cautions, BeNCH, CRC has commissioned the services of specialist agencies including Ormiston Families, St Giles Trust and the Dawn Project to support resettlement and rehabilitation in custodial and community settings.

Priorities for the year ahead include:

- Supporting a more joined-up approach to improving resettlement opportunities for short sentence prisoners, with particular focus on the issues of homelessness and unemployment. We will continue to develop our Through the Gate services to ensure those leaving custody have the right level of support and reoffending is minimised.
- Development of a strategy for better understanding and addressing the distinct needs of our young adult service users.
- Continuing to expand our Rehabilitation Activity Requirement (RAR) provision in conjunction with our operational delivery partners. This includes a suite of programmes and structured support and community integration that can be used to deliver a holistic approach to rehabilitation, tailored to the needs of individual service users. Our focus for the coming year is to work with partners to promote the use of Restorative Justice as a key element of our RAR delivery model.
- Encouraging more volunteering in the community to support , particularly young offenders, to reduce recidivism.

How we will measure success

² Recidivism refers to a person's relapse into criminal behavior, often after the person receives sanctions or undergoes intervention for a previous crime

Reducing the number of people who become victims of crime
Reduce the number of first time entrants into the criminal justice system
Increase the number of offenders participating in restorative interventions
Reduction in the number of proven offences for offenders managed through the Integrated Offender Management programme

PRIORITY 2: DOMESTIC ABUSE AND SEXUAL VIOLENCE

Key Outcome

To prevent domestic abuse and sexual violence and reduce the associated harm, ensuring all victims of domestic abuse and sexual violence have access to the right help and support and that services are available to address their needs.

Why is it a priority?

Demand on domestic abuse and sexual violence services continues to rise, particularly as vulnerable families struggle to cope with the financial and emotional pressures of unemployment, reduced household income and increased financial hardship, improving reporting facilities and the Police response.

There is still an unknown volume of hidden, unreported domestic abuse. Nationally it is estimated that only 16% of domestic abuse is reported to the Police. We know that awareness of domestic abuse reporting for the public needs to be further improved, particularly amongst minority ethnic groups and male victims.

Although there are positive developments at a national and local level with regards to the successful prosecution of more domestic abuse and sexual violence offenders, the rate of attrition³ between the volume of incidents reported to the police and the volume of cases being brought before the courts by the CPS is of concern.

The government's programme of welfare reform is having an impact on families' budgets and this could be inadvertently causing financial abuse. Universal Credit, now fully introduced to include families, will be paid monthly and as a single payment to the 'head of the household'. This could lead to an increased need to bargain and negotiate within the household, decreasing one partner's financial autonomy and independence.

What we plan to do

Domestic abuse and sexual violence services in Peterborough are well established and are currently delivered by partners across Cambridgeshire and Peterborough. An action plan is monitored and delivered through the Violence Against Women and Girls Domestic Abuse and Sexual Violence Group which reports to the Cambridgeshire and Peterborough Community Safety Strategic Board.

³ Attrition refers to the gap between levels of known crime and the response of the criminal justice system in terms of prosecutions, convictions and sentencing.

There are a number of priorities which include:

- Intervening earlier to prevent domestic abuse and sexual violence from happening and challenging the attitudes and behaviours which foster it and intervene as early as possible to prevent it.
- Providing support to victims and their families where violence occurs.
- Taking action to reduce the risk to victims of these crimes and to ensure that perpetrators are brought to justice.

Over the next 12 months we will prioritise a number of areas of work in support of these priorities.

- We will ensure that domestic abuse and sexual violence services are able to respond to increasing demand for services.
- We will support in the development of a countywide partnership response to reduce the harm, risks and costs of domestic abuse, child abuse (including child sexual exploitation), serious sexual offences, trafficking and modern day slavery, which keeps victims safe from future victimisation.
- Enhance community engagement and awareness of domestic abuse and sexual violence support services to include the lesbian, gay, bi-sexual and transgender community with the aim of increasing the number of victims accessing support and reporting incidents to the Police.
- Develop a local offer to meet the needs of children and young people who are, or at risk of becoming, perpetrators and/or victims of domestic abuse and sexual violence, to improve specialist support services.
- There is a need to work towards increasing referrals from mental health care settings, ensuring all mental health professionals are providing their service users with the opportunity to access domestic abuse and sexual violence support services.
- Review and monitor the implementation of the recommendations from Domestic Homicide Reviews and hold partners to account for their actions.

How we will measure success

Performance indicators for this area of work will be developed in line with the countywide partnership focusing on domestic abuse and sexual violence. We will ensure we monitor performance data in line with the guidance from the National Institute of Clinical Excellence, taking into account the national focus on Violence Against Women and Girls.

PRIORITY 3: BUILDING COMMUNITY RESILIENCE

Key Outcome

To strengthen the resilience of our communities by ensuring that those who commit hate crime and other acts which break down the fabric of our communities, do not succeed.

Why is it a priority?

Communities cohesion builds strong and safe communities. In its simplest form, community cohesion is about people from different backgrounds getting on with each other, people contributing to how their community runs and people in the community having a sense of belonging.

Peterborough continues to benefit from its reputation as a tolerant and welcoming place, but tensions can develop particularly in communities that undergo rapid demographic change and these must be effectively managed. The current economic and political climate has the potential to exacerbate community tensions, drive up hate crime and raise the level of fear in our communities. Nationally, support for extreme right wing views is becoming more visible and acceptable, particularly around emotive issues such as the EU refugee crisis, Brexit and fears about ISIS. Online and remote radicalisation makes those in more isolated communities vulnerable, with limited access to alternative narratives.

Issues such as hate crime and extremism can undermine a community's resilience. Whilst both these issues have been assessed as a comparatively low risk and threat to our communities, since Brexit and recent terrorist incidents, we know that the risk has increased. Hate crime and extremism are separate but linked issues in terms of identifying and responding effectively to vulnerability, discrimination and radicalisation in our communities. We recognise that crime motivated by hostility, or a particular prejudice towards an individual's personal characteristic or perceived characteristic, is particularly corrosive in relation to victims and communities. This type of act can leave people feeling vulnerable and can impact negatively on many aspects of their lives, including their self-confidence and health, as well as contributing to feelings of isolation.

The UK faces a severe and continuing threat from terrorism, however there is no intelligence to suggest an attack in Cambridgeshire is imminent and the risk of radicalisation is assessed as low within the city. The Safer Peterborough Partnership works with partners across Cambridgeshire to review the Counter Terrorism Local Plan and ensure that all identified risks are addressed.

What we plan to do

Tackling Extremism

Prevent is one of the four strands of CONTEST, the UK strategy for countering terrorism. It is aimed at working closely with individuals who are likely to adopt extremist views, and work in partnership with other agencies and our communities to identify individuals who may need our support. The responsibility for Prevent is changing, and in 2018 more responsibility will be given to Local Authorities, rather than Police forces.

The Safer Peterborough Partnership, along with other key partners, will develop an annual counter terrorism local plan to mitigate identified risks around terrorism and radicalisation. We are also able to provide intervention and support for those who are identified at risk of radicalisation and extremism.

A process called 'Channel' has been developed to support people at risk of being drawn towards terrorism and violent extremism. Peterborough City Council, Cambridgeshire Police and other partners, including Probation, health agencies, community organisations and individuals within local communities work together to support vulnerable individuals who are prone to radicalisation. A range of options are available including mentoring, welfare support and access to key support services. The Partnership will continue to support this process ensuring that people who are risk of radicalisation are appropriately referred to Channel.

Hate Crime

We will work together to strengthen the resilience of our communities, we recognise that community cohesion is driven by people making an effort to support one another in their communities and neighbourhoods. Hate crime poses a direct threat to achieving this and we will continue to ensure that we make it clear to perpetrators that their behaviour is unacceptable and will not be tolerated. There are a number of key priorities in our hate crime strategy which we will focus on over the next 12 months, these include:

- Increasing the confidence of hate crime victims to report hate incidents to the police and third parties.
- Work with community and voluntary organisations to develop more effective approaches to understanding, preventing and tackling hate crimes and incidents in our communities.
- Taking effective action against perpetrators, challenging the attitudes of offenders in relation to hate crime and engaging more perpetrators in reparation type activities.
- Continuing to develop cohesion initiatives to prevent hate crime from occurring,

How we will measure success

Increasing the number of hate crimes and hate incidents reported
Increasing the proportion of Police detections for hate crime offences
Increase the number of hate incidents reported to third party reporting centres, including through the online portal, True Vision

PRIORITY 4: TACKLING ANTI-SOCIAL BEHAVIOUR & ENVIRONMENTAL CRIME

Key Outcome

To reduce anti-social behaviour (ASB) and enviro-crime and ensure complaints are effectively resolved. Our approach to anti-social behaviour and enviro-crime will focus on prevention, taking positive enforcement action where necessary, and protecting victims.

Why is it a priority?

The Safer Peterborough survey showed that anti-social behaviour and enviro-crime are still a priority concern for the people of Peterborough. In addition, the Crime and Disorder Act states that community safety partnerships have a statutory duty to tackle anti-social behaviour. Anti-social behaviour and enviro-crime can degrade the local environment and have an adverse effect on communities, and directly influences people's perceptions of fear of crime.

Whilst ASB has been reducing over recent years, the very nature of ASB means that records of incidents may not be a true reflection of the levels of victimisation occurring. One incident could affect many people, but may only result in one report to police or partner agency. Potentially, this leads to a risk of hidden harm occurring.

Anti-social behaviour includes criminal damage (including arson) , underage/anti-social drinking, noise, graffiti and harassment; enviro-crime includes littering, fly-tipping, dog fouling and other similar crimes.

What we plan to do

The wide-ranging nature of these offences, and the powers available to different partners, means that it is an area where joint working is essential to ensure the effective resolution to issues. By working together we will tackle the corrosive effect of ASB and enviro-crime on communities in Peterborough, caused by a minority of people.

Since its inception in 2016, our Prevention and Enforcement Service, which is a joint service between the Council, the Police and the Fire Service, has focussed on anti-social behaviour and enviro-crime. Over the next three years we will further develop our approach. If we can resolve a situation without legal action, we will, for example through interventions and diversionary work. However, in some situations, legal enforcement may be necessary and we will not hesitate to take action. We will work with the Police and the Courts to deal with anti-social behaviour, nuisance and enviro-crime cases quickly and effectively, to provide a high level of support to victims and witnesses.

We will tackle anti-social behaviour and enviro-crime through:

- Fixed Penalty Notices which will be issued to those who commit enviro-crime, such as littering, fly-tipping, spitting, dog fouling etc.
- Public Space Protection Orders (PSPOs). PSPOs are intended to deal with a nuisance or problem in a particular area that is detrimental to the local community's quality of life, by imposing conditions on the use of that area which apply to everyone, so that the majority of law-abiding people can use and enjoy our public spaces and be safe from anti-social behaviour. We have two PSPOs in Peterborough, in the city centre and Millfield, and we will expand the number of these over the the coming three years. This will include continuing to work with our delivery partners to issue Fixed Penalty Notices in these areas.

- Acceptable Behaviour Contracts (ABC). These are agreements made between an individual, police and local authority to make the individual's anti-social behaviour stop.
- injunctions, possession proceedings and Notice Seeking Possession (NSP). These are legal options we can take to put a stop to anti-social behaviour caused by tenants of Registered Social Landlords or their household members.
- low level interventions. We can give advice or warnings to people who are causing nuisance or anti-social behaviour.
- a strong focus on deliberate fires, with a defined Arson Reduction Plan which aims to tackle deliberate fires through prevention and enforcement. We will take an evidenced based approach to target the most vulnerable locations across the city to reduce reported incidents of deliberate fires.
- closure power. We can apply to Court to close a property for a period of time, in serious circumstances.

Overall we will ensure there is a co-ordinated approach to locally identified issues. Where any hotspot locations are identified, where persistent anti-social behaviour is the presenting issue, we will ensure that underlying complexity factors are considered and appropriate support is offered.

Finally, we will focus on the delivery of more effective methods to identify vulnerable victims to better reflect the need to manage threat, risk and harm, and ensure the identification and protection of repeat victims and vulnerable people.

How we will measure success

Sustained reduction in risk for those vulnerable ASB victims assessed as High Risk
Increase the number of victims who report their ASB issue has been successfully resolved

CROSS CUTTING THEME 1: SUBSTANCE ABUSE

Key Outcome

To reduce the number of people who experience crime and anti-social behaviour as a result of alcohol and drug abuse, whilst providing effective treatment and rehabilitation to those who have alcohol and drug problems.

Why is it a priority?

Some people experience multiple problems which have a cumulative impact on their ability to make positive life choices and avoid criminal, anti-social behaviour or other behaviour that has a negative impact on others. The themes of domestic abuse, mental health and drug and alcohol problems in particular are recurrent themes and we can establish that substance abuse is a common feature in criminality and family breakdown. This in turn can lead to inter-generational cycles of behaviours such as abuse, drug use and offending.

Substance abuse impacts across many areas of community safety and drug dependency remains a significant contributory factor to a number of crime and disorder types. Drug abuse and crimes such as burglary and robbery are closely linked and anti-social behaviour can also be related to alcohol and drug misuse. We know that violent crime such as assault and domestic violence and abuse often involve alcohol. A recent night time economy review has shown that between at least 56% of city centre violent crime is attributable to alcohol.

What we plan to do

We will continue to provide services for people who want help to stop their abuse of alcohol and drugs, and to divert into treatment programmes those who commit crime to support their alcohol and drug misuse. We will take strong enforcement action against alcohol and drug-related crime, and work together to tackle the things that can cause alcohol and drug abuse.

The long term objectives of our substance abuse intervention system partnership are to:

- Increase the number of people free from drug and alcohol dependence (and substitute medication) and in sustained recovery.
- Improve the health and wellbeing of people with substance abuse issues.
- Reduce harm experienced by individuals, families and the community arising from problematic substance abuse.
- Reduce crime experienced by individuals, families and the community associated with problematic substance abuse.
- Prevent future demand on health, criminal justice and treatment services.

We have a detailed substance abuse action plan which reflects the three key themes underpinning our approach to tackling substance abuse. Each section of the action plan contains detailed actions and dates for completion. There are a number of areas of focus over the coming 12 months, which include:

- Develop public awareness campaigns to promote awareness of alcohol and drug-related harm.
- Support the development of substance abuse education, awareness and access to help in schools.

- Develop targeted awareness raising with higher risk groups and communities.
- Develop awareness and skills regarding the use of new psychoactive substances.
- Develop work with individuals resistant to engagement in treatment services.
- Ensure effective and appropriate care for substance abusers who suffer with mental health problems.
- Ensure there are effective pathways in the criminal justice system for people abusing substances.
- Improve the use of information gathered for patients with assault-related injuries in Peterborough City Hospital's Emergency Department, to improve the safety of licensed premises and to safeguard staff and customers.

How we will measure success

Increase the number of people successfully completing drug and alcohol treatment programmes, whilst reducing the proportion who re-present to services
Reduce the number of alcohol-related admissions to hospital
Reduce alcohol and drug related crime

CROSS CUTTING THEME 2: MENTAL HEALTH

Key Outcome

To identify the challenges and the impact of mental health on the successful delivery of community safety.

Why is it a priority?

Mental health is a theme impacting all areas of delivery across the Safer Peterborough Partnership. The impact of mental health on community safety is recognised as important but has been difficult to impact upon, made more complex because data is not always routinely collected and accessible.

Mental ill health is the largest cause of disability in the UK, representing 23% of the burden of illness. At least one in four people will experience a mental health problem at some point in their life and one in six adults has a mental health problem at any one time.

The information drawn from a recent Joint Strategic Needs Assessment on Mental Health suggests that Peterborough faces potential challenges with promoting mental health and preventing mental illness. Many of the recognised risk factors for poor mental health are found at a higher rate in the Peterborough Unitary Authority area compared with England, East of England and Cambridgeshire. These risk factors include higher rates of socio-economic deprivation, children in care, violent crime, some types of drug misuse, homelessness, relationship breakdown, lone parent households and household overcrowding compared with East of England and most England averages.

High levels of crime undermine mental wellbeing. Violent crime is linked to mental health problems including depression, anxiety and post-traumatic stress disorder, suicide, and misuse of drugs and alcohol. A strong negative relationship has been found between rates of violent crime in an area and the mental wellbeing of residents living there.

What we plan to do

The Peterborough Health and Wellbeing Board is responsible for promoting integrated working to support health and wellbeing in Peterborough, including mental health, and will take the lead in this area of work.

The focus of Safer Peterborough's work around mental health will be on identifying and understanding how mental health impacts on community safety. This will include mapping mental health provision and pathways in the context of community safety. Once this is understood, the Partnership will identify how they can work with the Peterborough Health and Wellbeing Board to reduce the impact of mental health on community safety, both in terms of offenders' mental health and understanding more about how we can ensure people with mental health problems are less likely to become victims of crime.

GETTING INVOLVED

The Safer Peterborough Partnership are committed to reducing crime and improving quality of life and every agency involved in the Partnership wants to make Peterborough a safer place. However, we cannot do this alone. We know that people working together in their communities are helping to prevent crime and many of the achievements set out in this strategy have happened because local people have been actively engaged in tackling crime and disorder.

There are lots of ways you can get involved to make Peterborough safer and below is some information about how you can get involved.

Neighbourhood Watch

Neighbourhood Watch is about local communities working together and with the police to help make their neighbourhood safer. Neighbourhood Watch schemes can help reduce crime in local areas, so they are a great way to help you protect yourself, your family and friends and home. Visit the website [Neighbourhood Watch](#).

Salvation Army's Good Neighbour Scheme

Today, older people live longer and are also encouraged to live independently in their own homes. The Salvation Army's Good Neighbour Scheme volunteers support the elderly to live life in all its fullness by promoting independent living, tackling isolation, promoting a healthier lifestyle, giving a voice in things that affect them and helping to build confidence. To volunteer, visit the website [here](#).

Police Support Volunteers

Cambridgeshire Constabulary benefit from the support of volunteers to help them in a range of policing areas. These include conducting house to house enquiries, CCTV collection, and offering crime prevention advice. For more information regarding these areas, contact kerry.grice@cambs.pnn.police.uk.

Victims' Hub

The constabulary's Victim and Witness Hub offer emotional and practical support to victims of crime and help victims and witnesses to attend court. Volunteers are trained so that face to face, or more extended telephone support can also be offered to victims. Volunteers are also needed to help support Restorative Justice. This brings those harmed by crime into communication with those who caused the harm to help repair the harm caused and find a positive way forward. To find out more, visit the [website](#) or contact the Hub at victimandwitnesshub@cambs.pnn.police.uk.

Police Cadets

Cambridgeshire Constabulary runs a Volunteer Police Cadet scheme which aims to strengthen the voice of younger people in policing as well as steering those at risk of criminality away from a life of crime. The scheme encourages a spirit of adventure and good citizenship and can count towards formal qualifications and evidencing voluntary work for the Princes Trust/Duke of Edinburgh Award schemes. Find out more information [here](#).

Do-It

For information on other volunteering opportunities, visit the Do-It website [here](#)

Appendix 1 - Link to the Cambridgeshire Police and Crime Commissioner's Plan

The table below shows how the Safer Peterborough Partnership Plan reflects the priorities of the Police and Crime Commissioner.

Police and Crime Plan 2017-2020	How are the PCP priorities reflected in the Safer Peterborough Partnership Plan 2017-2020
<p>Victims – safeguarding the vulnerable <u>Aim:</u> deliver a victim first approach <u>Shared Outcomes:</u> victims and witnesses are placed at the heart of the criminal justice system and have access to clear pathways of support</p>	<p>Safeguarding the vulnerable is a theme running through the SPP Plan. Reducing the number of people who become victims of crime is a key priority, the SPP have also prioritised a number of high risk victim groups including domestic abuse, sexual violence and hate crime victims.</p>
<p>Offenders – attacking criminality <u>Aim:</u> reduce re-offending <u>Shared Outcomes:</u> offenders are brought to justice and are less likely to reoffend</p>	<p>Offender management is a priority in the SPP plan and bringing more offenders to justice, using traditional and restorative solutions are priorities within the plan. Reducing re-offending is a key area of focus.</p>
<p>Communities – preventing crime, reassuring the public <u>Aim:</u> support safer and stronger communities <u>Shared Outcomes:</u> communities have confidence in how we respond to their needs</p>	<p>Building Resilient Communities is a priority in the SPP Plan, our focus is on reducing hate crime and tackling violent extremism which can undermine the fabric of our communities.</p>
<p>Transformation – achieving best use of resources <u>Aim:</u> ensure value for money for tax payers now and in the future <u>Shared Outcomes:</u> we deliver improves outcomes and savings through innovation and collaboration</p>	<p>Collaboration between agencies is at the heart of the SPP plan, the priorities are owned by a variety of partners where we co-deliver key areas of work which impact on community safety.</p>

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COUNCIL	AGENDA ITEM No. 9(b)
7 MARCH 2018	PUBLIC REPORT

EXECUTIVE AND COMMITTEE RECOMMENDATIONS TO COUNCIL

(b) MEDIUM TERM FINANCIAL STRATEGY PHASE TWO 2018/2019 TO 2020/2021

Cabinet, at its meetings of [26 February 2018](#), received a report and supplementary report on phase two of the Medium Term Financial Strategy 2018/2019 to 2020/2021 as part of the Council's formal budget process as set out within the constitution and as per legislative requirements to set a balanced and sustainable budget for 2018/19.

In addition to the recommendations to Council, Cabinet considered the report and resolved to note:

1. The statutory advice of the Chief Finance Officer outlined in section 6, The Robustness Statement. This is required to highlight the robustness of budget estimates and the adequacy of the reserves.
2. All the grant figures following the Local Government Final Finance Settlement, published on 6 February 2018 outlined in section 4.5. This details the following adjustments to the budget:
 - Adult Social Care Grant 2018/19- £0.496million
 - Business Rates compensation for limits increase in the NNDR £0.084million
3. The feedback received on the budget proposals, received via the consultation detailed in section 9 of the report and Appendix J.
4. The Treasury Management Strategy 2018/19-2020/21, detailed in Appendix L, which also includes an amendment following the Audit Committee meeting held on 12 February 2018.

IT IS RECOMMENDED that Council approve:

1. The Phase Two budget proposals, outlined in Appendix H, subject to additional wording to clarify that Vivacity had agreed to take on the running of Bretton Water Park. This includes a 5.99 per cent council tax increase, and a change in service delivery for the 0-25 Provider service.
2. The Medium Term Financial Strategy 2018/19-2020/21 as set out in the body of the report and the following appendices:
 - Appendix A – Budget Context highlighted in Phase One, MTFS for 2018/19-2020/21
 - Appendix B – 2018/19 MTFS detailed position
 - Appendix C – 2018/19 MTFS by department
 - Appendix D – 2018/19 MTFS by Service
 - Appendix E – Capital Schemes
 - Appendix F – Council Grants
 - Appendix G – Fees and Charges
 - Appendix H – Budget Proposals (consultation document)
 - Appendix I – Equality Impact Assessments
 - Appendix J – Budget Consultation Feedback
 - Appendix K – December 2018 Budgetary Control Report

- Appendix L– Treasury Management Strategy 2018/19-2020/21
- Appendix M– Asset Investment and Acquisition Strategy, Capital Programme 2018/19-2020/21
- Appendix N– Asset Management Plan

The original Cabinet report and appendices are set out in the Budget Book.

The original Cabinet supplementary report follows.

CABINET	AGENDA ITEM No. 3
26 FEBRUARY 2018	SUPPLEMENTARY PUBLIC REPORT

Report of:	Marion Kelly, Interim Corporate Director: Resources	
Cabinet Member(s) responsible:	Councillor David Seaton, Cabinet Member for Resources	
Contact Officer(s):	Marion Kelly, Interim Corporate Director: Resources Peter Carpenter, Service Director Financial Services	Tel: 01733 452520 Tel: 01733 384564

MEDIUM TERM FINANCIAL STRATEGY 2018/19 TO 2020/21

U P D A T E D R E C O M M E N D A T I O N S	
FROM: Cabinet Member for Resources	Deadline date: N/A
<p>It is recommended that Cabinet notes:</p> <ol style="list-style-type: none"> 1. The statutory advice of the Chief Finance Officer outlined in section 6, The Robustness Statement. This is required to highlight the robustness of budget estimates and the adequacy of the reserves. 2. All the grant figures following the Local Government Final Finance Settlement, published on 6 February 2018 outlined in section 4.5. This details the following adjustments to the budget: <ul style="list-style-type: none"> • Adult Social Care Grant 2018/19- £0.496million • Business Rates compensation for limits increase in the NNDR £0.084million 3. The feedback received on the budget proposals, received via the consultation detailed in section 9 of the report, <i>Appendix J and the Supplementary Report</i>. 4. The Treasury Management Strategy 2018/19-2020/21, detailed in Appendix L, which also includes an amendment following the Audit Committee meeting held on 12 February 2018. <p>It is recommended that Cabinet approves and recommends to Council:</p> <ol style="list-style-type: none"> 5. The Phase Two budget proposals, outlined in Appendix H, this includes a 5.99 per cent council tax increase, and a change in service delivery for the 0-25 Provider service. 6. The Medium Term Financial Strategy 2018/19-2020/21 as set out in the body of the report and the following appendices: <ul style="list-style-type: none"> • Appendix A – Budget Context highlighted in Phase One, MTFS for 2018/19-2020/21 • Appendix B – 2018/19 MTFS detailed position • Appendix C – 2018/19 MTFS by department • Appendix D – 2018/19 MTFS by Service • Appendix E – Capital Schemes • Appendix F – Council Grants • Appendix G – Fees and Charges 	

- Appendix H – Budget Proposals (consultation document)
- Appendix I – Equality Impact Assessments
- Appendix J – Budget Consultation Feedback
- Appendix K– December 2018 Budgetary Control Report
- Appendix L– Treasury Management Strategy 2018/19-2020/21
- Appendix M– Asset Investment and Acquisition Strategy, Capital Programme 2018/19-2020/21
- Appendix N– Asset Management Plan

1. BACKGROUND

- 1.1. This supplementary report has been produced in order that Members receive the most up to date position regarding the Phase Two budget consultation.
- 1.2. This document also contains an additional list of consultation responses, which we were unable to include within the main report due to the timing of publication.
- 1.3. As the consultation still remains open until 5 March 2018, final feedback received between 22 February 2018 and the consultation close date on 5 March 2018, will be reported to Council on 7 March 2018.

Changes to the Consultation Response

- 1.4. This update contains the 17 consultation responses received between 15 February 2018 and 22 February 2018.
- 1.5. Throughout the consultation process we have received a total of 51 responses. A summary of the 17 new responses received is given in this section, and the previous 34 responses are included in Appendix J of the main MTFS report.
- 1.6. **Question 1** - 16 Respondents answered question 1 which was *'Do you have any comments to make about the first round budget proposals?'*

Response	Number of Responses
Positive	0
Neutral	3
Negative	13
Total	16

- 1.7. Within question 1 there were a few key themes from the responses, outlined in the following table:

Response Theme
The Manor service delivery change
Council Tax Increase, higher than inflation putting additional pressure on the cost of living
Bretton water pack- transfer to the parish
Brown bin charge increase
Highways and potholes
Homelessness and Anti-social Behaviour
The Travel Choice Kiosk at the bus station

- 1.8. **Question 2** – Respondents were asked, after having read the consultation document, how much they understood the Council’s proposals. Answers can be broken down as follows:

Response	Number of Responses
A great deal	1
A fair amount	12
Not very much	3
Nothing at all	0
Blank	1
Total	17

- 1.9. **Question 3** – Of the 17 responses received, 11 answered question 3 which was ‘*If you have any specific ideas about how the council can save money and protect services, please state these here:*’. A list of subjects raised is given below.

Response Theme
look at procurement of products to seek better value for money
reduce spend on road works
Look to bring services back in house
Charging for service users for service provision.
combine and share services with Cambridgeshire
Councillor and Officer pay
Reduce grants given to arts organisations
Reduce the frequency of cutting road verges

Feedback from the budget conversation survey

The following table details the feedback received via the online survey:

	Do you have any comments to make about the first phase budget proposals?	Having read the phase two proposals document, how much do you now feel you understand about why the council must make total savings of almost £26million in 2018/19 and almost £42million by 2020/21?	If you have any specific ideas about how the council can save money or generate additional income to protect services, please state these here:
35	Bretton water park is primarily used by Bretton residents. Its absolutely right that it should be paid for by the local parish council. Maybe that can cut back the spending on the 'festival'/ego stroking event they hold to the detriment of local residents every year.	A fair amount	Bring more services back in house. Stop outsourcing. If you want to do things more efficiently maybe share resources with neighbouring authorities.
36	I am deeply concerned regarding the changes proposed to the care services for children with special needs, I feel that at no point were families with children with special needs were taken into account and how it would affect those families. With the changes proposed it will have an massive effect on lots of families that are trying their hardest not to reach crisis point. I believe the changes will cause more families to struggle. It is already a battle to get any bit of care that is needed to keep our children at home and not in care because of their high care needs. Taking away places like the Manor that is a much needed respite for families, myself included without there being something already in place is just dangerous, families will hit crisis point! The impact will be massive not just on the families but also the children that access places like the Manor, to have got to the point of needing somewhere like that is hard enough, to get awarded it is even harder and now its just going to be gone, I feel like you are ripping everything we need as a family away. How will we function? How will I manage to keep my family together? What about the impact on my children, who already deal with daily battles because of their disabilities? You cut these services and how will it	Not very much	BLANK

	be more cost effect when more children will end up in care full time because the support is no longer there to keep families together!!		
37	Yes, I understand why monies need to be saved but why is the first thing to be cut is funding for services that are so greatly needed?? We need to make savings yet the local council are having new offices built and road changes made when that money could be used to fund vital support services.	A great deal	Stop wasting money on new offices, pointless road changes (bourges boulevard as an example!!).
38	I don't agree with cutting provisions for children with additional needs. Families need all the help they can get. If they don't receive the help it will put a further strain on the social care and nhs budgets.	A fair amount	BLANK
39	You must not close respite for vulnerable people, it's such a needed service and these poor people are getting punished to much when they are the ones that need it the most	A fair amount	Don't waste money on the likes of the Peterborough beach!!!!!!
40	Cuts in the areas of mental health, care and respite are ludicrous. Statistics show that poor mental health is on the rise and the overwhelming reason for absenteeism from work. Respite care does not just help those afflicted but helps their carers get the break they need to maintain their own strong mental health.	A fair amount	Savings should be made throughout the public sector at point of source. Contracts that hold services into purchasing paper roll for example for something like £12 a roll when the same can be sourced easily off the high st for less than half the price does not make commercial sense.
41	I say keep the manor open as it is desperately needed to help support disabled children and their families	A fair amount	BLANK
42	My comments relate specifically to the proposal to stop using the Manor Children's Centre for residential and day care and increase other short term options for families. I do recognise the overall budgetary pressure that the Council is under. How I use the Manor I am the single mum of a 17 year old daughter with significant learning difficulties. I have no immediate family and my daughter's father has for the last 18 months since our separation only seen her for c2 hrs during the week, occasional weekends and short periods in the school holidays although this is neither reliable nor predictable. I lead on all her arrangements both during term time and the school holidays. My daughter has used the Manor for many years initially only during the day but over the last 18 months	A fair amount	BLANK

she has enjoyed overnight stays as well one night a week. She has built friendships and gained in confidence and capability especially in relation to maintaining her own personal care and entertaining herself in preparation for independent supported living in the future. I have always known that she was safe and being well looked after. The Manor has been one of the points of continuity when there have been so many other changes in my daughter's life. The predictable, reliable, professional respite I have received from these overnight stays has, especially during the last 18 months been a lifeline and my only dependable break from my otherwise full time caring responsibilities. Consequences for us from this proposal specifically the loss of the overnight element For my daughter – the loss of the Manor would be yet another change in her life. We have started planning transition for when she turns 18 (although she is as yet unaware) but the loss of the Manor before that, the possible introduction of a temporary arrangement at short notice before yet another change will add to her stress and confusion potentially setting back yet again the progress she is making in independence and self-help at school. For me – I would lose my only reliable break in my caring responsibilities. Being able to anticipate a break when I will be able to recharge my own batteries to better care for my daughter has enabled me to undertake paid part time work, catch up on housework and gardening, complete the mass of paper work associated my daughter's transition to adulthood, my separation and divorce as well as write this comment, socialise with my friends and even volunteer as a Vivacity steward at Longthorpe Tower. It has enabled me to have a life of my own. Availability of alternative provision I am not aware of any alternative overnight provision available and so far my daughter's social worker has not been in contact to discuss how to meet our needs and seems unaware of what provision now or post-18 might be available to us. She is I think working on the basis that the Manor will close. My daughter already attends Guides (1.5 hrs Thursday evenings), trampoline club

<p>71</p>	<p>(1 hr Friday evenings) and special needs gymnastics (1hr Saturday mornings). I take her to trampoline and gym club and on alternate Thursdays to Guides – the Manor staff taking her the other weeks. Additional sporting activities would be no substitute for us to the Manor. My daughter couldn't cope with the extra element and it would draw further on my time to take and collect her. Although Direct Payments might help me access day care at weekends and might be used to take her to her existing clubs it's unlikely to be any help overnight unless I have already planned to be away from home and can arrange for somebody to stay with my daughter in our house. I have provided stability for my daughter during these last turbulent 18 months and started to rebuild a life for myself but cannot continue to do so unaided. Looking after in effect a 5 year old on a full time basis for 17 years has taken its toll on my own life. Without adequate short term breaks to enable me to look after my daughter at home, I am now considering whether it would be better for my daughter to transfer to supported living when she is 18 rather than in her early to mid-20s as I had anticipated with consequential additional costs for the Council. The 'greater choice' proposed in the budget consultation feels to me like a superficial increase in activity without the quality of support I need. For me it feels a false economy to cut short term care. Support the parents of disabled children and we will largely support our children. Cut that support and we go under leaving the Council with a larger bill and huge personal distress.</p>		
<p>43</p>	<p>An almost 6% rise in Council tax seems excessive when inflation is running at less than 3% and is forecast to reduce by BoE in 2018. If there is rising demand for services let those receiving them pay something towards them rather than inflict the burden on all ratepayers! The increase should be restricted to 3% as originally intended.</p>	<p>A fair amount</p>	<p>Charge those who use the services most in demand more.</p>
<p>44</p>	<p>Please do not cut services at the manor and other likeminded places. This service gives so much support to families who struggle</p>	<p>A fair amount</p>	<p>Allow road verges to grow into wildflower havens by cutting only once or twice a year. Save money and the bees/ other wildlife</p>

45	<p>The role of City councillors is to hold the officers and executives to account. Yet they have approved the increase in the amount they are charging schools to convert to academies without waiting for the requested reports to be produced. on 5th July 2017 Schools forum requested details on what the LA costs were for conversion, this paper has not been present to their meetings in December 17 or January 18. Additionally, the Education Scrutiny committee requested comparison costs against other LA and yet no paper has yet been published The LA does have statutory duties to perform in the conversion process and these should not have a direct impact on the education or funding reductions to childs education</p>	A fair amount	Does each ward really need 3 councillors to represent them Combine more services and provision with other councils - Cambridgeshire
46	<p>Brown bin charges ideally should remain the same or be reduced to get more people to use the services rather than use the black bins or fly tipping to dispose of waste If an increase is justified then limit it to 3% along with general increase in council tax and apply similar increase to other serves/charges</p>	A fair amount	reduces size of council and merge with Cambridgeshire
47 72	<p>The operation of PCC gives the impression that residents don't matter. 5 months to over a year to reply. Comments like you will reply and no reply ever received. Barbaric overnight roadworks for convenience but a total failure to consider road safety for all the residents who live close to the road and based on scientific research are the equivalent of drunk drivers through no fault of their own. This dangerous policy costs extra money as you pay anti social hours rates and is likely to cost lives too. Potholes are like driving s slalom course to avoid them. Worst state the roads have ever been in. Then the surprise removal of lighting on the parkways. Do you not realise when we have ministers for loneliness you will be making it worse in the city as the change in lighting conditions at each junction older drivers will be slower to adjust to so unable to go out at night anymore. Did you consult the RNIB? Please no more speed humps it involved 3just to get to the physio with an injured spine do you have any idea how painful they are? Proper policing and driver re-education will do more to resolve this than humps. Devolved powers</p>	Not very much	<p>Why did we do stacks of unnecessary work on roads that were in a decent state and none on those in a dangerous state . You ask how money can be saved yet you committed to building a new HQ for PCC that it is obvious from the figures stated above. Make do and mend . Sell of your new HQ that should never have been commissioned if you did not have the money. You are not a private business but tax payer funded..You should be focussed on decent elderly and young care.proper services, road safety and make an agreement with every local authority in the country that none of you will pay chief executives or Senior council figures more than the prime ministers salary. If they want those salaries they can work in the tougher conditions of private industry. Only when you all agree will excessive salaries stop spiralling.</p>

	please no. Given the appalling experience s I have had dealing with PCC and their unprofessional councillors this would be a travesty for the city. The city needs to tackle anti social behaviour, homelessness but some of tjis needs a change in National not local government to help addicts be helped in a way that dies not lead to housing benefit being used for drugs or alcohol. They can't help their addiction but a change in policy could help keep a roof over their heads.		
48	BLANK	BLANK	BLANK
49	Do not close the Manor, there are so many families out there that need a bit of respite. A break away from their child, shocked? Having direct payments is not always a break. If you don't utilise the service and put more kids in there, so many families are going to break down. But your be OK.in your new millions of pounds building and beach	Not very much	Dont pay so much pay rises to the big chiefs, infact take some away. If your normal workers don't get a payrise and you pay yourselves 11% while stating your proposing to close the Manor to save money? How is this saving money? The building can't be sold?
50	I understand the proposals including closing the travel enquiry office in the bus station. If this is true, I must protest in the strongest possible way. This is an essential and well used service in an excellent roomy bus station. You may not understand the concept of service without financial profit but its loss would make Peterborough a worse place to live.	A fair amount	Not long ago the council announced a £50,000 grant to arts group Metal - why? As far as the majority of residents are concerned you might just as well as put the money in the rubbish bin. Stop this waste now and use the money in a beneficial way to Peterborough by keeping the bus station enquiry office open. Grants to arts group should be left to the arts council who are well known for wasting public money.
51	Make Peterborough United Football Ground bigger	A fair amount	BLANK

Feedback received from stakeholder group briefings

1.10. The Trade Unions meeting, was attended by Mandy Pullen, Gillian Beasley and Peter Carpenter on 14 February. A presentation on the budget was given and there were questions seeking clarification or confirming assumptions. The group were advised feedback could be given online until 5 March 2018.

1.11. The following feedback was received from the Peterborough Living Well Partnership, attended by on 20 February:

Feedback: Thank you for the presentation on PCC Budgets sent to members of the Peterborough Living Well Partnership for their meeting on 9 February.

I was sorry that neither you nor Debbie McQuade were there to answer a query I had.

I am aware of the tremendous effort which has been and continues to be made by both PCC and NWAFT to overcome the problem of Delayed Transfers of Care (DeToC).

It was reported in the news that Northamptonshire CC are in such dire financial straits that they are unable to meet their Social Care obligations.

In the light of the Budget Gap of £43.5M over the next 3 years for PCC, is there a likelihood that DeToC and ensuing Social Care for patients will be impaired?

Response: Whilst Peterborough has identified the £43.5m budget gap over the next 3 years and are in a similar situation to other local authorities, the council has a number of workstreams to mitigate risks and to try and ensure social care for those in greatest need will not be impaired. The Council are lobbying central government in terms of ensuring a fairer local settlement as are the Association of Directors of Adult Social Care and the Local Government Association for all local authorities.

In terms of Delayed Transfers of Care the council has invested in a number of additional services using the Improved Better Care Fund (iBCF) monies to ensure delays attributable to Adult Social Care are minimal.

I hope this offers some assurance whilst recognising the next 3 years will be challenging

1.12. The following feedback was received from the Joint Budget Scrutiny, attended by the Corporate Management Team on 20 February (please note the following minutes are in draft form and may be subject to change):

DRAFT MINUTES OF THE JOINT SCRUTINY COMMITTEES MEETING

HELD AT 6.00PM ON

20 FEBRUARY 2018

IN THE COUNCIL CHAMBER, TOWN HALL PETERBOROUGH

Committee Members Present: Councillors J Peach (Chairman), K Aitken, A Ali, R Bisby, R Brown, J Bull, G Casey, CAV M Cereste OMRI OSSI, A Dowson, A Ellis, J A Fox, J R Fox, H Fuller, J Goodwin, C Harper, M Hussain, A Iqbal, M Jamil, N Khan, D King, S Lane, S Martin, E Murphy, G Nawaz, S Nawaz, B Rush, N Sandford, L Serluca, N Simons J Whitby

Parish Councillor Co-opted Members: Neil Boyce, Keith Lievesley,
Co-opted Members: Dr Steve Watson

Also Present: Councillor Holdich, Leader of the Council and Member of the Cambridgeshire and Peterborough Combined Authority
Councillor Fitzgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health
Councillor Ayres, Cabinet Member for Education Skills and University
Councillor Elsey, Cabinet Member for Waste and Street Scene
Councillor Hiller, Cabinet Member for Growth, Planning, Housing and Economic Development
Councillor Lamb, Cabinet Member for Public Health
Councillor Seaton, Cabinet Member for Resources
Councillor Smith, Cabinet Member for Children's Services
Councillor Walsh, Cabinet Member for Communities
Councillor Stokes, Cabinet Advisor for Children's Safeguarding and Education
Councillor Allen, Cabinet Advisor to the Leader

Officers Present: Gillian Beasley, Chief Executive
Peter Carpenter, Service Director, Financial Services
Marion Kelly, Interim Corporate Director Resources
Adrian Chapman, Service Director, Communities and Safety
Fiona McMillan, Interim Director of Law and Governance
Simon Machen, Corporate Director, Growth and Regeneration
Wendi Ogle-Welbourn, Executive Director, People and Communities, Cambridgeshire and Peterborough Councils
Will Patten, Service Director Commissioning
Dr Liz Robin, Director of Public Health
Lou Williams, Service Director Children's Services & Safeguarding
Annette Joyce, Service Director, City Services and Communications
Jonathan Lewis, Service Director, Education
Paulina Ford, Senior Democratic Services Officer

1. APPOINTMENT OF CHAIRMAN

The Senior Democratic Services Officer opened the meeting and advised the Committee that in accordance with *Part 4, Section 8 – Scrutiny Committee Procedure Rules, section 13, Joint Meetings of Scrutiny Committees* a Chairman would be required to be appointed from among the Chairmen of the Committees who were holding the meeting. Nominations were sought from those Chairmen present at the meeting which were Councillor Peach, Chairman of Growth Environment and Resources Scrutiny Committee, Councillor Fuller, Chairman of Adults and Communities Scrutiny Committee, Councillor Goodwin, Chairman of Children and Education Scrutiny Committee. Councillor Cereste, Chairman of Health Scrutiny Committee was not in attendance at this point. Councillor Goodwin was nominated by Councillor Murphy and seconded by Councillor Jamil. Councillor Peach was nominated by Councillor Brown and seconded by Councillor Bull. There being no further nominations a vote was taken for each nomination. Councillor Goodwin received 8 votes and Councillor Peach received 13 votes. Councillor Peach was therefore appointed Chairman.

The Chairman welcomed everyone present and explained that the purpose of the meeting was to provide an opportunity for all members of each Scrutiny Committee to scrutinise the Medium Term Financial Strategy, Budget 2018/19 Phase Two Proposals document as part of the formal consultation process before being presented to Cabinet on 26 February 2018 for approval and recommendation to Full Council on 7 March 2018.

2. APOLOGIES FOR ABSENCE

Apologies were received from Councillor Over, Councillor Shaheed, Councillor Barkham, Councillor Saltmarsh, Councillor Ferris, Councillor Johnson, and Councillor Mahabadi. Councillor Murphy was in attendance as substitute for Councillor Ferris.

The following co-opted members also sent apologies: Alistair Kingsley, Rizwan Rahmetulla, Parish Councillors Henry Clark, Susie Lucas and Richard Clarke and Education Co-opted members Liz Youngman and Flavio Vettese.

3. DECLARATIONS OF INTEREST AND WHIPPING DECLARATIONS

There were no declarations of interest or whipping declarations.

4. Medium Term Financial Strategy (MTFS) 2018/19 - 2020/21

The Cabinet Member for Resources gave a short introduction to the Budget 2018/19 Phase Two proposals document. Reference was made to the 'Stand up for Peterborough' Campaign. The Cabinet Member thanked Members for backing the Campaign.

Each section of the budget was then taken in order according to how it was presented in the Budget Book. The relevant Cabinet Member or Corporate Director were given the opportunity to introduce their section of the budget before taking questions from the Committee

Questions and observations were made around the following areas:

Item / Section of the Budget	Questions / Comment	Response from relevant Cabinet Member / Corporate Director
<p>Introduction of the Medium Term Financial Strategy 2018/19 to 2020/21 Phase Two Proposals Document</p> <p>Cabinet report dated 9 February (pages 1 to 58) of the Budget 2018/19 Phase Two Proposals Document</p>	<p>Overall Budget Position. At the last meeting held in November consideration was being given to more shared services. How was this progressing in terms of savings?</p>	<p>Shared Services has been looked at with Cambridgeshire County Council and £9M savings would be achieved by year 3.</p> <p>The Shared Services arrangement was being progressed which included working out the Target Operating Model and financial assumptions. Proper reporting arrangements were being worked on and would be discussed with Members within the next few weeks.</p>
	<p>What progress had been made with Central Government on the 'Stand up for Peterborough' Campaign?</p>	<p>The campaign had focused on areas where funding was definitely required like schools funding and shared services transformation work.</p>
	<p>Shared Services arrangements should be looked at with other organisations and not just Cambridgeshire County Council.</p> <p>Members were concerned that shared services arrangements always appeared to be with Cambridgeshire County Council and that this might result in Peterborough merging back into Cambridgeshire.</p>	<p>Shared Services arrangements were already in existence with other authorities which included Fenland District Council, Rutland District Council and the West Country amongst others. The services being shared included legal and planning services.</p> <p>Councillor Holdich confirmed that the work being done with Cambridgeshire County Council would not mean going back to merging with them and Peterborough would retain its own sovereignty and budget.</p>
	<p>Members sought clarification as to how the savings made by sharing services with Cambridgeshire would be split. Would it be on a 50/50 basis or would it be weighted based on population and the two budgets.</p> <p>Were the predicted savings figures provisional dependent on how the split would be</p>	<p>The largest proportion of savings would be on the back office costs.</p> <p>Discussions were being held with regard to how the savings split would be based and whether it would be based on the population size, population need etc.</p> <p>The figures in the budget were predicated on the best knowledge available at the</p>

Item / Section of the Budget	Questions / Comment	Response from relevant Cabinet Member / Corporate Director
	decided upon between Cambridgeshire County Council and Peterborough?	time and were conservative figures but would be refined over time.
The Committee RESOLVED to note this section of the budget.		
<p>Growth and Regeneration Appendix A</p> <p>Service Implications (Pages 59 to 60)</p> <p>Budget Reductions and Additional Income (Pages 60 to 65)</p> <p>Budget Pressures (Page 66)</p>	<p>Members referred to the increased charge for brown bins, charging for replacement bins and charging for new bins. Members sought assurance that the increase in charges would not result in an increase in fly tipping.</p> <p>Members sought clarification as to who owned the bin and were concerned that those people who were victims of theft or damage to their bin could end up not being able to afford to replace their bin.</p> <p>Some Members felt that the charge for the brown bin and replacement bins were socially regressive charges.</p> <p>It was noted that the council currently charged households £39 a year for one brown bin but did not charge households a recurring charge for a second brown bin. The council was however charged for both the first and second bin collections. The charge was rising from £35 a year to £45 a year to cover this deficit. It therefore appeared that people living in smaller properties with only one</p>	<p>Research undertaken with other authorities had indicated that an increase in charges and charging for a replacement bin had not resulted in an increase in fly tipping.</p> <p>The Council owned the bin and the charge was to cover production and an administration fee.</p> <p>If a bin was stolen or burnt out and it was reported to the Police a crime number would be issued and then it could be claimed for on their household insurance.</p> <p>It was not accurate to say that the charge would hit those people who could least afford to pay. Most new housing developments had smaller gardens and therefore only required one brown bin. It was difficult to predict who would be affected by the increase in changes.</p> <p>Most local authorities charged for the replacement of bins. Peterborough was currently one of only a few that did not currently charge.</p> <p>The agreement to not charge for the collection of a second bin had been agreed by Councillors when the scheme was first brought in.</p>

Item / Section of the Budget	Questions / Comment	Response from relevant Cabinet Member / Corporate Director
	<p>brown bin were therefore being penalised whilst those households with two brown bins were not having to cover the deficit for the second brown bin collection.</p> <p>The charge appeared to be hitting people who could lease afford to pay.</p> <p>Members commented that fly tipping had increased in certain areas of Peterborough since the charge for brown bin collection had been introduced.</p> <p>One Member suggested introducing a reduced charge for a second brown bin.</p> <p>It was noted that some households had their bins burnt out on a regular basis and the increased charge for replacement bins would mean they appeared to be victimised twice. The excess on household insurance was often more than the cost of the bin and therefore meant that it would not be worth claiming on their insurance.</p> <p>Members suggested that there should be no charge for bins for new build houses.</p>	<p>The second brown bin was provided free of charge to encourage people not to use the black bin for garden waste.</p> <p>The Cabinet Member for Waste and Street Scene did not agree that there should not be a charge for the supply of bins for new housing developments owned by private developers.</p> <p>If the property was owned by a housing association then they should bear the charge for the bins and the services provided to their incoming tenants.</p> <p>There was only approximately 10% of the properties in Peterborough that owned a second brown bin and therefore if the charge on the first brown bin was reduced and a charge was placed on the second brown bin there would be a huge gap in the budget.</p> <p>Even with the increase in the charges Peterborough was still in the bottom 20% of charging councils for garden waste collection service in the country.</p>

Item / Section of the Budget	Questions / Comment	Response from relevant Cabinet Member / Corporate Director
	<p>Councillor Sandford seconded by Councillor Murphy recommended that Cabinet investigate and seek to reduce the amount of the increase in the charge for the collection of the first bin by imposing a charge for the collection of the second bin.</p> <p>A vote was taken on the recommendation (12 for, 15 against, 0 abstentions) the recommendation was defeated.</p>	
	<p>Members were disappointed to see the proposed closure of Bretton Water Park included in the budget proposals and felt that the savings of £18K could be found elsewhere in the budget. The facility was used by all the people of Peterborough.</p> <p>Bretton Parish Council did not have a huge budget and was not there to pick up what the council decide to no longer fund anymore, further more they had not been consulted on the possible closure.</p> <p>Councillor Ellis seconded by Councillor Murphy recommended that Cabinet look at finding the £18K to fund Bretton Water Park and take out of the budget the closure of Bretton Water Park.</p>	<p>The closure of Bretton Water Park had been discussed at the Budget Working Group but it had not been discussed with Bretton Parish Council as the consultation document had not been released then. Bretton Parish Council were a consultee and they learnt about the proposed closure on the day the information was made public.</p> <p>It was noted that the Bretton Parish Clerk had since mentioned on local radio that an option might be to add £1.50 to the precept to fund the Water Park.</p> <p>The Council has had to look at every area of discretionary spending and the Water Park was put forward as a discretionary spend for consideration as a saving.</p> <p>Councillor Holdich advised that Cabinet had agreed to look at all options as to how the Water Park could be funded and remain open.</p>

Item / Section of the Budget	Questions / Comment	Response from relevant Cabinet Member / Corporate Director
	<p>As Councillor Holdich had confirmed that Cabinet had already decided to take a further look at funding for Bretton Water Park no vote was taken on the recommendation.</p> <p>6.49pm – Councillor Judy Fox and Councillor John Fox left the meeting.</p>	
<p>The Committee RESOLVED to note this section of the budget noting that Cabinet had agreed to look at all options for funding of Bretton Water Park to prevent its closure.</p>		
<p>Public Health</p> <p>Appendix B</p> <p>Service Implications (Savings/Investments)</p> <p>Budget Reductions and Additional Income</p> <p>(Pages 67 to 68)</p>	<p>Clarification was sought as to when the additional funding for Adult Social Care would be confirmed for the year 2020/2021.</p> <p>It was noted that the Healthy Peterborough Campaign was important and had been successful. Members queried why the budget for the campaign had therefore been cut by £30K and what percentage of the budget had been cut.</p>	<p>Adult Social Care funding would not be known until the new deals on funding were released which would not be for another one or two years.</p> <p>There had been an 80% cut in total but it would be mainstreamed and be made more efficient.</p>
	<p>Integrated 0-19 Service. It was noted that there would be no change in services for 2018/2019. Members were concerned as to what would happen after this and the uncertainty it would cause the affected service users. Members felt that the council would need to make its intentions clear as to what would happen sooner rather than later.</p>	<p>The Cabinet Member for Public Health confirmed that there would be no changes to the service this year but it would be carefully looked at after that.</p>

Item / Section of the Budget	Questions / Comment	Response from relevant Cabinet Member / Corporate Director
The Committee RESOLVED to note this section of the budget.		
<p>Resources (including Strategic Commissioning and Partnerships)</p> <p>Appendix C</p> <p>Service Implications - (Page 69)</p> <p>Budget Reductions and Additional Income (Pages 70 to 76)</p> <p>Budget Pressures (Pages 76 to 79)</p>	<p>Capital Receipts. Where had the additional £1,822K come from and what revised asset sales had driven this receipt.</p> <p>The consultation for the Local Plan concluded this evening 20 February. It was noted that there was a proposal to close the Travelchoice kiosk however the Transport Policy within the Local Plan states that in all aspects of transport planning people would be encouraged to use local transport. Why therefore was the Travelchoice Kiosk which was a major source of public information on local transport enquiries being closed?</p> <p>What approaches had the council made to the bus company to take on the operation of the Kiosk so that the service can continue</p> <p>Budget Reductions and Additional Income. It was noted that there would be a £3,700K MRP Re-provisioning in 2018/19. It was also noted that some of the debts had been repaid early and clarification was sought as to whether the debts were due to be repaid or completed in 2018/19 and if not why the saving of £3,700K had not continued until the end of the debt period.</p>	<p>Members were informed that the detailed information would be circulated to the Committee after the meeting.</p> <p>Members were informed that the Kiosk had been doing less and less business as more tickets were being bought online. The Kiosk was also in a very bad state. The majority of the service provided by the Kiosk would be transferred to the Visitor Information Centre including the sale of tickets.</p> <p>Councillor Holdich advised that he did not know but would find out.</p> <p>The MRP Policy and how it was applied was looked at last year and in doing that took more MRP for previous years than should have been. This therefore corrects the over MRP provision from previous years and therefore is a one off.</p>
The Committee RESOLVED to note this section of the budget.		

Item / Section of the Budget	Questions / Comment	Response from relevant Cabinet Member / Corporate Director
<p>AGREED ACTIONS</p> <p>1. The Cabinet Member for Resources to provide further detail on Capital Receipts and where the additional £1,822K had come from and what revised asset sales had driven this receipt.</p> <p>2. The Leader of the Council to provide details of what approaches the council had made to the bus company to take on the operation of the Travelchoice Kiosk so that the service can continue.</p>		
<p>Governance</p> <p>Appendix D</p> <p>Service Implications</p> <p>(Pages 80 to 81)</p>	<p>There were no questions or comments on this section.</p>	
<p>The Committee RESOLVED to note this section of the budget.</p>		
<p>People and Communities</p> <p>Appendix E</p> <p>Service Implications</p> <p>(Pages 82 – 83)</p> <p>Budget Reductions and Additional Income (Pages 83 to 84)</p> <p>Budget Pressures (Page 85)</p> <p>Service Change</p> <p>(Page 85)</p>	<p>Members noted the proposed service change to stop using the Manor for residential care for children with disabilities and increase outreach. Members requested more information on the alternative provision proposed.</p> <p>Members requested more up to date data be provided as the figures provided were from October 2015, and more information as to why the Manor was being closed</p>	<p>The Cabinet Member for Children’s Services advised that further detail could be found in the Equality Impact Assessment on page 107 of the budget proposals document.</p> <p>There had been a £500,000 income target for the Manor and Cherry Lodge for a number of years. The target had been set when the Health Authority and other local authorities used to purchase a high level of placements. Over the last two year this income had fallen as Health and other authorities had moved to commissioning more support in family’s homes. The proposal was to not use the Manor for residential provision and work was being done with families currently using the Manor to find alternative provision. More link foster carers were also being recruited to provide overnight stays and some users will be able to go to Cherry Lodge for overnight stays if needed.</p> <p>The Manor was currently used 30% of the time for overnight stays and Cherry Lodge for 52% of the time for overnight stays.</p>
<p>The Committee RESOLVED to note this section of the budget.</p>		

Item / Section of the Budget	Questions / Comment	Response from relevant Cabinet Member / Corporate Director
<p>AGREED ACTIONS</p> <p>The Committee requested that the Service Director, Children’s Services and Safeguarding provide more up to date data and more information with regard to the proposed closure of The Manor residential home.</p>		
<p>Staffing Implications</p> <p>Appendix F</p> <p>Budget Reductions and Additional Income</p> <p>(Pages 86)</p> <p>Budget Pressures</p> <p>(Page 87)</p>	<p>There were no questions or comments on this section.</p>	
<p>The Committee RESOLVED to note this section of the budget</p>		
<p>Equality Impact Assessments</p> <p>Appendix I</p> <p>(Pages 88 to 112)</p>	<p>There were no questions or comments on this section.</p>	
<p>The Committee RESOLVED to note this section of the budget</p>		
<p>General Comments, any overall recommendations and Conclusion</p>		
<p>Members referred to page 37 of the proposals document and noted that the proposal was to increase Corporate Expenditure by approximately £16M which was a considerable amount out of the revised deficit of £19M. What was the detail behind the Corporate Expenditure line?</p>	<p>The Corporate Expenditure line included the use of different things including the use of reserves and capital receipts.</p>	
<p>Members referred to Council Grants, page 44 and sought clarification as to when dedicated figures would be received from government with regard to the Dedicated Schools Grant, Flexible Homelessness Support Grant, Pupil Premium, Sixth Form Funding and Tackling Troubled Families Grant for 2019/2020 and 2020/2021</p>	<p>A lot of the 2020/2021 figures were still provisional, a lot of the 2018/2019 figures were received towards the end of January / February and it was assumed that they would be the same for future years in a lot of cases.</p>	

There were no further comments, questions or recommendations.

**SUMMARY OF ACTIONS FOR ITEM 4. MEDIUM TERM FINANCIAL STRATEGY (MTFS)
2018/19 - 2020/21**

Resources (including Strategic Commissioning and Partnerships)

AGREED ACTIONS

1. The Cabinet Member for Resources to provide further detail on Capital Receipts and where the additional £1,822K had come from and what revised asset sales had driven this receipt.
2. The Leader of the Council to provide details of what approaches the council had made to the bus company to take on the operation of the Travelchoice Kiosk so that the service can continue.

People and Communities

AGREED ACTIONS

The Committee requested that the Service Director, Children's Services and Safeguarding provide more up to date data and more information with regard to the proposed closure of The Manor residential home.

5. Rolling Medium Term Financial Strategy Budget Process

The Service Director, Finance introduced the report which set out the process to implement a rolling Medium Term Financial Strategy (MTFS) budget process, whereby savings and pressures will be agreed by Council on a quarterly basis to enable savings and initiatives to be implemented more quickly.

The Joint Scrutiny Committee debated the report and in summary, key points raised and responses to questions included:

- Members supported the proposal in principal.
- One Member commented that the London Borough of Wandsworth already followed the proposed process and it had proved to be very efficient and effective.
- By following the new process it would restore power to Full Council over setting the budget of the Council which would be a positive thing.

AGREED ACTIONS

The Joint Scrutiny Committee noted the report and **RESOLVED** to endorse the proposal to implement a rolling Medium Term Financial Strategy budget process for consideration by Cabinet on 26 February.

The Chairman thanked all members of the Scrutiny Committees for attending the meeting and the Cabinet Members and Directors for attending and responding to the questions on the Budget 2018/19 Phase Two proposals document.

CHAIRMAN

The meeting began at 6.00pm and ended at 7.25 pm

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COUNCIL	AGENDA ITEM No. 9(c)
7 MARCH 2018	PUBLIC REPORT

EXECUTIVE AND COMMITTEE RECOMMENDATIONS TO COUNCIL

(c) ROLLING MEDIUM TERM FINANCIAL STRATEGY PROCESS

Cabinet, at its meetings of [26 February 2018](#), received a report that proposed an amendment to the Council’s formal budget setting process. The purpose of this report was to implement a rolling Medium Term Financial Strategy (MTFS) budget process, whereby savings and pressures would be agreed by Council on a quarterly basis.

In addition to the recommendations to Council, Cabinet considered the report resolved to note the proposal for a rolling budget process.

IT IS RECOMMENDED that Council approve the rolling budget and that authority be delegated to the Interim Director of Law and Governance to approve the amendment of the ‘Budget Framework Procedure Rules’ to follow a revised budget process.

The original Cabinet report follows.

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CABINET	AGENDA ITEM No. 4
26 FEBRUARY 2018	PUBLIC REPORT

Report of:	Marion Kelly, Interim Corporate Director: Resources	
Cabinet Member(s) responsible:	Councillor David Seaton, Cabinet Member for Resources	
Contact Officer(s):	Marion Kelly, Interim Corporate Director: Resources Peter Carpenter, Service Director Financial Services	Tel: 01733 452520 Tel: 01733 384564

ROLLING MEDIUM TERM FINANCIAL STRATEGY BUDGET PROCESS

R E C O M M E N D A T I O N S	
FROM: Cabinet Member for Resources	Deadline date: Council 7 March 2018
<p>It is recommended that Cabinet:</p> <ol style="list-style-type: none"> 1) Consider the proposal for a rolling budget process. 2) Recommend to Council that the rolling budget be approved and that authority be delegated to the Interim Director of Law and Governance to approve the amendment of the 'Budget Framework Procedure Rules' to follow a revised budget process. 	

1. ORIGIN OF REPORT

1.1 This report comes to Cabinet to amend the Council's formal budget setting process.

2. PURPOSE AND REASON FOR REPORT

2.1 To implement a rolling Medium Term Financial Strategy (MTFS) budget process, whereby savings and pressures will be agreed by Council on a quarterly basis.

2.2 This report is for Cabinet to consider under the Part 3, Section 3 – Functions of the Cabinet, paragraph No. 3.2.5, *'To review and recommend to Council changes to the Council's Constitution, protocols and procedure rules.'*

3. TIMESCALES

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	N/A
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4. BACKGROUND AND KEY ISSUES

4.1 Background

In October 2016 the Council approved an amendment to the Constitution to update the [Budget and Policy Framework Procedure Rules \(Part4: Section 6\)](#). This amendment formalised the two phase process which the Council had adopted as practice since the 2015/16 MTFS.

The two phase approach was adopted to maximise the time possible to consult with the public on budget proposals.

A further additional benefit was that that the early agreement of Phase 1 budget proposals, in the December before the start of each new financial year, gives Departments more time to implement these proposals, some of which may require long lead in times to achieve successful implementation.

The Council is in a very difficult financial position unless detailed savings plans are developed as in 2019/20 expenditure is estimated to exceed income with no recourse to reserves. As such the Council is working on a number of initiatives on how it can close its “budget gap”. Once initiatives are identified there will need to be a governance process in place whereby the Council can make immediate decisions. This will ensure that initiatives can be implemented quickly in order to move the Council to a sustainable budget over the three year MTFS planning horizon.

Proposal Detail

4.2

This report proposes the implementation of a revised budget process whereby the budget model is continually revisited and budget assumptions are revised on an ongoing basis. This will enable identified saving proposals and actions that mitigate new arising pressures to be implemented throughout the financial period and the Council to benefit from results as quickly as possible.

The following table is for illustrative purposes only, using draft dates for Council only. The new process would need to include all Governance processes presently in the budget process (Cabinet Policy Forum, Budget Working Group, and Joint Scrutiny of the Budget, Cabinet Report, Council Approval and consultation requirements) and would work with this process repeating itself on a quarterly basis through the financial year.

Meeting	Content	Date
MTFS Tranche 1		
Cabinet	Consider first tranche of budget proposals (following approval through CPF and BWG). This report opens the Consultation Period.	
Scrutiny	Formal scrutiny of first tranche budget proposals	
Cabinet	To recommend the first tranche of budget proposals to Council, having regard to feedback from Scrutiny and the public	
Council	Approve the first tranche of budget proposals	25-Jul-18
MTFS Tranche 2		
Cabinet	Consider second tranche of budget proposals (following approval through CPF and BWG). This report opens the Consultation Period.	
Scrutiny	Formal scrutiny of second tranche budget proposals	
Cabinet	To recommend the second tranche of budget proposals to Council, having regard to feedback from Scrutiny and the public	
Council	Approve the second tranche of budget proposals	10-Oct-18
MTFS Tranche 3		
Cabinet	Consider third tranche of budget proposals (following approval through CPF and BWG). This report opens the Consultation Period.	
Scrutiny	Formal scrutiny of third tranche budget proposals	
Cabinet	To recommend the third tranche of budget proposals to Council, having regard to feedback from Scrutiny and the public	
Council	Approve the third tranche of budget proposals	12-Dec-18
MTFS Tranche 4		
Cabinet	To recommend the 2019/20 Council Tax Support Scheme to Council having regard to feedback from Scrutiny & the public. To agree the Council Tax Base, estimated position on the Collection Fund and the NNDR 1 Tax Base position	
Council	Approve the 2019/20 Council Tax Support Scheme	23-Jan-19
Cabinet	Consider fourth tranche of budget proposals (following approval	

	through CPF and BWG). This report opens the Consultation Period.	
Scrutiny	Formal scrutiny of fourth tranche budget proposals	
Cabinet	To recommend the fourth tranche of budget proposals to Council, having regard to feedback from Scrutiny and the public. Include all Tranches in a consolidated MTFs for the next three year period from which progress can be measured.	
Council	Approve the fourth tranche of budget proposals and the overall consolidated MTFs for the year	06-Mar-19

The actual final dates to be used are to be finalised depending upon comments of this proposal.

Once this proposal is agreed in principle further consideration will need to be given to:

- Consultation requirements – do all proposals require the same consultation approach?
- Reporting approach – this still assumes all budget proposals will be taken through the current budget route, CMT, CPF, BWG, Cabinet, Scrutiny, Council.
- Officers to work up the detailed specification on how this process will work in the individual quarters as well as the final report that will go to Council in March each year.

4.3 It is recommended to agree to the revised budget setting approach in principle and ensure dates are added to the forward plan for the year. This will ensure that efficiency and savings options can be considered throughout the year and be implemented more quickly than present processes allow.

5. CONSULTATION

5.1 There are no consultation requirements. This is an enhancement to the budget process.

6. ANTICIPATED OUTCOMES OR IMPACT

6.1 Following approval by Cabinet on 26 February and Council on 7 March 2018, CMT will develop budget proposals in order to meet the budget timetable and process proposed in this report.

7. REASON FOR THE RECOMMENDATION

7.1 The Cabinet is responsible for initiating Budget Proposals within the Council's Budget & Policy Framework Procedure Rules. The proposed approach and timetable for the 2019/20 budget setting process contained within this report varies from that contained within the Procedure Rules and Cabinet is being asked to put forward this alternative, four tranche process, for Council approval. Another benefit of the two four tranche approach is that the early agreement of budget proposals before the start of the new financial year gives all council departments more time to implement these proposals, some of which may require long lead in times to achieve successful implementation.

8. ALTERNATIVE OPTIONS CONSIDERED

8.1 No alternative option has been considered as the Cabinet is responsible under the Constitution for initiating Budget Proposals and the Council is statutorily obliged to set a lawful and balanced budget by 11 March annually.

9. IMPLICATIONS

Financial Implications

9.1 None.

Legal Implications

9.2 The provisions of the Local Government Finance Act 1992 (LGFA 1992) set out what the

council must base its budget calculations on and require the council to set a balanced budget with regard to the advice of its Chief Financial Officer (section 151). The setting of the budget in March each year is a function reserved to Full Council, who will consider the draft budget which has been prepared and proposed by Cabinet. When it comes to making its decision in March each year the Council is under a legal duty to meet the full requirements of s31A of the LGFA 1992 which includes the obligation to produce a balanced budget.

- 9.3 Once the budget has been agreed by Full Council the Cabinet cannot make any decisions which conflict with it, although virements and year-in-year changes can be made in accordance with the Council's financial regulations.
- 9.4 Councils are under a general duty (Section 151 of the Local Government Act 1972) to make arrangements for 'the proper administration of their financial affairs'. It is for each council to decide on the detail of its budget setting process as part of this overall duty.

Equalities Implications

- 9.5 None.

Rural Implications

- 9.6 None.

10. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 10.1 Council Constitution – Part 3, Section 3 – Executive Functions – Executive Delegations Council Constitution – Part 4, Section 6 – Budget and Policy Framework Procedure Rules

11. APPENDICES

- 11.1 None.

COUNCIL	AGENDA ITEM No. 9(d)
7 MARCH 2018	PUBLIC REPORT

EXECUTIVE AND COMMITTEE RECOMMENDATIONS TO COUNCIL

(d) COUNCIL TAX SUPPORT SCHEME 2018/19

Cabinet, at its meetings of [26 February 2018](#), received a report following consultation on proposals for the Council Tax Support Scheme 2018/19 including discussion at the cross party Budget Working Group. The purpose of this report was to make a recommendation to Council on the Council Tax Support Scheme in Peterborough for the financial year 2018/19. Following a statutory instrument being laid before Parliament on the 21 December 2017, there was a statutory requirement for the Council to set a localised Council Tax Support Scheme by 11 March 2018 and this formed part of the formal budget process under the Budget and Policy framework.

In addition to the recommendation to Council, Cabinet considered the report and resolved to note the note the responses to the consultation on the Council Tax Support Scheme and to note the continuation of the discretionary Council Tax Hardship Policy.

IT IS RECOMMENDED that Council agrees a local Council Tax Support Scheme for Peterborough that contains the following local components:

- a) No change to the existing scheme reduction of 30% for all eligible working age claimants
- b) To keep the scheme mirroring the Housing Benefit scheme as much as possible, the following amendments are also proposed:
 - to limit the award of Council Tax Support based on a maximum of 2 children;
 - to provide protection to existing claims that already include more than 2 children;
 - to make provision for more than 2 children in the applicable amount where the child tax credit calculation includes additional children; and
 - to disregard earnings from part-time fire fighters and payments from the infected blood payment scheme.
- c) To amend appropriate rates in line with annual upratings.

The original Cabinet report and appendices follow.

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CABINET	AGENDA ITEM No. 5
26 FEBRUARY 2018	PUBLIC REPORT

Report of:	Marion Kelly, Interim Corporate Director: Resources	
Cabinet Member(s) responsible:	Councillor David Seaton, Cabinet Member for Resources	
Contact Officer(s):	Marion Kelly, Interim Corporate Director: Resources Peter Carpenter, Service Director Financial Services	Tel: 01733 452520 Tel: 01733 384564

COUNCIL TAX SUPPORT SCHEME 2018/19

R E C O M M E N D A T I O N S	
FROM: Interim Corporate Director: Resources	Deadline date: 26 February 2018
<p>It is recommended that Cabinet:</p> <ol style="list-style-type: none"> 1. Notes the responses to the consultation on the Council Tax Support Scheme 2. Notes the continuation of the discretionary Council Tax Hardship Policy 3. Recommends that Full Council agrees a local Council Tax Support Scheme for Peterborough that contains the following local components: <ol style="list-style-type: none"> a) No change to the existing scheme reduction of 30% for all eligible working age claimants b) To keep the scheme mirroring the Housing Benefit scheme as much as possible, the following amendments are also proposed: <ul style="list-style-type: none"> ● to limit the award of Council Tax Support based on a maximum of 2 children; ● to provide protection to existing claims that already include more than 2 children; ● to make provision for more than 2 children in the applicable amount where the child tax credit calculation includes additional children; and ● to disregard earnings from part-time fire fighters and payments from the infected blood payment scheme. c) To amend appropriate rates in line with annual upratings. 	

1. ORIGIN OF REPORT

- 1.1 This report is submitted to Cabinet following consultation to date on proposals for the Council Tax Support Scheme 2018/19 including discussion at the cross party Budget Working Group.

2. PURPOSE AND REASON FOR REPORT

- 2.1 The purpose of this report is to make a recommendation to Council on the Council Tax Support Scheme in Peterborough for the financial year 2018/19. Following a statutory instrument being laid before Parliament on the 21 December 2017, there is a statutory requirement for the Council to set a localised Council Tax Support Scheme by 11 March 2018 and this forms part of the formal budget process under the Budget and Policy framework.
- 2.2 This report is for Cabinet to consider under its Terms of Reference Number 3.2.1 which states 'to take collective responsibility for the delivery of all strategic Executive functions within the council's Major Policy and Budget Framework and lead the council's overall improvement programmes to deliver excellent services.'

3. TIMESCALE

Is this a Major Policy Item/Statutory Plan?	YES	If Yes, date for relevant Cabinet Meeting	26 February 2018
Date for relevant Council meeting	7 March 2018	Date for submission to Government Dept – Communities and Local Government	11 March 2018

4. BACKGROUND**Council Tax Support Scheme (CTSS)**

- 4.1 Peterborough City Council's Council Tax Support Scheme (CTSS) is based on the Council Tax Reduction Default Scheme Regulations amended each year through changes to the government regulations. The council is obliged to consult on the local scheme for the forthcoming financial year (2018/19).
- 4.2 Since April 2013 council tax benefit was abolished by Government and replaced with a localised Council Tax Support Scheme (CTSS). This meant councils had to develop a local scheme, and had less funding to do so. This change meant that:
- Some people who did not have to pay any council tax will now have to pay something
 - Some people who have some help may have to pay more
- 4.3 From 1 April 2013, the council introduced a scheme whereby council tax benefit would be reduced by 30% for working age claimants at an estimated overall cost of £2.4m. The 30% reduction has remained the same since its introduction.
- 4.4 Following further grant reductions in 2015/16, the council consulted on whether to change the scheme to 35% or 40%. Ultimately the scheme remained at 30%. Further grant reductions experienced in 2016/17, 2017/18 and further planned reductions in 2018/19 will affect the grant provided for council tax support (which is now subsumed within the councils main grant – which is due to phased out by 2019/20).
- 4.5 A one per cent increase or decrease in the scheme is approximately £75k per annum. Currently council tax support payers now pay an average of £237.39 more and a one percent increase or decrease would amend this amount by £7.91. Since the introduction of the scheme there has been a sharp increase in the number of households being issued with court summons which adds an additional cost of £68.00. If referred on for enforcement action further costs of £75 and £235.00 are charged and the possibility of a further £110.00 if goods are removed. These costs are paid off first before recovery of council tax.
- 4.6 The provisional settlement funding assessment reduction in 2018/19 is a further £6.4m or 9.8%. Scaling proportionately the original roll in of the council tax support scheme into the settlement funding assessment, it is estimated that the council tax support component has decreased by £3.3m since 2013/14 (36%). The scheme has remained at 30% during this time with savings having to be made elsewhere. If the scheme were to reduce from 30% to 25% the council would require to find an additional £365k of savings from the budget.
- 4.7 Claimants have been reducing year on year. The caseload in June 2013 was 11,435, in April 2015 it was 10,497, April 2016 was 10,198 and by April 2017 it was 9,584 cases. This is positive for the council as either these claimants now pay more council tax or have left the area.
- 4.8 The council introduced a discretionary Council Tax Hardship Policy under current legislation that operates alongside the operation of council tax. Claimants need to meet policy eligibility criteria to qualify for a reduction in council tax.

- 4.9 The council acts responsibly in collecting council tax and recognises that in some instances people may struggle to pay their council tax. In March 2014, the council signed up to the Citizen's Advice Bureau (CAB) Collection of Council Tax Arrears Good Practice Protocol. The protocol confirms the commitment by the council to do all it can to support people struggling with debt to help them avoid becoming in arrears.

5. PROPOSED CHANGES CONSULTED UPON

Council Tax Support Scheme (CTSS) 1 April 2018 to 31 March 2019

- 5.1 Peterborough City Council's Council Tax Support Scheme (CTSS) is based on the Council Tax Reduction Default Scheme Regulations amended each year through changes to the government regulations. Over recent years, Government announced that it was proposing changes to Housing Benefit rules and tax credits with some further amendments not being effective until April 2017. Last year the council maintained the scheme in place for 2016/17 and no new amendments to the council tax support scheme were introduced for 2017/18. However, following the recent statutory instrument being laid before Parliament on the 21 December 2017, the changes outlined in 5.2 (b) (below) are being proposed for the 2018/19 scheme. As a result, by introducing these measures and continuing to align the Council Tax Support Scheme to Housing Benefit Rules, it will make it less complicated for claimants and assist with the ongoing transition and implementation of Universal Credit.
- 5.2 This report sets out the changes to the local components to Peterborough's CTSS to:
- a) Maintain an overall reduction in entitlement of 30% for all eligible working age claimants;
 - b) Continue to align the scheme to Housing Benefit rule changes. Based on proposed government known changes the council is anticipating:
 1. To limit the award of Council Tax Support based on a maximum of 2 children;
 2. To provide protection to existing claims that already include more than 2 children;
 3. To make provision for more than 2 children in the applicable amount where the child tax credit calculation includes additional children; and
 4. To disregard earnings from part-time fire fighters and payments from the infected blood payment scheme.

In addition to the above proposals, the Council Tax Support scheme for 2018/19 will be subject to annual benefits uprating and feedback received during this consultation.

6. CONSULTATION APPROACH AND FEEDBACK

- 6.1 The proposed changes outlined in this report will amend Peterborough's Council Tax Support Scheme for 1 April 2018 – 31 March 2019, following consideration of any feedback received during the consultation exercise. Cabinet launched the initial consultation after 20 November 2017 and it will remain open until 22 February 2018 to take account of the recently published statutory instrument. This report considers feedback received to date.
- 6.2 An online document is available to respond to the consultation and hard copies are available on request in the Town Hall and Bayard Receptions, as well as at the Central Library. Members' scrutiny was undertaken as part of the scrutiny meeting set aside for phase one budget discussions, including stakeholder consultation meetings.
- 6.3 To date, no responses have been received. In addition, there were no comments to note at the Scrutiny committee in November or through the Peterborough Community Assistance Scheme (PCAS). PCAS is a valuable consultation body as it consists of Peterborough Citizen's Advice Bureau, Kingsgate Community Church, Credit Union, MIND, Disability Peterborough and Age UK Peterborough, all of whom have regular, direct contact with vulnerable individuals. Therefore, Cabinet is recommending to approve the changes outlined in section 5 of this report.

- 6.4 At the time of writing, the consultation remains open. An update will be provided to Cabinet at the meeting and the final picture will be reported to Council on the 7 March 2018.

7. ANTICIPATED OUTCOMES

- 7.1 The November Cabinet report launched the consultation for the Council Tax Support Scheme from 1 April 2018 and the discretionary Council Tax Hardship Policy as part of the formal budget process outlined in the council's Major Policy and Budget Framework. The consultation responses will inform the design of the operational scheme and any financial implications arising from the final design will be factored into the medium term financial strategy.
- 7.2 As no responses have been received to date, Cabinet recommends to Council the updated Council Tax Support Scheme.
- 7.3 In addition, the current Council Tax Discretionary Hardship Policy will continue.
- 7.4 The Council Tax Support Scheme can be found on the council tax support pages of the council's website.

8. REASONS FOR RECOMMENDATIONS

- 8.1 The Council is statutorily required to approve a Council Tax Support Scheme by 11 March 2018 having had regard for the council's financial position and feedback from responses to the consultation. As part of this consultation, the Council is consulting on a Council Tax Discretionary Hardship Policy.

9. ALTERNATIVE OPTIONS CONSIDERED

- 9.1 The Council is statutorily required to approve a local scheme by 11 March 2018. Cabinet have discussed the current 30% Council Tax Support Scheme with the cross party Budget Working Group as part of ongoing budget discussions. Options discussed were:
- One option would be to increase the 30% scheme, however this would have a negative impact on low income households with claimants having to pay more council tax.
 - Another option would be to reduce the 30% scheme, however, this would require the council to find savings of up to £2.3m from elsewhere in the budget.

10. IMPLICATIONS

- 10.1 In maintaining a scheme with a 30% reduction, the Council will need to cover the reduction in grant referred to in paragraph 4.4 through savings elsewhere in the Council's budget. This will be dealt with in the overall budget proposals.
- 10.2 An Equality Impact Assessment has been completed and is appended to this report to assess the implications which may arise from the proposed technical changes. However, the assessment does remove reference to tax credits that previously would have given the council a budget pressure following a decision by Government not to amend tax credits as announced in the Autumn Statement 2015.

11. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985)

- The Council Tax Reduction Schemes (Default Scheme) (England) Regulations 2012
- The Council Tax Reduction Schemes (Prescribed Requirements) (England) (Amendment) Regulations 2013
- The Council Tax Reduction Schemes (Prescribed Requirements) (England) (Amendment) (No. 2) Regulations 2014
- The Council Tax Reduction Schemes (Prescribed Requirements) (England) (Amendment) Regulations 2015

- The Housing Benefit (Abolition of the Family Premium and date of claim amendment) Regulations 2015 (S.I. 2015 No. 1857)
- The Council Tax Reduction Schemes (Prescribed Requirements) (England) (Amendment) Regulations 2016 (S.I. 2016 No. 1262)
- The Council Tax Reduction Schemes (Amendment) (England) Regulations 2017 No. 1305

12. APPENDICES

Appendix A - Equality Impact Assessment

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Equality Impact Assessment:

Full assessment

Name/title of the policy area/strand or programme with which this assessment is concerned

Further potential changes to Council Tax Support (formerly Council Tax Benefit) in Peterborough in 2018/19

Description/summary of the policy area/strand or programme

Previously CTB was a means tested benefit which compared the claimant's income and capital against needs assessment of how much they need to live on with 100% of any benefit awarded reimbursed to Peterborough City Council by the Government (individual households paying less or no council tax).

In the 2010 spending review the Government announced its plans to abolish Council Tax Benefit (CTB) and localise support for council tax from 2013-14, reducing expenditure by 10%. This meant Peterborough City Council had around £2.4m less to help low income households with their council tax. The Welfare Reform Act 2012 contained provision for the abolition of CTB and the Local Government Finance Act 2012 enabled billing authorities to construct Local Council Tax Support (CTS) schemes by 31 January 2013 for implementation by 1 April 2013.

The Department for Communities and Local Government produced an impact assessment on the original policy of localising support for council tax which can be found through the following link: <http://www.communities.gov.uk/publications/localgovernment/lqfblocalisingcounciltax>

During the second half of 2012, PCC consulted and developed a scheme that would see a reduction in council tax support of 30% for working age claimants (originally consulted at 35%, but improved funding enabled this to be reduced).

As part of this project, an initial and Full EIA (EIA-12-0048) were developed and can be found at the link below:

http://www.peterborough.gov.uk/council_and_democracy/equalities/equality_impact_assessment.aspx?&EIA=59

The original consultation proposals included an option to protect recipients of disability premiums, in the same manner as pensioners, so that these households had no reduction in benefit. Such protection would have meant higher reductions for working age claimants to keep the scheme self-funding in line with the MTFs strategy. Rather than the 30% reduction proposed, the reduction in benefit for working age claimants would have been 7.5% higher at 37.5%. If the protection were not covered by working age claimants, it would have cost the Council around £0.5m to protect all.

Given the additional impact on working age claimants, or the costs to the Council if funded directly, it was not recommended that the protection is included. It should be noted that when the means testing is undertaken to assess whether the claimant is eligible for benefit the applicable amount is increased by the amount of any disability premium that the disability benefit attracts. As such the system does already have an element of protection built in for such claimants.

Further details can be found in the Cabinet report from January 2013:

<http://democracy.peterborough.gov.uk/ieListDocuments.aspx?CId=116&MId=2856&Ver=4>

The original EIA and decision remain relevant to the proposed draft scheme for consultation. The proposed amendments to the scheme are as follows:

1. Make no changes to the existing 30% reduction for eligible working age claimants
2. Continue to align the scheme to Housing Benefit rule changes. Based on proposed government known changes the council is anticipating:
 - to limit the award of Council Tax Support based on a maximum of 2 children;
 - to provide protection to existing claims that already include more than 2 children;
 - to make provision for more than 2 children in the applicable amount where the child tax credit calculation includes additional children; and
 - to disregard earnings from part-time fire fighters and payments from the infected blood payment scheme.

The 30% scheme has been in place since its introduction in April 2013 and every year since. During this time there has been no representations that impact the original equality impact assessment.

The evidence base (list the principal sources of relevant evidence, both quantitative and qualitative.

Quantitative evidence:

Currently 9,229 working age households receive council tax support.

Information relating to equalities groups are not held on the council tax system as a matter of course. There is some proxy information in the case of disabilities.

The number of households receiving disability premiums as part of their council tax benefit is outlined below. As outlined above, it should be stressed this can only be a proxy for whether there is a disabled resident for the following reasons:

- It should be noted that households can claim more than one of these benefits, so the numbers do not necessarily relate to individual households (one household could be in receipt of disability premium and Enhanced Disability premium).
- Some households may not claim a premium – this can potentially happen if the case has been ‘passported’ through by DWP

The current position is as follows:

- 376 claim the Disability premium
- 79 claim the Disabled Child premium
- 994 claim the Enhanced Disability premium
- 1159 claim the Severe Disability premium

What the evidence shows – keys facts

Particular Age Groups:

- Up to 9,229 working age claimants will be disadvantaged by the new CTS scheme
- Under Council Tax Law the following groups are not included or treated differently in the council tax calculation:
 - Children under 18 years old
 - Apprentices
 - 18 and 19 year olds in full-time education
 - Full-time college and university students
 - People under 25 years old receiving funding from the Skills Funding Agency or Young Peoples Learning Agency
- People who have reached pension credit age are protected and not affected by the new scheme

Disabled people:

- The initial consultation included options for additional protection of households in receipt of disability premia – ultimately this was not recommended
- Current levels claiming premia are outlined in the evidence section above
- Under Council Tax Law the following groups are not included or are treated differently in the council tax calculation:
 - People who have a severe mental impairment
 - Live-in carers who look after someone (not a partner, spouse or child)
- The consultation process will include the disability forum

Married couples or those entered into a civil partnership:

- Not affected; Marriage, civil partnerships and polygamous marriages will continue to be recognised by the new CTS scheme as they currently are under CTB

Pregnant women or women on maternity leave:

- Not affected; will continue to be recognised by the new CTS scheme as they currently are under CTB

Particular Ethnic Groups:

- May be affected by these changes if the communications are not clear and available in a format that is easily understood and presented

Those of a particular religion or who hold a particular belief:

- Not affected; will continue to be recognised by the new CTS scheme as they currently are under CTB – for example, members of religious communities are not included or treated differently in the council tax calculation

Male/Female:

- Not affected; will continue to be recognised by the new CTS scheme as they currently are under CTB

Gender reassignment:

- Not affected; will continue to be recognised by the new CTS scheme as they currently are under CTB

Sexual orientation:

- Not affected; will continue to be recognised by the new CTS scheme as they currently are under CTB

Challenges and opportunities

(indicate the policy's potential to reduce and remove existing inequalities)

- Public and direct consultation will take place until 22 February 2018
- The negative impact is to align government's proposed amendments to the Housing Benefit rules, however this will make it easier for claimants to understand if the scheme contains the same criteria as Housing Benefit criteria. The scheme would also align to Universal Credit which is being rolled out within the Peterborough area at present.
- A neutral or positive impact those affected is the introduction of a Council Tax Discretionary Hardship Policy for claimants that are experiencing significant financial hardship and sought financial advice on their debt

Summary of Equality Impact Assessment

Adverse impact for those in receipt of council tax support but consulting on the draft scheme as a whole can be justified. Cabinet will need to consider all feedback in making their recommendation, including revisiting the EIA as necessary.

Next steps

This Equality Impact Assessment as a whole is a living document that will be revised and updated as appropriate in the light of further evidence, discussions and representations.

This will include the consultation, which will be open to the public to respond to via an online consultation document, and hard copies will also be available on request in the Town Hall and Bayard Receptions and at the Central Library. Members’ scrutiny will be undertaken as part of the scrutiny meeting set aside for phase one budget discussions, including stakeholder consultation meetings.

The next steps are:

- Analyse consultation responses with the affected groups. The consultation closes 22 February 2018
- Enable a recommendation to be made to the Council meeting of 7 March 2018
- Use this data to formulate an updated CTS scheme for Peterborough City Council to approve by 11 March 2018

Policy review date	Autumn 2018
Assessment completed by	Chris Yates
Date Full EqIA completed	Original scheme - 10 September 2012 Revised EIA published – November 2015 Revised EIA published – January 2016 Final EIA published – February 2018
Signed by Head of Service	Peter Carpenter

COUNCIL	AGENDA ITEM No. 9(e)
7 MARCH 2018	PUBLIC REPORT

EXECUTIVE AND COMMITTEE RECOMMENDATIONS TO COUNCIL

(e) FLETTON QUAYS AND OFFICE CONSOLIDATION PROCESS

Cabinet, at its meeting of [26 February 2018](#), received a report in relation to Fletton Quays and the office consolidation process, following a referral from CMT on 31 January 2018. The purpose of this report was to provide an update to Cabinet on the progress of the Fletton Quays development and the council's office consolidation project and notes gains in revenue income and capital receipts, and to set out the revised costs (capital and revenue) for the office consolidation project and seek approval to put the report to full Council to approve additional capital investment.

In addition to the recommendation to Council, Cabinet considered the report and resolved to note the significant progress and benefits which the Fletton Quays development has brought to the city since the plan was approved by Cabinet in February 2014, including additional financial benefits from grant funding and additional capital receipts.

IT IS RECOMMENDED that Council approves additional capital investment of £2,636,025 (including a contingency of £500,000), to ensure council office buildings, including Sand Martin House, are able to meet the new and emerging needs of the council and provide opportunities for other organisations to lease parts of the office building to provide the council with additional income streams. It also facilitates the conversion and refurbishments of Bayard Place reception to provide an improved customer experience.

The original Cabinet report follows.

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CABINET	AGENDA ITEM No. 5
26 FEBRUARY 2018	PUBLIC REPORT

Report of:	Interim Corporate Director of Resources Corporate Director of Growth and Regeneration	
Cabinet Member(s) responsible:	Cabinet Member for Resources	
Contact Officer(s):	Peter Carpenter, Service Director Financial Services	Tel: 01733 384564

FLETTON QUAYS AND OFFICE CONSOLIDATION PROJECT

R E C O M M E N D A T I O N S	
FROM: Cabinet Member for Resources	Deadline date: Cabinet 7 March 2018
<p>It is recommended that Cabinet:</p> <ol style="list-style-type: none"> Note the significant progress and benefits which the Fletton Quays development has brought to the city since the plan was approved by Cabinet in February 2014, including additional financial benefits from grant funding an additional capital receipts. Recommend that Council approves additional capital investment of £2,636,025 (including a contingency of £500,000), to ensure council office buildings, including Sand Martin House, are able to meet the new and emerging needs of the council and provide opportunities for other organisations to lease parts of the office building to provide the council with additional income streams. It also facilitates the conversion and refurbishments of Bayard Place reception to provide an improved customer experience. 	

1. ORIGIN OF REPORT

- 1.1 This report is submitted to Cabinet following a referral from CMT on 31 January 2018.

2. PURPOSE AND REASON FOR REPORT

- 2.1 The purpose of this report is to:

- Provide an update to Cabinet on the progress of the Fletton Quays development and the council's office consolidation project and notes gains in revenue income and capital receipts.
- Set out the revised costs (capital and revenue) for the office consolidation project and seek approval to put the report to full Council to approve additional capital investment,

- 2.2 This report is for Cabinet to consider under its Terms of Reference No. 3.2.7, *'To be responsible for the Council's overall budget and determine action required to ensure that the overall budget remains within the total cash limit'*.

3. TIMESCALE

Is this a Major Policy Item/Statutory Plan?	YES	If Yes, date for relevant Cabinet Meeting	26 February 2018
Date for relevant Council meeting	7 March 2018	Date for submission to Government Dept	N/A

4. BACKGROUND

- 4.1 The Fletton Quays project was approved in February 2014 through a report entitled “Funding Peterborough’s Future Growth.” This report approved the establishment of a new joint venture, part of whose aim was to bring forward a comprehensive development of the Fletton Quays site, using the council’s desire to consolidate its office accommodation in a new office building as a way to kick start the development of a derelict site that has not come forward for development for over 40 years.
- 4.2 In March 2016, Cabinet approved a report entitled “Council Office Consolidation” confirming the office move to Fletton Quays, whilst retaining the civic core of the Town Hall for the council’s own democratic use, and agreeing the principle of letting current office buildings and space. Authority was delegated to the Corporate Director for Resources to conclude and sign an agreement for lease and a lease for the new office development and associated car parking on Fletton Quays, in conjunction with the Director of Governance. This was subsequently agreed in March 2016.
- 4.3 In December 2016, outline planning consent was secured for a mixed use scheme designed to deliver:
- A hotel
 - 280 apartments overlooking the Embankment and Cathedral
 - A mix of retail and leisure uses along the river frontage
 - Two new office developments totalling 166,000 square feet
 - Multi-storey and surface car parks
- 4.4 The office development was to provide Peterborough City Council and its partners’ office accommodation for its city based staff and to address a number of issues:
- Staff were working from a number of locations including Bayard Place, The Town Hall and Manor Drive. This was inefficient, leading to poor communication and costing money in staff time travelling between the different bases.
 - Some of the current office accommodation would have needed modernising, ICT upgrades and development in the foreseeable future.
 - Current office accommodation was not suitable for the modern and more efficient working practices of agile working.
 - Agile working allows staff to work and remain in appropriate contact with colleagues when they may have otherwise been prevented from doing so; due to poor weather conditions, injury, the need to provide child care etc.
 - In order to meet future budget pressures it was essential that the most efficient ways of working were achievable through the provision of modern and suitable office accommodation.

5. PROGRESS ON FLETTON QUAYS AND OTHER DEVELOPMENTS

Housing

- 5.1 Much needed housing is currently under construction and 358 apartments from the original 280 anticipated are now being built on Fletton Quays by Weston Homes. These have recently been launched for sale and sales are ahead of projection.

Hotel on Fletton Quays

- 5.2 Construction will commence shortly on the four star, 160 bedroom internationally branded Hilton Garden Inn Hotel, which has a roof top bar and restaurant.

Distillery and Visitor Centre

- 5.3 The Grade II Listed Goods Shed will be converted and extended to create a gin and whisky distillery with visitor centre, including tours and virtual reality experience. There will also be a restaurant and opportunities to sample the products. The addition of this attraction will make Fletton Quays a key tourist destination

Whitworth Mill

- 5.4 Since the original Cabinet decision, the council has also acquired the Whitworth Mill site from Milton Estates and is supporting its conversion to a creative and digital arts centre to be operated by Metal. This will make a significant contribution to the city's arts and cultural offer. Phase one enabling works will start in April 2018 and a regional grant of almost £500,000 has been secured from Arts Council England, with a bid to the national grant scheme and LEP/Combined Authority being submitted shortly.

Riverside Residential Development

- 5.5 Surplus land associated with the mill, previously the site of recently demolished silos, will be disposed of for further riverside residential development (up to 30 units) by the council creating a windfall capital receipt. The mill's conversion will also allow the council to dispose of Chauffeur's Cottage, the building currently used by Metal, to generate a further windfall capital receipt.

Sand Martin House

- 5.6 Sand Martin House, the name of the council's new offices on Fletton Quays, is now firmly taking shape. The building includes the full refurbishment and re-use of the Grade II Listed engine shed together with a significant element of new build. The main structure is in place and the contractor is on schedule for practical completion in May 2018. These physical works are progressing hand-in-hand with the council's own preparations to move in, which will involve moving to a new agile way of working with fundamentally different working practices and ICT requirements from the past.

Fletton Quays Car Park

- 5.7 Two new car parks, a 418 space multi-storey and 97 space surface car park are to be provided at Fletton Quays and will be completed in 2018. These will be operated by the council.

Town Hall

- 5.8 The council has secured a lease for the section known as Town Hall South with the Department for Work and Pensions (DWP). This not only secured an income stream for the council, but also ensured that the DWP stays within the city centre and continues to be accessible to residents and customers.
- 5.9 The refurbishment of this section of the Town Hall is well underway, and DWP are expected to take occupation in mid-2018. This has been secured ahead of the Fletton Quays move delivering both early rental income and a saving in management and utility costs for the council. There have been a number of additional costs associated with the Town Hall south refurbishment and letting as well as an increase in the rental income stream.

- 5.10 The council is in advanced negotiations with a potential public sector tenant for a lease on the Town Hall north wing, demonstrating further demand for office space in the city centre. Any additional capital expenditure associated with fit out costs for that tenant would need to be met by an increase in rental income.

Bayard Place

- 5.11 The original office accommodation Cabinet report assumed a capital fit out cost and rental income stream for the refurbishment and letting of Bayard Place as office accommodation at a yearly rental of £540k. Over several months the council has promoted the use of the site as interim teaching accommodation for the new Peterborough University to the HE Steering Group and Combined Authority, but this has not progressed. The decision to move offices to Fletton Quays has created the ability to either rent or sell Bayard Place. The original Cabinet report assumed that the council would be renting out Bayard Place with an associated income of £540k contributing to the overall revenue business case.
- 5.12 However given the recent and significant temporary accommodate pressure, the council now has the opportunity to potentially sell the building to its housing joint venture company. A capital receipt reflecting use as affordable rather than market housing can potentially be achieved. This will be funded from right to buy receipts/s106 grant funding and will provide around 70 self-contained flats
- 5.13 The council will retain the ground floor for 2 to 3 years at a peppercorn rent and continue to use this as the Customer Contact Centre, offering an improved customer experience. The refit costs are estimated to be in the region of £150,000 for the ground floor. This action will mean that rather than the council obtaining rental income of £540k from Bayard Place, it would be available to offset cost pressure for temporary accommodation going forward by approximately £800,000 per year, and in addition the Council will obtain a capital receipt and will still own 50% of the building through the joint venture company.

Manor Drive

- 5.14 The original lease to the Council terminated in December 2017. The Council has agreed a short term extension to the current lease of Manor Drive and sublease to Serco with a view to these agreements being terminated later in the year as soon as we are ready to move to Sand Martin House. As such there will be no ongoing liability for Manor Drive following the move to Sand Martin House

6. FINANCIAL UPDATE

Increase in Cash Receipts

- 6.1 The original Fletton Quays income assumptions have been exceeded with a greater dividend from the Peterborough Investment Partnership (PIP) together with contributions from PIP to highway improvements and staff costs. In total some £8,183,000 of additional benefits from capital receipts, grant funding and additional funds from the Fletton Quays development from the joint venture company since this project began are forecast as follows:

Mill Conversion (awarded and prospective Grant)	£3,000,000
Capital receipts (surplus Mill land on Fletton Quays Chauffer's Cottage and Bayard Place)	£4,100,000
Additional income from Peterborough Investment Partnership	£1,083,000

Increase in Capital Costs

- 6.2 There is a requirement for an increase in capital investment to complete the Fletton Quays project and relocation of staff to Sand Martin House. This largely relates to ICT. A fundamental review of the council's current ICT needs has been carried out which has given

the council an opportunity to model its new agile working style, ICT and workspace strategy. This has also allowed for an opportunity to design an ICT infrastructure that will support parts of the building as being available to sub-let with an increase in desk spaces, generating additional income to help offset costs.

- 6.3 Further investment is therefore needed to ensure that all council buildings including Sand Martin House have proper ICT infrastructure installed to support the new way of working, which are fit for purpose to enable partners to share accommodation and to allow the council to sublet the extra capacity to partners who will be working alongside the council in shared services arrangements. The additional income generated from this subletting can be used to offset the additional investment.
- 6.4 The council has also reviewed its ongoing ICT needs, which would have occurred irrespective of the move to Sand Martin House, and has identified the need for further investment in the council's ICT infrastructure. The benefits of these investments are to ensure that Sand Martin House is "future-proofed", avoiding the need to retrofit the building thereby creating a highly flexible working environment when the time comes to sublet and share with other organisations.
- 6.5 The total additional capital required is £2,636,025 including a contingency of £500,000. Virements of £990,000 have previously been made to the total additional cost of the project (£3,626,025) and therefore approval for an additional £2,636,025 is requested in order to complete the project. The full cost of the project will be shown after approval and the virements reversed.

Capital	Sub Amount	Total
Initial Cabinet Report assumptions	£5,342,000	
Changes in the 2017/18 MTFS	£1,885,000	£7,227,000
Previous CMDN - additional costs for refurbishment of Town Hall south (offset by additional rental income)	£1,182,952	£1,034,374
Overall budgeted total		£8,261,374
Additional costs		
<ul style="list-style-type: none"> ● ICT infrastructure for all council buildings ● Sand Martin House Additional Costs ● Additional Office Move requirement ● Fit out costs for Bayard Place ● Contingency at 5% 	<ul style="list-style-type: none"> £2,387,025 £350,000 £239,000 £150,000 £500,000 	£3,626,025
Total capital requirement		£11,887,399

The revenue position

- 6.6 The revenue position of this project is as set out below but noting as follows:
- A tenant has yet to be secured for the sub-letting space within Sand Martin House (negotiation is ongoing).
 - A review on the car park income forecast is to be undertaken to take account of changes to this project and the effect on parking within other council car parks
 - Budget adjustment from Bayard Place. No longer receiving £540,000 rental income. In the next few years, the temporary accommodation at Bayard Place will replace currently rented units thereby avoiding a potential pressure in our budget of £800,000.
 - The revenue effect of the £3.6million additional capital is £450,000. This £450,000 is calculated as follows: £3.6million x 2.5% interest = £90,000 pa plus £3.6million divided by 10 years = £360,000). The initial capital estimate (£8.3million) has already been accounted for in the 2017/18 MTFS.

Revenue	2018/19	2019/20	2020/21
Sand Martin House revenue costs (Including rental of two car parks)	£2,803,000	£3,609,000	£3,609,000
Existing office accommodation budgets (Excluding car park)	(£1,949,000)	(£1,949,000)	(£1,949,000)

Net increase	£854,000	£1,660,000	£1,660,000
Less Town Hall income (excluding BP)	(£285,000)	(£528,000)	(£528,000)
Less sub-letting space in Sand Martin House	(£262,500)	(£393,750)	(£393,750)
Less additional car park income	(£148,666)	(£337,000)	(£350,000)
Less Bayard Place budget adjustment	(£135,000)	(£405,000)	(£540,000)
Surplus pre capital and one off costs	£22,834	(£3,750)	(£151,750)
Revenue impact of additional capital		£450,000	£450,000
Net adjustment approved in the MTFS	£22,834	£446,250	£298,250
One off costs	£1,211,000	£175,000	

7. CONSULTATION

- 7.1 This report asks for the approval of additional capital expenditure of **£2.6m** (as set out in paragraph 6.5 above) in order to complete the move from Bayard Place, Manor Drive and the Town Hall to Sand Martin House. In addition it sets out work being done to ensure that all revenue costs are fully accounted for and also sets out the wider economic benefits to Peterborough.

The council needs to make immediate payments after this report has been approved by Council which were previously unforeseen in order to avoid additional contractual liabilities for failing to meet build deadlines. The nature of the ICT works are such that they cannot be delayed until a later stage of the build program as they require works to be undertaken to the fabric of the building.

Council will consider the Medium Term Financial Plan at the full Council budget meeting. This report seeks Cabinet approval to the proposal being put forward to full Council to be included in the Medium Term Financial Plan for the year 2017-18.

8. ANTICIPATED OUTCOMES & CONCLUSION

- 8.1 **This is an excellent regeneration project, one of the most significant in Peterborough within the last 50 years. The progress includes:**
- A prestigious hotel chain has been attracted to the city as part of this development
 - More homes are being provided. 358 apartments are now being built, which is 78 more than originally envisaged
 - We are gaining two car parks, a distillery and a visitor centre
 - Whitworth Mill is being developed to provide the city with a creative and digital arts centre, dependent on external funding being secured and applied for
 - Capital receipts of £4.1million can be secured
 - A further £1.1 million secured from the Peterborough Investment Partnership joint venture company
 - An additional £2.6million of capital (in addition to the additional £990,000 virements already made) is required to complete the scheme.

9. IMPLICATIONS

9.1 Legal Implications

There are no legal implications of this report as it is financial in nature.

10. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985)

- [Extraordinary Cabinet 7 March 2016, Agenda Item No. 3, Council Office Consolidation Report](#)
- [Cabinet Member Decision, 9 October 2017 - Award of Contract for the Remodelling of South Side Town Hall – OCT17/CMDN/47](#)

COUNCIL	AGENDA ITEM No. 10
7 MARCH 2018	PUBLIC REPORT

RECORD OF EXECUTIVE DECISIONS MADE SINCE THE LAST MEETING

1. [CABINET MEETING HELD ON 9 FEBRUARY 2017](#)

i. [Medium Term Financial Strategy 2018/2019 to 2020/2021](#)

Cabinet considered the report and **RESOLVED** to:

1. Note the statutory advice of the Chief Finance Officer outlined in section 6, The Robustness Statement. This was required to highlight the robustness of budget estimates and the adequacy of the reserves.
2. Note all the grant figures which are provisional, pending the Final Settlement in late February 2018.
3. Approve the Phase Two budget proposals, outlined in Appendix H, as the basis for public consultation. This included a 5.99 per cent council tax increase, assumed in the 2017/18 Medium Term Financial Strategy and a change in service delivery for the 0-25 Provider service.
4. Approve the Medium Term Financial Strategy 2018/19-2020/21 as the basis for consultation, as set out in the body of the report and the following appendices:
 - Appendix A – Budget Context highlighted in Phase One, MTFS for 2018/19-2020/21
 - Appendix B – 2018/19 MTFS detailed position
 - Appendix C – 2018/19 MTFS by department
 - Appendix D – 2018/19 MTFS by Service
 - Appendix E – Capital Schemes
 - Appendix F – Council Grants
 - Appendix G – Fees and Charges
 - Appendix H – Budget Proposals (consultation document)
 - Appendix I – Equality Impact Assessments

ii. [Ernst and Young LLP Annual Audit Letter for the Year Ended 31 March 2017](#)

Cabinet considered the report and **RESOLVED** to note the Annual Audit Letter.

iii. [Safer Peterborough Partnership Plan 2017 - 2020](#)

Cabinet considered the report and **RESOLVED** to recommend the new priority added to the Safer Peterborough Partnership Plan 2017 – 2020 to Full Council for approval.

iv. [Budget Control Report December 2017](#)

Cabinet considered the report and **RESOLVED** to note the financial pressures in the current financial year and the continuing work by CMT to deliver a balanced budget.

2. BUDGET CABINET MEETING HELD ON 26 FEBRUARY 2018

i. Medium Term Financial Strategy Phase Two 2018/2019 to 2020/2021

Cabinet considered the report and **RESOLVED** (unanimous) to note:

1. The statutory advice of the Chief Finance Officer outlined in section 6, The Robustness Statement. This is required to highlight the robustness of budget estimates and the adequacy of the reserves.
2. All the grant figures following the Local Government Final Finance Settlement, published on 6 February 2018 outlined in section 4.5. This details the following adjustments to the budget:
 - Adult Social Care Grant 2018/19- £0.496million
 - Business Rates compensation for limits increase in the NNDR £0.084million
3. The feedback received on the budget proposals, received via the consultation detailed in section 9 of the report, Appendix J and the supplementary report.
4. The Treasury Management Strategy 2018/19-2020/21, detailed in Appendix L, which also includes an amendment following the Audit Committee meeting held on 12 February 2018.

Cabinet considered the report and resolved to approve and recommend to Council:

5. The Phase Two budget proposals, outlined in Appendix H, subject to additional wording to clarify that Vivacity had agreed to take on the running of Bretton Water Park. This includes a 5.99 per cent council tax increase, and a change in service delivery for the 0-25 Provider service.
6. The Medium Term Financial Strategy 2018/19-2020/21 as set out in the body of the report and the following appendices:
 - Appendix A – Budget Context highlighted in Phase One, MTFS for 2018/19-2020/21
 - Appendix B – 2018/19 MTFS detailed position
 - Appendix C – 2018/19 MTFS by department
 - Appendix D – 2018/19 MTFS by Service
 - Appendix E – Capital Schemes
 - Appendix F – Council Grants
 - Appendix G – Fees and Charges
 - Appendix H – Budget Proposals (consultation document)
 - Appendix I – Equality Impact Assessments
 - Appendix J – Budget Consultation Feedback
 - Appendix K– December 2018 Budgetary Control Report
 - Appendix L– Treasury Management Strategy 2018/19-2020/21
 - Appendix M– Asset Investment and Acquisition Strategy, Capital Programme 2018/19-2020/21
 - Appendix N– Asset Management Plan

ii. Rolling Medium Term Financial Strategy Process

Cabinet considered the report and **RESOLVED** to:

1. Note the proposal for a rolling budget process.
2. Recommend to Council that the rolling budget be approved and that authority be delegated to the Interim Director of Law and Governance to approve the

amendment of the 'Budget Framework Procedure Rules' to follow a revised budget process.

iii. Council Tax Support Scheme 2018/19

Cabinet considered the report and **RESOLVED** to:

1. Note the responses to the consultation on the Council Tax Support Scheme
2. Note the continuation of the discretionary Council Tax Hardship Policy
3. Recommend that Full Council agrees a local Council Tax Support Scheme for Peterborough that contains the following local components:
 - a) No change to the existing scheme reduction of 30% for all eligible working age claimants
 - b) To keep the scheme mirroring the Housing Benefit scheme as much as possible, the following amendments are also proposed:
 - to limit the award of Council Tax Support based on a maximum of 2 children;
 - to provide protection to existing claims that already include more than 2 children;
 - to make provision for more than 2 children in the applicable amount where the child tax credit calculation includes additional children; and
 - to disregard earnings from part-time fire fighters and payments from the infected blood payment scheme.
 - c) To amend appropriate rates in line with annual upratings.

iv. Fletton Quays and Office Consolidation Process

Cabinet considered the report and **RESOLVED** to:

1. Note the significant progress and benefits which the Fletton Quays development has brought to the city since the plan was approved by Cabinet in February 2014, including additional financial benefits from grant funding an additional capital receipts.
2. Recommend that Council approves additional capital investment of £2,636,025 (including a contingency of £500,000), to ensure council office buildings, including Sand Martin House, are able to meet the new and emerging needs of the council and provide opportunities for other organisations to lease parts of the office building to provide the council with additional income streams. It also facilitates the conversion and refurbishments of Bayard Place reception to provide an improved customer experience.

3. CALL-IN BY SCRUTINY COMMITTEE

Since the publication of the previous report to Council the call-in mechanism has not been invoked.

4. SPECIAL URGENCY AND WAIVER OF CALL-IN PROVISIONS

Since the publication of the previous report to Council the urgency, special urgency and waiver of call-in provisions have been invoked once:

The decision taken by the Cabinet Member for Education, Skills and University on 26 January 2018 relating to '[Termination of Contracts with Carillion Construction Limited - Relating to works at Jack Hunt School Expansion Works, Hampton Garden School and St. Michael's Church School](#)'. The urgency, special urgency and waiver of call-in was agreed because if the Council did not terminate the contract as soon as possible and repossession

of the site at Jack Hunt School did not take place, there were financial, health and safety and security implications. A site inspection was carried out by the Council's representative on 16 January, which revealed that building materials had been removed from the site. There was a risk that further assets would be removed from the site (i.e site hoarding which segregated the construction site from the rest of the school site) which in turn could leave the site and the school exposed to security and health and safety risks.

5. CABINET MEMBER DECISIONS

CABINET MEMBER AND DATE OF DECISION	REFERENCE	DECISION TAKEN
<p>Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health</p> <p>Councillor Wayne Fitzgerald</p> <p>25 January 2018</p>	<p>JAN18/CMND/86</p>	<p><u>Procurement of Housing for Vulnerable People</u></p> <p>The Cabinet Member authorised the debt finance to the value of £2 million to procure five properties to provide suitable accommodation for vulnerable people in Peterborough.</p>
<p>Cabinet Member for Public Health</p> <p>Councillor Diane Lamb</p> <p>29 January 2018</p>	<p>JAN18/CMND/87</p>	<p><u>Extension to the Public Health Contract (Cambridgeshire and Peterborough NHS Foundation Trust)</u></p> <p>The Cabinet Member:</p> <ol style="list-style-type: none"> 1. Authorised entering into Section 75 agreement with the Cambridgeshire and Peterborough NHS Foundation Trust (CPFT) relating to the lead provision of School Nursing Services, whereby the partners will enter into arrangements where CPFT will exercise the above health related function on behalf of the Local Authority. This will be for the value of £759,000 for the duration of 1 year; between 1st April 2018 and 31st March 2019. 2. Authorised the Executive Director for People and Communities, Cambridgeshire and Peterborough Councils, in consultation with the Director of Governance, to agree further changes to the Section 75 Agreement as required.
<p>Cabinet Member for Education, Skills and University</p> <p>Councillor Lynne Ayres</p> <p>26 January 2018</p>	<p>JAN18/CMND/88</p>	<p><u>Termination of Contracts with Carillion Construction Limited - Relating to works at Jack Hunt School Expansion Works, Hampton Garden School and St. Michael's Church School</u></p> <p>The Cabinet Member:</p> <ol style="list-style-type: none"> 1. Authorised the termination of contract and all other associated legal agreement(s) with Carillion Construction Limited for the design and build of

		<p>new accommodation associated with the expansion of Jack Hunt School, for the reasons set out in this report.</p> <ol style="list-style-type: none"> 2. Authorised the termination of contract and all other associated legal agreement(s) with Carillion Construction Limited for the design and build of the new Hampton Gardens School, for the reasons set out in this report. 3. Authorised the termination of contract and all other associated legal agreement(s) with Carillion Construction Limited for the design and build of new accommodation associated with the expansion of St Michael's Church School, for the reasons set out in this report. 4. Delegated authority to the Executive Director People and Communities in consultation with the Cabinet Member, Interim Head of Legal and Governance (or authorised officers), Interim Corporate Director of Resources to award a contract relating to the completion of the construction works for the Jack Hunt school expansion. 5. Authorised the Interim Head of Legal and Governance or delegated officers to enter into any legal documentation on behalf of the Council in relation to this matter.
<p>Cabinet Member for Resources</p> <p>Councillor David Seaton</p> <p>31 January 2018</p>	JAN18/CMND/89	<p><u>Locally Designed and Administered Business Rates Relief Scheme</u></p> <p>The Cabinet Member approved the amendment to the Local Discretionary Rate Relief scheme for 2017-18 to remove the requirement for an application process.</p>
<p>Cabinet Member for Growth, Planning, Housing and Economic Development</p> <p>Councillor Peter Hiller</p> <p>1 February 2018</p>	FEB18/CMND/90	<p><u>Authorisation for Peterborough City Council to Delegate the Discretionary Function of Providing Housing Related Floating Support Services to Cambridgeshire County Council</u></p> <p>The Cabinet Member approved to delegate the discretionary function of providing Housing Related Floating Support services to Cambridgeshire County Council. The two services to be delegated are:</p> <ol style="list-style-type: none"> 1. Floating Support Service to individuals with mental health problems who are chronically excluded; and 2. Floating Support Service to prolific and persistent offenders and those at risk of becoming so.
<p>Deputy Leader and Cabinet Member for</p>	FEB18/CMND/91	<p><u>Decision to Enter into a Section 76 Agreement for the Delivery of Integrated Speech and Language Therapy Services</u></p>

<p>Integrated Adult Social Care and Health</p> <p>Councillor Wayne Fitzgerald</p> <p>5 February 2018</p>		<p>The Cabinet Member authorised the Council entering into a Section 76 Agreement for the period 1 April 2018 to 31 March 2019, under the National Health Service Act 2006, with the Cambridgeshire and Peterborough Clinical Commissioning Group for payment of £250 000 relating to the Speech and Language Therapy services (SALT) across Peterborough and Cambridgeshire.</p>
<p>Cabinet Member for Resources</p> <p>Councillor David Seaton</p> <p>5 February 2018</p>	<p>FEB18/CMND/92</p>	<p><u>Uncollectable Debts in Excess of £10,000</u></p> <p>The Cabinet Member authorised the write off of the debt shown as outstanding in respect of non-domestic rates, council tax, housing benefit overpayments and accounts receivable (sundry debt) accounts included in the Appendix 1. This details the financial year and the category for the write off request.</p>
<p>Cabinet Member for Education, Skills and University</p> <p>Councillor Lynne Ayres</p> <p>9 February 2018</p>	<p>FEB18/CMND/93</p>	<p><u>Woodston Expansion</u></p> <p>The Cabinet Member, in consultation the Cabinet Member for Resources:</p> <ol style="list-style-type: none"> 1. Authorised the Executive Director People and Communities, Cambridgeshire and Peterborough Councils to approve the construction of an extension and remodelling of existing buildings to accommodate the expansion of Woodston Primary School up to the value of the budget sum of £4m subject to the Council obtaining consent pursuant to section 77 of the School Standards and Framework Act 1998. This sum shall include the anticipated design and build contract costs of and funding for Information and Communications Technology (ICT), all site surveys and project management and technical advisers fees. 2. Authorised the Council to enter into a contract with Kier Construction Limited in relation to the construction works, subject to approval of the value for money report. 3. Authorised the Interim Director for Law and Governance or delegated legal officers to enter into any other legal documentation on behalf of the Council in relation to this matter. 4. Authorised expansion of Woodston Primary School subject to planning consent being obtained and followed by approval at the Delegated Members Approval meeting.

<p>Cabinet Member for Resources</p> <p>Councillor David Seaton</p> <p>15 February 2018</p>	<p>FEB18/CMDN/98</p>	<p><u>Delivery of the Council's Capital Receipts Programme Through the Sale of Surplus Building at 17 Fletton Avenue, Peterborough</u></p> <p>The Cabinet Member:</p> <ol style="list-style-type: none"> 1. Approved the disposal of 17 Fletton Avenue, Peterborough in order to support the Council's Medium Term Financial Plan (MTFP) either by way of public auction sale or Private Treaty. The asset is included in the Council's approved MTFP for sale during Financial Year 2017/18. 2. Authorised the Corporate Director – Growth and Regeneration to determine whether the asset is to be sold by private treaty or public auction and the authority to negotiate and conclude terms as appropriate to complete the disposal of this Council owned asset.
<p>Cabinet Member for Education, Skills and University</p> <p>Councillor Lynne Ayres</p> <p>16 February 2018</p>	<p>FEB18/CMDN/99</p>	<p><u>Academy Conversion (Jack Hunt Group) of Ravensthorpe Primary School</u></p> <p>The Cabinet Member:</p> <ol style="list-style-type: none"> 1. Approved the closure of Ravensthorpe Primary School as a maintained school and its re-opening as an academy, and authorise the execution and completion of a Commercial Transfer Agreement (CTA between Peterborough City Council, the Governing Body of Ravensthorpe Primary School and Peterborough Keys Academies Trust; 2. Authorised the grant of a 125 year lease of the land and buildings occupied by the school known as Ravensthorpe Primary School (including the pre-school/children's centre and the nursery), at a peppercorn rent to Peterborough Keys Academies Trust; 3. Authorised the issue of a supporting side letter to Peterborough Keys Academies Trust to provide reassurance that Peterborough City Council will enter into a Licence for Works when the time comes to enable the Council to carry out works to the roof of the Academy; 4. Authorised entering into Deeds of Assignment or Novation with Peterborough Keys Multi Academy Trust (and if applicable, the relevant contractor(s)) to assign the AB Council's interest in (or novate if applicable) the following contracts to Peterborough Keys Multi Academy Trust, to give effect to the terms of the CTA: <ol style="list-style-type: none"> a) Contract dated 3 October 2005 between (1) Peterborough City Council (2) Bowman (Cambs) Limited; b) Contract dated 24 October 2013 between

		(1) Peterborough City Council and (2) Frederick F. Smith (Builders) Limited.
<p>Cabinet Member for Education, Skills and University</p> <p>Councillor Lynne Ayres</p> <p>16 February 2018</p>	FEB18/CMDN/100	<p><u>Academy Conversion (Jack Hunt Group) of Thorpe Primary School</u></p> <p>The Cabinet Member:</p> <ol style="list-style-type: none"> 1. Approved the closure of Thorpe Primary School as a maintained school and its reopening as an academy and authorise the execution and completion of a Commercial Transfer Agreement (CTA) between Peterborough City Council, the Governing Body of Thorpe Primary School and Peterborough Keys Academies Trust; 2. Authorised the grant of a 125 year lease of the land and buildings occupied by the school known as Thorpe Primary School (including the nursery), at a peppercorn rent to Peterborough Keys Academies Trust; 3. Authorised entering into Deeds of Assignment of Novation with Peterborough Keys Multi Academy Trust (and if applicable, the relevant contractor(s)) to assign the council's interest in (or novate if applicable) the following contracts, to Peterborough Keys Multi Academy Trust, to give effect to the terms of the CTA: Contract dated 8 September 2016 between (1) Peterborough City Council (2) Princebuild Limited; <ol style="list-style-type: none"> a) Sub-contractor warranty dated 20 October 2015 between (1) Traditional Structures AB Limited (2) Peterborough City Council (3) Carillion Construction Limited; and b) Sub-contractor warranty dated 20 October 2015 between (1) Playfords Limited (2) Peterborough City Council (3) Carillion Construction Limited; and c) Sub-contractor warranty dated 20 October 2015 between (1) Lindum Group Limited t/a KGM Roofing (2) Peterborough City Council (3) Carillion Construction Limited; and d) Sub-contractor warranty dated 20 October 2015 between (1) PAGE Group (Peterborough) Limited (2) Peterborough City Council (3) Carillion Construction Limited; e) Sub-contractor warranty dated 20 October 2015 between (1) Garners Catering Equipment Limited (2) Peterborough City Council (3) Carillion Construction Limited; and f) Sub-contractor warranty dated 20 October 2015 between (1) Harlow Bros Ltd (2) Peterborough City Council (3) Carillion Construction Limited; and

		<ul style="list-style-type: none"> g) Sub-contractor warranty dated 20 October 2015 between (1) Rolton Group (2) Peterborough City Council (3) Carillion Construction Limited; and h) Sub-contractor warranty dated 20 October 2015 between (1) Frank Shaw Limited (2) Peterborough City Council (3) Carillion Construction Limited; and i) Sub-contractor warranty dated 20 October 2015 between (1) HSP Consulting Ltd (2) Peterborough City Council (3) Carillion Construction Limited.
<p>Cabinet Member for Education, Skills and University</p> <p>Councillor Lynne Ayres</p> <p>16 February 2018</p>	FEB18/CMDN/101	<p><u>Academy Conversion (Jack Hunt Group) of Middleton Primary School</u></p> <p>The Cabinet Member:</p> <ol style="list-style-type: none"> 1. Approved the closure of Middleton Primary School as a maintained school and it's reopening as an academy and authorise the execution and completion of a Commercial Transfer Agreement (CTA) between Peterborough City Council, the Governing Body of Middleton Primary School and Peterborough Keys Academies Trust; 2. Authorised the grant of a 125 year lease of the land and buildings occupied by the school known as Middleton Primary School (including the pre-school), at a peppercorn rent to Peterborough Keys Academies Trust; 3. Authorised entering into Deeds of Novation with Peterborough Keys Academies Trust and the Governing Body of Middleton Primary School, for the following contract to be novated from the Governing Body of Middleton Primary School to the Peterborough Keys Academies Trust: <ul style="list-style-type: none"> a) Service Level Agreement: Specialist Mainstream Resource Hub between (1) Peterborough City Council (2) Governing Body of Middleton Primary School.
<p>Cabinet Member for Education, Skills and University</p> <p>Councillor Lynne Ayres</p> <p>16 February 2018</p>	FEB18/CMDN/102	<p><u>Academy Conversion (Jack Hunt Group) of Longthorpe Primary School</u></p> <p>The Cabinet Member:</p> <ol style="list-style-type: none"> 1. Approved the closure of Longthorpe Primary School as a maintained school, its re-opening as an academy and authorise the execution and completion of a Commercial Transfer Agreement (CTA) between Peterborough City Council, the Governing Body of Longthorpe Primary School and Peterborough Keys Academies Trust; 2. Authorised the grant of a 125 year lease of the land and buildings occupied by the School known

		<p>as Longthorpe Primary School (including the Pre-School), at a peppercorn rent to Peterborough Keys Academies Trust;</p> <ol style="list-style-type: none"> 3. Authorised entering into Deeds of Novation with Peterborough Keys Academies Trust and the Governing Body of Longthorpe Primary School, for the following contracts to be novated from the Governing Body of Longthorpe Primary School to Peterborough Keys Academies Trust: <ol style="list-style-type: none"> a) Solar Power Purchase Agreement dated 28 May 2012 between (1) Peterborough City Council (2) Longthorpe Primary School; and AB b) PV System Roof Access Agreement dated 28 May 2012 between (1) Peterborough City Council (2) Longthorpe Primary School. 4. Authorised entering into Deeds of Assignment or Novation with Peterborough Keys Academies Trust (and if applicable, the relevant contractor(s)) to assign the Council's interest in (or novate if applicable) the following contracts, to Peterborough Keys Academies Trust, to give effect to the terms of the CTA: <ol style="list-style-type: none"> a) Contract dated 8 February 2012 between (1) Peterborough City Council (2) E.N. Suiter & Sons Limited; and b) Contract dated 1 October 2008 between (1) Peterborough City Council (2) RF Blount & Sons Ltd.
<p>Cabinet Member for Education, Skills and University</p> <p>Councillor Lynne Ayres</p> <p>16 February 2018</p>	<p>FEB18/CMDN/103</p>	<p><u>Academy Conversion (Jack Hunt Group) of Jack Hunt School</u></p> <p>The Cabinet Member:</p> <ol style="list-style-type: none"> 1. Approved the closure of Jack Hunt School as a maintained Foundation Trust school, it's reopening as an Academy and authorise the execution and completion of a Commercial Transfer Agreement (CTA) between Peterborough City Council, the Governing Body of Jack Hunt School and Peterborough Keys Academies Trust; 2. Authorised entering into a Dual Use Agreement (DUA) between Peterborough City Council, Vivacity and Peterborough Keys Academies Trust for use of the gym and swimming pool facilities. 3. Authorised entering into Deeds of Assignment or Novation with Peterborough Keys Academies Trust (and if applicable, the relevant contractor(s)) to assign the Council's interest in (or novate if applicable) the following contracts, to Peterborough Keys Academies Trust, to give

		<p>effect to the terms of the CTA:</p> <ul style="list-style-type: none"> a) Contract dated 15 August 2011 between (1) Peterborough City Council (2) Harmony Roofing Services Ltd; AB b) Contract dated 10 October 2016 between (1) Peterborough City Council (2) Clegg Construction Ltd; c) Sub-contractor warranty dated 7 November 2016 between (1) Peterborough City Council (2) Stoglaze Ltd (3) Clegg Construction Limited; d) Sub-contractor warranty dated 26 July 2017 between (1) The Partners in Frank Shaw Associates Limited (2) Peterborough City Council (3) Carillion Construction Limited t/a Carillion Building; e) Sub-contractor warranty dated 26 July 2017 between (1) HSP Consulting Ltd (2) Peterborough City Council (3) Carillion Construction Limited t/a Carillion Building ; and f) Sub-contractor warranty dated 26 July 2017 between (1) Anderson Green Limited t/a Anderson Green (2) Peterborough City Council (3) Carillion Construction Limited t/a Carillion Building. <p>4. Authorised entering into Deeds of Novation with Peterborough Keys Academies Trust and the Governing Body of Jack Hunt School, for the following contracts to be novated from the Governing Body of Jack Hunt School to Peterborough Keys Academies Trust:</p> <ul style="list-style-type: none"> a) Service Level Agreement: Specialist Mainstream Resource Hub (Physical Disability) between (1) Peterborough City Council (2) Governing Body of Jack Hunt School; and b) Service Level Agreement: Specialist Mainstream Resource Hub (Hearing Impairment) between (1) Peterborough City Council (2) Governing Body of Jack Hunt School. <p>5. Authorised entering into the following contractual documents in relation to the PFI contract relating to Jack Hunt School: Schools Agreement – between the Council and Peterborough Keys Academies Trust Principal Agreement – between the Council, the Secretary of State for Education and Peterborough Keys Academies Trust Deed of Variation – between the Council and IIC BY Education (Peterborough Schools) Limited.</p> <p>6. Authorised entering into a Development Agreement and Licence with Peterborough Keys Academies Trust to enable the current building</p>
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		works relating to the school's expansion to continue post-conversion.
<p>Cabinet Member for Resources</p> <p>Councillor David Seaton</p> <p>21 February 2018</p>	FEB18/CMDN/104	<p><u>Discretionary Rate Relief from Business Rates for Charities, Similar Organisations not Established or Conducted for Profit, and Rural Businesses</u></p> <p>The Cabinet Member:</p> <ol style="list-style-type: none"> 1. Approved the award of Discretionary Rate Relief for charities and similar organisations shown on the attached schedule at Appendix A and Exempt Appendix C to 31 March 2019; and 2. Rejected the applications for the award of Discretionary Rate Relief for charities and similar organisations shown on the attached schedule at Appendix B. 3. Approved the amendment to the Local discretionary rate relief scheme for 2017-18 as set out in paragraph 7.14 of the report.

COUNCIL	AGENDA ITEM No. 11
7 MARCH 2018	PUBLIC REPORT

RECORD OF CAMBRIDGESHIRE AND PETERBOROUGH COMBINED AUTHORITY DECISIONS MADE SINCE THE LAST MEETING

1. MEMBER REPRESENTATIVES

Meeting	Dates of Meeting	Representative
Overview and Scrutiny Committee	29 January 2018	Councillor David Over Councillor Ed Murphy
Combined Authority Board	31 January 2018	Councillor John Holdich

1.1 The above meetings have taken place in January.

2. [OVERVIEW AND SCRUTINY COMMITTEE – 29 JANUARY 2018](#)

2.1 The Overview and Scrutiny Committee met on 29 January 2018 and the decision summary is attached at **Appendix 1**.

3. [BOARD MEETING – 31 JANUARY 2018](#)

3.1 The Board met on 31 January 2018 and the decision summary is attached at **Appendix 2**.

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Overview and Scrutiny Committee_ Decision Summary

Meeting: 29th January 2018

<http://cambridgeshirepeterborough-ca.gov.uk/meetings/overview-and-scrutiny-committee-29-january-2018/?date=2018-01-29>

Chair: Cllr John Batchelor

Summary of decisions taken at this meeting

Item	Topic	Decision <i>[None of the decisions below are key decisions]</i>
1.	Apologies	Apologies received from Cllr French, no substitute.
2.	Declaration of Interests	There were no declarations of interest.
3.	Minutes of the 18th December 2017	The minutes of the meeting held on Monday 18 th December 2017 were agreed as a correct record.
4.	Rapid Mass Transport	The Committee received a presentation from the consultants Steer Davies Gleave The Chairman invited the committee to ask questions of the consultants, the Director of Transport and the Mayor of the Combined Authority. Below is a summary of the points raised,

Item	Topic	Decision <i>[None of the decisions below are key decisions]</i>
		<ul style="list-style-type: none"> • The report released in December outlined the emerging findings from the study to get feedback. The current report reflected the final detail of the study; the report belonged to Steer Davies. • The report was putting forward a concept idea so there was not the detail around how much land may be required but it was acknowledged that land in Cambridge was expensive and highly sensitive. • There were a number of examples of the suggested technology being trialed and was being adopted in the UK. The technology would be available at the time. • It was recognized that some form of demand management would be required but what format this would take had not been considered other than recognising it would be needed. • The route was not set yet but the underground would be linked up like the London Underground system. New routes would be where there were significant routes already but further routes across the county could be considered. • Although the system was Cambridge centric it was key to getting people from one side of the city to the other side which would relieve congestion in the surrounding area around the city. • To ensure that the market towns were connected existing infrastructure such as rail stations would be used and interchanges would be created. • There existed an extraordinary economy across the county but there was increasing pressure on housing prices. There was a need to create growth by having a high-quality transport system, which would in turn create high quality market towns. • Highways England now consider other interventions from others that will alleviate traffic and reduce their costs however funding for the project was more likely to come from outside investors rather than from central government. • Funding would not come from a precept levied by the Mayor nor would local district councils be asked to contribute. • Finance would come from the private sector; elected Mayors could come up with solutions

Item	Topic	Decision <i>[None of the decisions below are key decisions]</i>
		<p>for their own area and as Cambridgeshire has high land value if we can capture this it could be used for further financing of major projects.</p> <ul style="list-style-type: none"> • This system could only be delivered by the Combined Authority. The system would go into so many areas of county that it must be Combined Authority project. Leaders of District Councils sit on the Board so there would always be input from those areas. To maintain the speed required for successful development we cannot go through different organisations. • Existing road developments and planning projects could be affected; some would continue others may need to change so they would CAM project and others may need to be dropped but a detailed study of this would need to be done. The Combined Authority would work with colleagues at GCP to identify the different schemes; this was an important piece of work over the coming months. <p>Full detail of the discussion can be found in the minutes http://cambridgeshirepeterborough-ca.gov.uk/meetings/overview-and-scrutiny-committee-29-january-2018/?date=2018-01-29</p>
5.	Budget Consultation	<p>The Committee received the budget consultation from the Project Accountant to make any comments on.</p> <p>The Committee members raised concern that the budget consultation only contained two pages of information. The officer explained that the budget was made up of known expenditure and upcoming budget proposals.</p> <p>Cllr Murphy requested that a review of funding for housing in Peterborough was considered in the budget. Also, the member referred to Peterborough University; the City Council was looking at selling or leasing Bayard Place while the university project team were looking at accommodation so could the two organisations speak to each other.</p> <p>The LEP budget would be brought to the Board separately in March with both budgets being combined once the two organisations had become one. The budget had tried to reflect all major programmes and would cross reference the RMT budget as this was currently not reflected.</p> <p>The Committee agreed that they would like to hold an additional Overview and Scrutiny meeting before the additional Board meeting in February to scrutinise the budget and the consultation</p>

Item	Topic	Decision <i>[None of the decisions below are key decisions]</i>
		results.
6.	Review of Combined Authority Board Agenda	<p>The Committee reviewed the agenda due to come to the Board on Wednesday 31st January 2018.</p> <p>Regarding the housing report members were advised that the paper with the next tranche of housing funding would come to the February Board meeting.</p> <p>In regard to the report on a ‘Stronger Public and Private Sector Partnership in Cambridgeshire and Peterborough’ the committee were advised that the Business Board would be a blend of business representatives and public-sector representatives but which organisations would be represented had yet to be decided. Once the Board was established it would be their decision as to who would sit on the Combined Authority Board to represent them.</p> <p>In regard to the different geography of the two organisations, the Mayor, deputy Mayor’s and the Chief Executive would be working with other authorities and central government to consider. This would be brought back to the Board to decide and allow for O&S to scrutinise if they wished.</p>
7.	Communities and Local Government Select Committee Report	<p>Members queried whether they could scrutinise the Mayor directly or only decisions of the Mayor made through the Board. The Monitoring Officer advised that under the order the Combined Authority has one role and the Mayor has a separate role, so the Mayor could make decisions separately although these could not be key decisions and would have fairly minor financial impact.</p> <p>The committee could look at the office of the Mayor but it would need to be focused and define exactly what they wanted to gain from scrutinising.</p> <p>Members raised concern around the amount of time the Board meetings went on for as in comparison to the O&S meeting they were very short.</p> <p>The Committee were advised that Board members were fully engaged with all reports prior to them being presented at the public meeting and that there was a robust debate between Board members.</p> <p>In regard to the RMT tender process the committee were advised that the Combined Authority needed to go through a procurement process. There was a framework that had been agreed to</p>

Item	Topic	Decision <i>[None of the decisions below are key decisions]</i>
		select the current provider. The Combined Authority would return to the framework to select the new contract, the current consultant had considerable knowledge so it would be a cost saving by using the same consultant if they met the criteria set out in the framework.
8.	Overview & Scrutiny Work Programme Report	<p>The Committee received the report which provided the Committee with the draft work programme for the Overview & Scrutiny Committee for the remainder of the 2017/18 municipal year and asked them for comments and suggestions.</p> <p>The Committee discussed the RMT report and whether the processes had been followed for the release of information and were advised that the law stated that supportive reports may come out late but must be published as soon as possible.</p> <p>The Committee agreed they would like to set up a review to consider the work around the Rapid Mass Transport, the terms of reference would be brought back to the additional meeting on the 12th February for the committee to consider and agree.</p>
9.	Combined Authority Forward Plan	<p>The Committee noted the forward plan of the Combined Authority Board.</p> <p>The current forward plan is at http://cambridgeshirepeterborough-ca.gov.uk/assets/Combined-Authority/Forward-Plan-29-January-2018.pdf</p>
10.	Date & Location of Next Meeting	The next meeting would be held at East Cambridgeshire District Council on the 12 th February 2018.

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**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

CAMBRIDGESHIRE & PETERBOROUGH COMBINED AUTHORITY

Decision Statement

Meeting: 31st January 2018

<http://cambridgeshirepeterborough-ca.gov.uk/meetings/combined-authority-board-31-january-2018/?date=2018-01-31>

Item	Topic	Decision
	Part 1 – Governance Items	
1.1	Apologies and Declarations of Interest	Apologies received from Councillor G Bull (Councillor R Fuller substituting) and J Ablewhite (Police and Crime Commissioner) (Councillor R Bisby substituting).

APPENDIX 2

Item	Topic	Decision
1.2	Minutes – 20 December 2017	It was resolved to approve the minutes of the meeting of 20th December 2017 as a correct record.
1.3	Petitions	None received.
1.4	Public Questions	Two questions received, questions and responses published at the following link: Cambridgeshire and Peterborough Combined Authority meeting 31/01/2018
1.5	Forward Plan	It was resolved to approve the Forward Plan of Executive Decisions dated to be published on 29 January 2018.
1.6	Corporate Governance Framework	<p>Good corporate governance is essential to deliver an effective organisation. In authorities which serve the public it demonstrates a commitment to transparency of decision making and ethical conduct and therefore delivers public confidence.</p> <p>The purpose of the report was to seek Board approval to a number of measures designed to enhance the corporate governance framework of the Combined Authority. The Audit and Governance Committee had recommended the following policies and procedures for adoption:</p> <ul style="list-style-type: none"> (a) a Member Complaints Procedure (b) a corporate complaints procedure, (c) a Data Protection Policy, Freedom of Information Policy and a publication scheme. <p>It was resolved to:</p> <p><u>Member Complaints Procedure</u></p> <ul style="list-style-type: none"> (a) Approve the process for dealing with complaints about the Mayor, Members of the Combined Authority or its Committees for breach of the Code of Conduct (Appendix 1);

		<p>(b) Delegate authority to the Legal Counsel and Monitoring Officer to select a suitable Independent Person for Member Complaints and approve a proposed allowance of £250 per annum (in lieu of expenses claims);</p> <p>(c) Request the Legal Counsel and Monitoring Officer to seek to set up a panel of Independent Persons for Member Complaints from amongst Constituent Council Independent Persons;</p> <p>(d) Agree to amend the constitution to include the member complaints procedure;</p> <p><u>Corporate Complaints</u></p> <p>(e) Approve and adopt the complaints procedure;</p> <p>(f) Request Legal Counsel and Monitoring Officer to notify the Local Government and Social Care Ombudsman of the Combined Authority's complaints procedure and to make any changes recommended by the Ombudsman; and</p> <p><u>Data Protection Policy and Freedom of Information</u></p> <p>(g) Approve the Data Protection Policy (Appendix 3), the Freedom of Information Policy (Appendix 4) and the publication scheme listing the types of information that is available or will be made available on the Combined Authority website (Appendix 5).</p>
1.7	Appointment of Interim Chief Finance Officer and Section 151 Officer	<p>The purpose of this report was to ask the Board to appoint an interim statutory Chief Finance Officer for the Combined Authority.</p> <p>It was resolved to appoint Rachel Musson as interim statutory Chief Finance Officer and S151 Officer to the Combined Authority.</p>
	Part 2 – Key Decisions	
2.1	Mass Rapid Transport – Strategic Options Assessment	Greater Cambridge and the wider Combined Authority Area are of enormous economic significance locally and nationally. The Combined Authority is committed to improving

		<p>accessibility and connectivity to boost growth and prosperity whilst also addressing the congestion and delays that face residents and visitors to the area. The Mayor and the Combined Authority’s ambition is to deliver world-class public transport across Cambridgeshire and Peterborough, the city region and future growth centres as well as into neighbouring counties.</p> <p>In July 2017, the Combined Authority Board approved the commissioning of a strategic options assessment to investigate potential mass rapid transit solutions. This study has now been concluded, and has established that there is a strong case to develop this initiative further.</p> <p>This Board paper set out the key findings from this study and requested approval to develop a Strategic Outline Business Case and Options Appraisal Report for the Cambridgeshire Autonomous Metro proposal.</p> <p>It was resolved to:</p> <ul style="list-style-type: none"> (a) Note the findings of the Cambridgeshire Mass Transit Strategic Options Assessment and the recommendation that the Cambridgeshire Autonomous Metro be carried forward for further development. (b) Approve £600,000 to develop a Strategic Outline Business Case and an Options Appraisal Report for the Cambridgeshire Autonomous Metro proposal. (c) agree to liaise with the Greater Cambridge Partnership (GCP) to ensure GCP’s current and future plans for high quality public transport corridors were consistent and readily adaptable to the emerging proposition for a CAM Metro network.
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Part 3 – Non Key Decisions		
3.1	Housing: Off Site Manufacture	<p>Cambridgeshire and Peterborough has a strategic objective to accelerate the delivery of 100,000 new homes, including 40,000 affordable homes over the next twenty years. This objective is unlikely to be achieved by reliance on existing approaches alone and in particular the capacity of major house builders. It is therefore incumbent upon the Combined Authority to explore new interventions in the housing market. In this light, the Combined Authority Board agreed to commission in June 2017, the development of an Outline Business Case for the establishment of its own facility for the Off-Site Manufacture (OSM) of new homes. This report summarised the Outline Business Case findings from sector experts DLS Strategic Ltd.</p> <p>The report identified a strong commercial opportunity that could arise over the medium to long term. It is also clear that the market for such a venture is still immature. There are many potential partners, but few with either a strong track record of delivery or whose business is on a firm financial footing. The Combined Authority planned to bring forward its Housing Strategy in May 2018, and this proposition needed to be considered alongside other potential interventions.</p> <p>This report therefore concluded that the Board should defer further development of this initiative until late 2018 to allow for the development of a holistic delivery plan to be prepared and further exploratory discussions to take place with Housing Providers and Government.</p> <p>It was resolved to defer the report detailing the contents of the Outline Business Case and the potential medium to long term commercial opportunity.</p>
3.2	Establishing a new Stronger Public and Private Sector Partnership in Cambridgeshire and Peterborough – Business Board	<p>In December, the Combined Authority was advised that the current Local Enterprise Partnership Board had considered alternative proposals for delivery and how the Combined Authority could work in partnership to deliver a new model of strategic leadership.</p> <p>The Combined Authority noted that a new Local Enterprise Partnership would be established in the form of a Business Board and agreed that the Combined Authority shall</p>

		<p>become the Accountable Body for the Business Board from 1 April 2018.</p> <p>This report updated the Board progress towards establishing a combined staffing structure.</p> <p>It was resolved to agree:</p> <ul style="list-style-type: none"> (a) in principle to the establishment of a single shared Chief Executive role across the Combined Authority and the new Local Enterprise Partnership; (b) that the single staffing structure be reported to the February Board meeting; (c) that, in principle, the Combined Authority should explore new terms and conditions of employment for its new staffing structure; (d) that the salaries for the new staffing structure were to be met by the Combined Authority and the new Local Enterprise Partnership Business Board. (e) that Councillor Charles Roberts be appointed as the Chair of the Shadow Business Board.
Part 4 – Date of Next Meeting		
4.1	Date of Next Meeting	Date of the next meeting – Wednesday, 14 February 2018 at 10.30 am in the Civic Suite, Huntingdonshire District Council, Pathfinder House, St Mary's Street, Huntingdon, PE29 3TN

COUNCIL	AGENDA ITEM No. 12
7 MARCH 2018	PUBLIC REPORT

MOTIONS ON NOTICE

The following notice of motion has been received in accordance with the Council's Standing Orders:

1. Motion from Councillor Ed Murphy

Council notes the housing emergency that there is in Peterborough at present and that there are a number of empty buildings or soon to be vacated buildings in Peterborough including in the city centre.

Council believes that empty buildings bring a downward spiral to the city centre in particular and that buildings should not be left empty for year upon year. Council believes it is better for the local authority to use buildings and consider converting them into dwellings to tackle the homeless situation than let them lie empty.

Furthermore council notes that developers do not have to meet the requirement for affordable or social housing if they convert empty office blocks and it would be far better for the council to ensure this provision happens by taking them on to ensure that there is affordable and social housing provision.

Council therefore asks Cabinet, where it is deemed appropriate, to acquire empty properties and bring them back into useful purpose in the city and to request the Cambridgeshire and Peterborough Combined Authority to provide grant funding from its housing infrastructure fund to refit the buildings once acquired by the Council.

2. Motion from Councillor Irene Walsh

Peterborough has a proud history of welcoming newcomers and is recognised for its successful integration of those from other countries, as well as from other parts of the UK. There is much work ongoing to ensure that the city's ethnic minority groups, as well as all groups as defined under Equalities legislation, are fully considered in the Council's strategies and policies.

This success has been noticed and has resulted in an invitation to this Council to participate in two prestigious programmes:

1. The **Integrated Communities** programme: in partnership with four other local authorities, Peterborough will work with the Ministry of Housing, Communities and Local Government to pilot new ways of achieving genuine integration. This work will help shape the approach to integration and community cohesion across the country, which will be expressed in the imminent publication of an Integrated Communities Green Paper.
2. The **Inclusive Cities** programme: in collaboration with the Global Exchange on Migration and Diversity Peterborough will, in partnership with five other cities, work to better understand what an inclusive city looks like (i.e. the narrative) and how it is achieved and maintained.

Both of these programmes will enable Peterborough to showcase our own good work, but also to learn from national and international organisations to enhance our own efforts.

This Motion calls on Members, as community leaders and champions to:

1. Actively support the programmes (Integrated Communities and Inclusive Cities) that we have been selected to participate in
2. Promote the inclusivity and integration of our city by supporting local community action and initiatives

3. Support the successful community asset transfer of local community facilities and their ongoing management
4. Carefully review the emerging cross-Party ***Community Involvement in Neighbourhood Issues*** report to Adults & Communities Scrutiny Committee, providing support to any recommendations agreed.

3. Motion from Councillor Andy Coles

Peterborough City Council has had a good record of supporting residents who are in the grip of drug addiction, ensuring those who inject themselves with illegal drugs get access to clean equipment so that they can avoid taking risks to their health through sharing needles.

Public Health estimates that approximately 1,500 addicts inject opiates or crack cocaine in Peterborough. Aspire, who run the Council's drug programmes, report that between 800 to 1,200 individuals are receiving treatment at any one time.

Residents in my ward in Fletton and Woodston have seen a noticeable increase in used needles being found in the streets, along the riverbank, in public toilets and even in children's play areas.

This problem is not seen purely in my own ward, but is becoming very noticeable across the city and members from my own and other political groups have been receiving reports from residents about discarded needles in public spaces.

We need a coordinated response across Council portfolios to ensure that this issue is addressed.

Therefore this Council calls on the Chief Executive to instruct the Directors of Public Health and People and Communities to immediately put the structure in place to examine the issue and to work towards its resolution.

4. Motion from Councillor Nick Sandford

Council believes that it is wrong for councillors to have the final say on the allowances that they themselves receive.

Council therefore asks the chief executive to write to the minister for local government requesting that legislation be brought forward to make the recommendations of independent member allowances panels mandatory on councils.

In the absence of such legislation, Council asks the Leader of the Council to work with opposition group leaders to try to establish a cross party agreement that recommendations of future independent member allowances panels be accepted, other than in the most exceptional circumstances.

5. Motion from Councillor Nick Sandford

Council believes that councillors are representatives of the people and therefore members of the public should be able to easily find out how their councillor has voted on any given issue.

In pursuance of this principle, Council resolves that lists of how each councillor has voted in electronic votes taken at Full Council meetings be published on the Council website with the minutes of each meeting.

COUNCIL	AGENDA ITEM No. 13(a)
7 MARCH 2017	PUBLIC REPORT

COUNCIL TAX RESOLUTION

R E C O M M E N D A T I O N S
FROM: Cabinet Member for Resources
<p>It is recommended that Council approves the Council Tax Resolution which proposes:</p> <ul style="list-style-type: none"> • A rise in general Council Tax of 2.99% • A rise in Adult Social Care precept of 3.00%

1. PURPOSE AND REASON FOR REPORT

- 1.1 This report comes to Council as part of the Council's formal budget process as set out within the constitution and as per legislative requirements to set a balanced budget for 2018/19.
- 1.2 In setting the revenue budget for 2018/19, the Council is requested to pass approve the resolution as contained in Appendix 1 to set the council tax requirement.

2. BACKGROUND AND KEY ISSUES

- 2.1 This appendix will form part of the Medium Term Financial Strategy 2018/19-2020/21 as set out in agenda item 9(b) and its appendices, as recommended by Cabinet to Council:
- Appendix A – Budget Context highlighted in Phase One, MTFS for 2018/19-2020/21
 - Appendix B – 2018/19 MTFS detailed position
 - Appendix C – 2018/19 MTFS by department
 - Appendix D – 2018/19 MTFS by Service
 - Appendix E – Capital Schemes
 - Appendix F – Council Grants
 - Appendix G – Fees and Charges
 - Appendix H – Budget Proposals (consultation document)
 - Appendix I – Equality Impact Assessments
 - Appendix J – Budget Consultation Feedback
 - Appendix K – December 2018 Budgetary Control Report
 - Appendix L – Treasury Management Strategy 2018/19-2020/21
 - Appendix M – Asset Investment and Acquisition Strategy, Capital Programme 2018/19-2020/21
 - Appendix N – Asset Management Plan
- 2.2 If agreed the Council Tax Resolution will be appended to the MTFS 2018/19 – 2020/21 as 'Appendix P – Council Tax Resolution'.

3. CONSULTATION

- 3.1 Considered and completed as part of the Medium Term Financial Strategy 2018/19-2020/21 as recommended by Cabinet to Council.

4. IMPLICATIONS

Financial, Legal, and Equalities Implications

4.1 Considered and completed as part of the Medium Term Financial Strategy 2018/19-2020/21 as recommended by Cabinet to Council.

5. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- Medium Term Financial Strategy 2018/19 to 2020/21 Consultation – Cabinet 20 November 2017
- Medium Term Financial Strategy Phase one consultation response – Cabinet 4 December 2017
- Medium Term Financial Strategy Phase one consultation response – Cabinet 26 February 2018

6. APPENDICES

- Appendix 1 – Council Tax Resolution

Council Tax Resolution 2018/19

Following consideration of the report to this Council on 7th March 2018 and the setting of the revenue budget for 2018/19, the Council is requested to pass the resolution below to set the council tax requirement.

RESOLVED

1. THAT the Revenue Budget in the sum of £134,830,807 (being £243,843,807 less School Funding of £109,013,000 now presented be approved).

2. THAT it be noted that at its meeting on 15 January 2018 the Cabinet calculated the following amounts for the year 2018/19 in accordance with regulations made under Section 31B(3) of the Local Government Finance Act 1992 (the Act) (as amended) and that these were confirmed under delegated authority by the Corporate Director: Resources following decision on the Council Tax Support Scheme by Council on 7 March 2018:

(a) 56,259.3 being the amount calculated by the Council, in accordance with regulation 3 of the Local Authorities (Calculation of Council Tax Base) Regulations 1992 (as amended), as its council tax base for the year.

(b) Part of the Council's Area

Ailsworth	234.6
Bainton & Ashton	152.3
Barnack	415.3
Bretton	3,158.6
Castor	362.1
City (non-parished)	34,423.3
Deeping Gate	213.0
Etton	51.5
Eye	1,536.6
Glington	597.4
Hampton	3,921.3
Helpston	464.6
Marholm	76.5
Maxey	319.9
Newborough & Borough Fen	615.7
Northborough	489.8
Orton Longueville	3,156.8
Orton Waterville	3,529.7
Peakirk	175.7
Southorpe	72.6
Sutton	64.2
Thorney	843.0
Thornhaugh	88.5
Ufford	128.8
Wansford	247.9
Wittering	701.7
SUB TOTAL	56,041.4
The Council tax base total for areas of which no special items relate	217.89
TOTAL	56,259.3

being the amounts calculated by the Council, in accordance with regulation 6 of the Regulations, as the amounts of its council tax base for the year for dwellings in those parts of its area to which one or more special items relate.

3. THAT the following amounts be now calculated by the Council for the year 2018/19 in accordance with Sections 31A, 31B and 34 to 36 of the Local Government and Finance Act 1992 (as amended):

(a) **£418,705,008** being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(2) (a) to (f) of the Act. (Gross expenditure including repayments of grants to government 31A(6) (a), Parish Precepts and Special Expenses 31A (6) (b))

(b) **£344,681,729** being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(3) (a) to (d) of the Act. (Revenue Income)

(c) **£74,023,279** being the amount by which the aggregate at 3(a) above exceeds the aggregate at 3(b) above, calculated by the Council, in accordance with section 31A(4) of the act as its council tax requirement for the year.

(d) **£1,315.75** being the amount at 3(c) above divided by the council tax base at 2(b) above in accordance within section 31B(1) of the Act, as the basic amount of its council tax requirement for the year

(e) **£585,778** being the aggregate amount of all special items referred to in Section 35 (1) of the Act. (Parish Precepts).

(f) **£1,305.34** being the amount at 3(d) above less the result given by dividing the amount at 3(e) above by the amount at 2(a) above, calculated by the Council in accordance with section 34(2) of the Act, as the basic amount of its Council tax requirement for the year for dwellings in those parts of its area to which no special item relates

(g) Parts of Council's Area

Parish Of:	Band D
Ailsworth	£1,336.82
Bainton & Ashton	£1,352.34
Barnack	£1,337.17
Bretton	£1,333.83
Castor	£1,393.61
Deeping Gate	£1,323.75
Etton	£1,346.32
Eye	£1,340.79
Glington	£1,332.34
Hampton	£1,330.08
Helpston	£1,327.73
Marholm	£1,324.94
Maxey	£1,318.78
Newborough & Borough Fen	£1,343.73
Northborough	£1,347.78
Orton Longueville	£1,316.27
Orton Waterville	£1,318.88
Peakirk	£1,338.13
Southorpe	£1,314.08
Sutton	£1,326.36
St. Martin's Without	£1,305.34
Thorney	£1,354.40
Thornhaugh	£1,362.67
Ufford	£1,366.44
Upton	£1,305.34
Wansford	£1,347.64
Wittering	£1,372.23
Wothorpe	£1,305.34

Being the amounts given by adding to the amount at 3(f) above the amounts of the special items relating to dwellings in those parts of the Council's area mentioned above divided in each case by the amount at 2(b) above, calculated by the Council, in accordance with Section 34(3) of the Act, as the basic amounts of its Council Tax for the year for dwellings in those parts of its area to which one or more special items relate.

(3h) Part of the Council's Area	Valuation Bands							
	A £	B £	C £	D £	E £	F £	G £	H £
Ailsworth	891.21	1,039.75	1,188.28	1,336.82	1,633.89	1,930.96	2,228.03	2,673.64
Bainton & Ashton	901.55	1,051.83	1,202.08	1,352.34	1,652.85	1,953.38	2,253.89	2,704.68
Barnack	891.44	1,040.03	1,188.59	1,337.17	1,634.31	1,931.47	2,228.61	2,674.34
Bretton	889.21	1,037.43	1,185.62	1,333.83	1,630.23	1,926.64	2,223.04	2,667.66
Castor	929.07	1,083.92	1,238.76	1,393.61	1,703.30	2,012.99	2,322.68	2,787.22
Deeping Gate	882.49	1,029.59	1,176.66	1,323.75	1,617.91	1,912.08	2,206.24	2,647.50
Etton	897.54	1,047.14	1,196.73	1,346.32	1,645.50	1,944.68	2,243.86	2,692.64
Eye	893.85	1,042.84	1,191.81	1,340.79	1,638.74	1,936.70	2,234.64	2,681.58
Glington	888.22	1,036.27	1,184.30	1,332.34	1,628.41	1,924.49	2,220.56	2,664.68
Hampton	886.71	1,034.51	1,182.29	1,330.08	1,625.65	1,921.23	2,216.79	2,660.16
Helpston	885.15	1,032.68	1,180.20	1,327.73	1,622.78	1,917.83	2,212.88	2,655.46
Marholm	883.29	1,030.51	1,177.72	1,324.94	1,619.37	1,913.80	2,208.23	2,649.88
Maxey	879.18	1,025.72	1,172.25	1,318.78	1,611.84	1,904.90	2,197.96	2,637.56
Newborough & Borough Fen	895.81	1,045.13	1,194.42	1,343.73	1,642.33	1,940.94	2,239.54	2,687.46
Northborough	898.51	1,048.28	1,198.02	1,347.78	1,647.28	1,946.79	2,246.29	2,695.56
Orton Longueville	877.51	1,023.77	1,170.02	1,316.27	1,608.77	1,901.28	2,193.78	2,632.54
Orton Waterville	879.25	1,025.80	1,172.34	1,318.88	1,611.96	1,905.05	2,198.13	2,637.76
Peakirk	892.08	1,040.77	1,189.45	1,338.13	1,635.49	1,932.85	2,230.21	2,676.26
Southorpe	876.05	1,022.07	1,168.07	1,314.08	1,606.09	1,898.11	2,190.13	2,628.16
Sutton	884.23	1,031.62	1,178.98	1,326.36	1,621.10	1,915.85	2,210.59	2,652.72
St. Martin's Without	870.22	1,015.27	1,160.30	1,305.34	1,595.41	1,885.49	2,175.56	2,610.68
Thorney	902.93	1,053.43	1,203.91	1,354.40	1,655.37	1,956.35	2,257.33	2,708.80
Thornhaugh	908.44	1,059.86	1,211.26	1,362.67	1,665.48	1,968.30	2,271.11	2,725.34
Ufford	910.95	1,062.79	1,214.61	1,366.44	1,670.09	1,973.75	2,277.39	2,732.88
Upton	870.22	1,015.27	1,160.30	1,305.34	1,595.41	1,885.49	2,175.56	2,610.68

Wansford	898.42	1,048.17	1,197.90	1,347.64	1,647.11	1,946.59	2,246.06	2,695.28
Wittering	914.81	1,067.30	1,219.76	1,372.23	1,677.16	1,982.11	2,287.04	2,744.46
Wothorpe	870.22	1,015.27	1,160.30	1,305.34	1,595.41	1,885.49	2,175.56	2,610.68
Total Non-Parished Areas	870.22	1,015.27	1,160.30	1,305.34	1,595.41	1,885.49	2,175.56	2,610.68

being the amounts given at 3(g) above by the number which, in the proportion set out in Section 5(1) of the Act, is applicable to dwellings listed in a particular valuation band divided by the number which in that proportion is applicable to dwellings listed in valuation band D, calculated by the Council, in accordance with Section 36(1) of the Act, as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands.

THAT it be noted that for the year 2018/19 the Police and Crime Commissioner for Cambridgeshire and Cambridgeshire & Peterborough Fire Authority have stated the following amounts in the precept issued to the Council, in accordance with Section 40 of the Local Government Finance Act 1992, for each of the categories of dwellings shown below:

THAT the following amounts be now calculated by the Council for the year 2018/19 in accordance with Sections 31A, 31B and 34 to 36 of the Local Government and Finance Act 1992 (as amended):

	Valuation Bands							
	A £	B £	C £	D £	E £	F £	G £	H £
Police and Crime Commissioner for Cambridgeshire	132.48	154.56	176.64	198.72	242.88	287.04	331.20	397.44
Cambridgeshire & Peterborough Fire Authority	45.84	53.48	61.12	68.76	84.04	99.32	114.60	137.52
TOTAL	178.32	208.04	237.76	267.48	326.92	386.36	445.80	534.96

That having calculated the aggregate in each case of the amounts at 3 (h) and 4 above, the Council, in accordance with Section 30(2) of the Local Government Finance Act 1992, hereby sets the following amounts as the amounts of council tax for the year 2018/19 for each of the categories of dwellings shown below:

	Valuation Bands							
	A £	B £	C £	D £	E £	F £	G £	H £
Ailsworth	£1,069.53	£1,247.79	£1,426.04	£1,604.30	£1,960.81	£2,317.32	£2,673.83	£3,208.60
Bainton & Ashton	£1,079.87	£1,259.87	£1,439.84	£1,619.82	£1,979.77	£2,339.74	£2,699.69	£3,239.64
Barnack	£1,069.76	£1,248.07	£1,426.35	£1,604.65	£1,961.23	£2,317.83	£2,674.41	£3,209.30
Bretton	£1,067.53	£1,245.47	£1,423.38	£1,601.31	£1,957.15	£2,313.00	£2,668.84	£3,202.62
Castor	£1,107.39	£1,291.96	£1,476.52	£1,661.09	£2,030.22	£2,399.35	£2,768.48	£3,322.18
Deeping Gate	£1,060.81	£1,237.63	£1,414.42	£1,591.23	£1,944.83	£2,298.44	£2,652.04	£3,182.46
Etton	£1,075.86	£1,255.18	£1,434.49	£1,613.80	£1,972.42	£2,331.04	£2,689.66	£3,227.60
Eye	£1,072.17	£1,250.88	£1,429.57	£1,608.27	£1,965.66	£2,323.06	£2,680.44	£3,216.54
Glington	£1,066.54	£1,244.31	£1,422.06	£1,599.82	£1,955.33	£2,310.85	£2,666.36	£3,199.64
Hampton	£1,065.03	£1,242.55	£1,420.05	£1,597.56	£1,952.57	£2,307.59	£2,662.59	£3,195.12
Helpston	£1,063.47	£1,240.72	£1,417.96	£1,595.21	£1,949.70	£2,304.19	£2,658.68	£3,190.42
Marholm	£1,061.61	£1,238.55	£1,415.48	£1,592.42	£1,946.29	£2,300.16	£2,654.03	£3,184.84

APPENDIX 1

Maxey	£1,057.50	£1,233.76	£1,410.01	£1,586.26	£1,938.76	£2,291.26	£2,643.76	£3,172.52
Newborough & Borough Fen	£1,074.13	£1,253.17	£1,432.18	£1,611.21	£1,969.25	£2,327.30	£2,685.34	£3,222.42
Northborough	£1,076.83	£1,256.32	£1,435.78	£1,615.26	£1,974.20	£2,333.15	£2,692.09	£3,230.52
Orton Longueville	£1,055.83	£1,231.81	£1,407.78	£1,583.75	£1,935.69	£2,287.64	£2,639.58	£3,167.50
Orton Waterville	£1,057.57	£1,233.84	£1,410.10	£1,586.36	£1,938.88	£2,291.41	£2,643.93	£3,172.72
Peakirk	£1,070.40	£1,248.81	£1,427.21	£1,605.61	£1,962.41	£2,319.21	£2,676.01	£3,211.22
Southorpe	£1,054.37	£1,230.11	£1,405.83	£1,581.56	£1,933.01	£2,284.47	£2,635.93	£3,163.12
Sutton	£1,062.55	£1,239.66	£1,416.74	£1,593.84	£1,948.02	£2,302.21	£2,656.39	£3,187.68
St. Martin's Without	£1,048.54	£1,223.31	£1,398.06	£1,572.82	£1,922.33	£2,271.85	£2,621.36	£3,145.64
Thorney	£1,081.25	£1,261.47	£1,441.67	£1,621.88	£1,982.29	£2,342.71	£2,703.13	£3,243.76
Thornhaugh	£1,086.76	£1,267.90	£1,449.02	£1,630.15	£1,992.40	£2,354.66	£2,716.91	£3,260.30
Ufford	£1,089.27	£1,270.83	£1,452.37	£1,633.92	£1,997.01	£2,360.11	£2,723.19	£3,267.84
Upton	£1,048.54	£1,223.31	£1,398.06	£1,572.82	£1,922.33	£2,271.85	£2,621.36	£3,145.64
Wansford	£1,076.74	£1,256.21	£1,435.66	£1,615.12	£1,974.03	£2,332.95	£2,691.86	£3,230.24
Wittering	£1,093.13	£1,275.34	£1,457.52	£1,639.71	£2,004.08	£2,368.47	£2,732.84	£3,279.42
Wothorpe	£1,048.54	£1,223.31	£1,398.06	£1,572.82	£1,922.33	£2,271.85	£2,621.36	£3,145.64
Total Non-Parished Areas	£1,048.54	£1,223.31	£1,398.06	£1,572.82	£1,922.33	£2,271.85	£2,621.36	£3,145.64

Parish Precepts

The following parish precepts have been levied on Peterborough City Council (comparable figures are shown for 2017/18).

	2017/18 Precept £	2018/19 Precept £	2018/19 Council Tax Band D Equivalent £
Ailsworth	6,198	7,386	£31.48
Bainton & Ashton	6,985	7,160	£47.00
Barnack	12,975	13,220	£31.83
Bretton	125,000	90,000	£28.49
Castor	23,966	31,966	£88.27
Deeping Gate	3,561	3,921	£18.41
Etton	2,109	2,109	£40.98
Eye	54,475	54,475	£35.45
Glington	15,297	16,129	£27.00
Hampton	96,706	97,000	£24.74
Helpston	10,976	10,401	£22.39
Marholm	1,500	1,500	£19.60
Maxey	4,200	4,300	£13.44
Newborough & Borough Fen	17,145	23,635	£38.39
Northborough	20,787	20,787	£42.44
Orton Longueville	32,412	34,515	£10.93
Orton Waterville	47,158	47,809	£13.54
Peakirk	5,585	5,760	£32.79
Southorpe	555	635	£8.74
Sutton	1,350	1,350	£21.02
St. Martin's Without	0	0	0
Thorney	41,235	41,354	£49.06
Thornhaugh	5,075	5,075	£57.33
Ufford	7,791	7,869	£61.10
Upton	0	0	0
Wansford	10,485	10,485	£42.30
Wittering	46,936	46,936	£66.89
Wothorpe	0	0	0
Total	600,462	585,778	

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COUNCIL	AGENDA ITEM No. 13(b)
7 MARCH 2017	PUBLIC REPORT

ALLOCATION OF SEATS TO POLITICAL GROUPS UPDATE

RECOMMENDATIONS
FROM: Interim Director of Law and Governance
<p>It is recommended that Council:</p> <p>(a) Notes that there are 102 seats on committees, as agreed at Annual Council on 22 May 2017;</p> <p>(b) Agrees the allocation of seats on those committees subject to the political balance arrangements (Appendix 1); and</p> <p>(c) Confirms the allocation of seats on those committees not subject to political balance arrangements remains unchanged.</p>

1. PURPOSE AND REASON FOR REPORT

- 1.1 The purpose of this report is to consider the impact on the political balance of the Council, following the resignation of two Councillors from the Labour Group and the Liberal Democrat Group.

2. IMPACT UPON THE POLITICAL PROPORTIONALITY FOLLOWING THE BY-ELECTION

- 2.1 On the 22 January 2018 Councillor Fower resigned from the Labour group to stand as an independent, non-aligned Member. This decreased the Labour Member numbers from 16 to 15.
- 2.2 On the 24 January 2018 Councillor Davidson resigned from the Liberal Democrat group to stand as an independent, non-aligned Member. This decreased the Liberal Democrat Member numbers from 6 to 5.
- 2.2 The political proportionality was calculated resulting in the following variances:
- Conservative Group entitlement to seats, increases by 2.
 - Labour Group entitlement to seats, decreases by 1.
 - Liberal Democrat entitlement to seats, decreases by 1.
- 2.3 There were no further variances other than those outlined above. All other Groups retain the same number of seats as allocated at the Council meeting in 11 October 2017.

3. NUMBER OF SEATS ON COMMITTEES

- 3.1 In order to allocate seats, the Council must first confirm the total number of seats on each committee. For the purpose of calculating the entitlement of each political group to seats on committees, the following are included:

Committee	Seats
-----------	-------

Growth, Environment and Resources Scrutiny Committee	11
Adults and Communities Scrutiny Committee	11
Health Scrutiny Committee	11
Children and Education Scrutiny Committee	11
Employment Committee	7
Licensing Committee (Regulatory)	11
Planning and Environmental Protection Committee	11
Appeals and Planning Review Committee	11
Corporate Parenting Committee	11
Audit Committee	7
TOTAL	102

4. POLITICAL PROPORTIONALITY

4.1 Once it has decided the number and size of committees, Council needs to decide how many seats each group is to have on its committees. In accordance with the legislation, the following principles should apply to the allocation of seats as far as reasonably practicable:

- (a) That not all the seats on the body to which appointments are being made are allocated to the same political group;
- (b) That the majority of the seats on each committee are allocated to a particular political group if the number of persons belonging to that group is a majority of the authority's membership;
- (c) Subject to (a) and (b) above, when allocating seats to a political group, the total number of their seats across all the ordinary committees of the Council, must reflect their proportion of the authority's membership; and
- (d) Subject to (a) to (c) above, that the number of seats on each committee is as far as possible in proportion to the group's membership of the authority.

4.2 The political balance of the Council can be calculated by using the following formula.

$$\frac{\text{No of Group Members} \times 100}{58}$$

4.3 Following the above changes to Group numbers, the political balance of the Council is as follows:

Group	Conservative	Labour	Liberal Democrats	Liberal Party	Werrington First	UKIP	Total
Councillors	30	15	5	3	3	2	58
Proportionality %	51.72	25.86	8.62	5.17	5.17	3.45	99.9

4.4 The calculation to determine the strict entitlement of political groups to seats on committees is:

$$\frac{\% \text{ from table 1}}{100} \times \frac{\text{Total No of seats available (102) – see above}}{100}$$

5. APPLYING THE RULES

5.1 The allocation of seats between political groups for each committee is set out in **Appendix 1** based on a total of 102 seats.

6. APPOINTMENTS EXEMPTED FROM POLITICAL BALANCE

6.1 Some Committees are automatically exempt from the internal political balance rules. These Committees are as follows:

- The Licensing Committee (Licensing Act 2003); and
- The Health and Wellbeing Board.

6.3 These Committees have statutory exemption from the political balance calculations. As agreed at the Annual Council meeting the membership of the Licensing Committee (Licensing Act 2003) reflects the same membership as the Licensing Committee (Regulatory). The Health and Wellbeing Board has a prescribed membership.

6.4 Council is asked to confirm that the appointments to these Committees agreed at the Council meeting in May 2017 remain unchanged.

7. APPOINTMENTS TO OTHER AUTHORITIES

7.1 The change in political balance has no impact upon the seat entitlement of groups on the following other authorities:

- Cambridgeshire and Peterborough Combined Authority.
- Cambridgeshire and Peterborough Overview and Scrutiny Committee.
- Cambridgeshire and Peterborough Audit and Governance Committee.
- Cambridgeshire Police and Crime Panel.
- Cambridgeshire and Peterborough Fire Authority.

7.2 Council is asked to confirm that the appointments to these Committee agreed at the Annual Council meeting in May 2017 remains unchanged.

8. IMPLICATIONS

8.1 Financial Comments: There are no direct financial consequences.

8.2 Legal Comments: These are addressed in the report

9. BACKGROUND DOCUMENTS

9.1 Peterborough City Council's Constitution.

10. APPENDICES

10.1 Appendix 1 - Allocations of seats on Committees subject to political balance

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102 Seat Committees

	Number of committee seats =							
2017-18								102
Group	Conservative	Labour	Liberal Democrats	Liberal Party	Werrington First	UKIP	Total	
Elected	30	15	5	3	3	2	58	
Proportionality %	51.72	25.86	8.62	5.17	5.17	3.45	100.00	
Entitlement to seats	52.76	26.38	8.79	5.28	5.28	3.52	102.0	
(rounded)	53	26	9	5	5	4	102	

no. of Cllrs for each group
group no. / 58 x 100
total seats / 100 x proportion

*2 non-aligned Members

There is no majority group, as such, proportionality for all 102 will be allocated to Conservative/Labour/Liberal Democrat/Liberal Party/Werrington First/UKIP

CALCULATION FOR PROPORTIONALITY

RESULT %

Conservatives =	
30/58*100	51.72413793
Labour = 15/58*100	25.8621
Liberal Democrats = 5/58*100	8.6207
Liberal Party = 3/58*100	5.1724
Werrington First = 3/58*100	5.1724
UKIP = 2/58*100	3.4483

100.0000

CALCULATION FOR REMAINING SEATS

	total seats (102) / 100 x proportion%	Rounded
Conservative	52.75862069	53
Labour	26.37931034	26
Liberal Democrats	8.79	9
Liberal Party	5.275862069	5
Werrington First	5.275862069	5
UKIP	3.517241379	4

Total 102

Committee	Seats	Conservative	Labour	Liberal Democrats	Liberal Party	Werrington First	UKIP	Total
Children and Education Scrutiny Committee	11	5	4	1	1	0	0	11
Adults and Communities Scrutiny Committee	11	6	3	1	0	1	0	11
Health Scrutiny Committee	11	6	2	1	0	1	1	11
Growth, Environment and Resources Scrutiny Committee	11	6	3	1	0	1	0	11
Corporate Parenting Committee	11	5	2	1	1	1	1	11
Employment Committee	7	5	2	0	0	0	0	7
Audit Committee	7	3	2	1	1	0	0	7
Regulatory Committee (Non Licensing Act 2003 Committee)	11	5	3	1	1	0	1	11
Planning and Environmental Protection Committee	11	6	3	1	1	0	0	11
Appeals and Planning Review Committee	11	6	2	1	0	1	1	11
Total of cttee places preallocated	102	53	26	9	5	5	4	102
Entitlement of Total		53	26	9	5	5	4	102
Adjustment to make		0	0	0	0	0	0	0

Committee	Group	Group	Group	Group	Group	Group	
Size	Conservative	Labour	Liberal Democrats	Liberal Party	Werrington First	UKIP	
	51.72	25.86	8.62	5.17	5.17	3.34	
16	8.2752	4.1376	1.3792	0.8272	0.8272	0.5344	15.9808
15	7.758	3.879	1.293	0.7755	0.7755	0.501	14.982
14	7.2408	3.6204	1.2068	0.7238	0.7238	0.4676	13.9832
13	6.7236	3.3618	1.1206	0.6721	0.6721	0.4342	12.9844
12	6.2064	3.1032	1.0344	0.6204	0.6204	0.4008	11.9856
11	5.6892	2.8446	0.9482	0.5687	0.5687	0.3674	10.9868

10	5.172	2.586	0.862	0.517	0.517	0.334	9.988
9	4.6548	2.3274	0.7758	0.4653	0.4653	0.3006	8.9892
8	4.1376	2.0688	0.6896	0.4136	0.4136	0.2672	7.9904
7	3.6204	1.8102	0.6034	0.3619	0.3619	0.2338	6.9916
6	3.1032	1.5516	0.5172	0.3102	0.3102	0.2004	5.9928
5	2.586	1.293	0.431	0.2585	0.2585	0.167	4.994
4	2.0688	1.0344	0.3448	0.2068	0.2068	0.1336	3.9952
3	1.5516	0.7758	0.2586	0.1551	0.1551	0.1002	2.9964

COUNCIL	AGENDA ITEM No. 13(c)
7 MARCH 2017	PUBLIC REPORT

DRAFT PROGRAMME OF MEETINGS 2018/19

R E C O M M E N D A T I O N S
FROM: Interim Director of Law and Governance
It is recommended that Council approves, in principle, the draft programme of meetings for 2018/19 (attached at Appendix 1).

1. PURPOSE AND REASON FOR REPORT

- 1.1 This report presents for the consideration of Council the draft annual programme of meetings for 2018/19.

2. PROGRAMME OF MEETINGS

- 2.1 Council is asked to approve and note the draft programme of meeting dates for 2018/19 (Appendix 1). The calendar has been prepared in accordance with the arrangements that have been implemented in previous years.

- 2.2 The programme of meetings allows for necessary preparation to be undertaken in advance and to allow for Members to plan their diaries accordingly.

- 2.3 The Council is asked to note that following consultation with the Licensing Team the number of planned Licensing Committee meetings has reduced to six meetings a year. This is due to the high number of cancelled meetings over the previous years.

- 2.3 Although the schedule is for approval by Council, there may be the need for variations to be made to the schedule in-year. Any such amendments will be determined by the Chairman after prior consultation with the Group Representatives. The Mayor will determine any variation to the Council meeting schedule in consultation with Group Leaders.

- 2.4 The programme of meetings for 2018/19 will be submitted to Council for approval in its final form at the Annual Meeting of Council in 2018.

3. FINANCIAL IMPLICATIONS

- 3.1 There are no financial implications for the recommendation contained in the report.

4. LEGAL IMPLICATIONS

- 4.1 There are no legal implications for the recommendation contained in the report.

5. BACKGROUND DOCUMENTS

- 5.1 Peterborough City Council Constitution.

6. APPENDICES

Appendix 1 - draft programme of meetings for 2018/19.

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PETERBOROUGH CITY COUNCIL MEETING DATES JUNE 2018 - MAY 2019

MEETING	TIME	JUNE	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY
COUNCIL (Wednesday)	7pm		25			10		12	23		6	17	
Annual Council (Monday)	6.30pm												22
Cabinet (Monday)	10am	4	16		24		19		14		25	29	
Cabinet Budget Meeting (Monday)	10am							3		18			
SCRUTINY COMMITTEES													
Health Scrutiny Committee (Monday)	7pm		2		3		5		7		11		
Adults & Communities Scrutiny Committee (Tuesday)	7pm		3		11		13		8		12		
Growth, Environment & Resources Scrutiny Committee (Wednesday)	7pm		11		12		7		9		13		
Children & Education Scrutiny Committee (Thursday)	7pm		12		6		1		3		7		
Scrutiny of the Budget	7pm						28			6			
COMMITTEES OF COUNCIL													
Appeals and Planning Review Committee (Monday)	7pm											8	
Audit Committee (Monday)	7pm		16		24		19			11	25		
Planning & Env. Protection Committee (Tuesday)	1.30pm	12	3 + 24		4 + 25	16	6 + 27	18	8 + 29	19	12	2 + 23	
Licensing & Licensing Act 2003 Committee (Thursday)	7pm	7	5			11		6		14		18	
Employment Committee (Thursday)	7pm	21		30	20		29		17		21		
Corporate Parenting Committee (Wednesday) (Informal @ 5:30pm)	6.30pm	6	18		5		14		16		20		
Health and Wellbeing Board (Monday)	1pm	11			17			10			18		
OTHER BODIES													
Cambridgeshire and Peterborough Combined Authority													
Combined Fire Authority	2pm												
Cambridgeshire Police and Crime Panel (Wednesday)	2pm	13			12		14		30		13		
Eastern Shires Purchasing Organisation	11am	20			19		28						
PARTNERSHIP AND LIAISON MEETINGS													
Safer Peterborough Partnership (Wednesday)	3pm - 5pm	27	25		26	24	28		30	27	27	24	29
Parish Council Liaison (Wednesday)	6.30pm		18		19			19		13		10	
Children and Families Joint Commissioning Board	1.30pm												
Adults Joint Commissioning Boards	2:45pm												
WORKING GROUPS													
All Party Policy (Thursday)	6pm	28	26		27	25	29		31	28	28		30
Cabinet Policy Forum	5.30pm	12 + 26	10 + 24		11 + 25	9 + 23	13 + 27	11	8 + 22	12 + 26	12 + 26	9 + 23	
Governance Board	5.30pm	19			18			4			19		
CONFERENCES													
Conservative Party													
Labour Party Annual Conference													
Liberal Democrats Autumn Conference													
UKIP National Conference													
Local Government Association Annual Conference													

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COUNCIL	AGENDA ITEM No. 13(d)
7 MARCH 2018	PUBLIC REPORT

Report of:	Chief Executive	
Cabinet Member responsible:	Councillor David Seaton - Cabinet Member for Resources	
Contact Officer(s):	Mandy Pullen - Assistant Director HR & Development	Tel. 863628

Annual Pay Policy 2018/2019

R E C O M M E N D A T I O N S	
FROM: Chief Executive	Deadline date: N/A
It is recommended that Council approve the Pay Policy Statement for 2018/19. The Policy is attached at Appendix 1 to the report.	

1. PURPOSE AND REASON FOR REPORT

- 1.1 The purpose of this report is to ask council to approve the Pay Policy Statement for 2018/19.

2. BACKGROUND AND KEY ISSUES

- 2.1 Council is required by the Localism Act 2011 to pass a resolution approving the Pay Policy Statement for each financial year.

- 2.1.1 The Localism Act (the Act) requires that the council approves a pay policy statement that sets out the authority's policies for the financial year relating to the remuneration of its chief officers, the remuneration of its lowest paid employees and the relationship between the remuneration of its chief officers and the remuneration of its employees who are not chief officers.

- 2.1.2 The Act contains specific items that must be included in the Pay Policy, and the statement recommended to council is compliant with those requirements. It has also been drafted having regard to the guidance provided by the Department of Communities and Local Government (DCLG) "Openness and accountability in local pay: Draft guidance under section 40 of the Localism Act" and supplementary guidance.

- 2.1.3 The requirement to approve, publish and comply with a Pay Policy Statement builds on the Code of Recommended Practice for Local Authorities on Data Transparency that has led to the council already publishing data on senior salaries and the structure of the council's workforce. The requirement in the Act is based on the premise that elected members should have a significant input into how decisions on pay are made, particularly decisions on senior pay, and that they are open about policies that determine those decisions, to enable local taxpayers to take an informed view of whether local decisions on remuneration are fair and make the best use of public funds.

- 2.1.4 The Act and government guidance recognises that each local authority is an individual employer in its own right and has the autonomy to make decisions on pay that are appropriate to local circumstances and which deliver value for money for local taxpayers. The Act does not impose policies, and only requires that authorities are open about how their own policies and local decisions are made.

2.1.5 Should the pay policy be amended during the financial year the Council would be required to approve such amendments and publish the amended policy accordingly.

2.1.6 The Equality Act 2010 (Gender Pay Gap Information) Regulations 2017 requires employers with 250 or more employees to publish statutory calculations every year showing how large the pay gap is between their male and female employees on a 'snapshot date' of 31 March 2017. The relevant data will be published on the Peterborough City Council website and the gender pay gap reporting pages of the gov.uk website before the deadline of 30 March 2018.

3. CONSULTATION

3.1 All changes to terms and conditions of employment are subject to consultation with the trade unions.

4. IMPLICATIONS

Financial Implications

4.1 The pay policy has been checked and approved by the Service Director Finance.

Legal Implications

4.2 The pay policy sets out clearly the expectations detailed in the Localism Act. This policy has been checked and approved by members of the Corporate Management Team.

Equalities Implications

4.3 An initial equality impact assessment (IEQIA) has not been carried out on the pay policy itself. However, IEQIA's are carried out on any changes that are proposed that impact on pay.

5. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

5.1 The following have been used to prepare this report:-

- Openness and accountability in local pay under section 40 of the Localism Act and supplementary guidance
- Section 38 (1) of the Localism Act
- Section 40 (1) of the Localism Act
- Repayment of Public Sector Exit Payments Regulations 2015
- Equality Act 2010 (Gender Pay Gap Information) Regulations 2017

6. APPENDICES

6.1 Appendix 1 – Pay Policy 2018/19

PAY POLICY STATEMENT FOR 2018/19

1. Purpose of the Policy

- 1.1 The council is required by ss38 to 43 of the Localism Act 2011 to produce an annual pay policy statement. It must be approved by Full Council each year, and must then be published on the council's website.
- 1.2 The statement sets out the council's policy with regard to:
- The remuneration of chief officers (as defined in 4.1);
 - The remuneration of the lowest paid employees (as defined in 6.2); and
 - The relationship between chief officers' remuneration and that of officers' (who are not chief officers).
- 1.3 Remuneration includes salary or payment under a contract for services, bonuses, performance related pay and severance payments.
- 1.4 The objectives of this policy are:
- 1.4.1 To set remuneration at a level sufficient to attract and retain adequately experienced, trained and qualified individuals to deliver the council's priorities,
- 1.4.2 To reflect fairness and equality of opportunity, and
- 1.4.3 To set out the council's approach to remuneration in a fair and transparent manner.

2. Pay Framework

- 2.1 The Council's main pay framework was implemented in April 2007 in line with national joint council (NJC) guidance, with the grade for each role being determined by a job evaluation process. This followed a national requirement for all local authorities, and a number of other public sector employers, to review their pay and grading frameworks to ensure fair and consistent practice for different groups of workers with the same employer. As part of this the council determined a local pay framework for NJC posts, up to spinal column point 60.
- 2.2 In exceptional circumstances, basic pay for any officer may be supplemented by a market supplement if market evidence on demand for these skills supports it. The process and terms of these payments is clearly detailed within the council's Market Supplement policy.
- 2.3 This pay policy statement does not relate to:
- staff of local authority schools
 - contractors
 - companies wholly or partially owned by the council
 - The receipt or distribution of any payments received by the Chief Executive in her role as Returning Officer.

3. Pay Awards

- 3.1 The council's policy on pay awards for all employees, including chief officers, has been to follow national negotiations. During 2017-2018 the following pay awards were implemented:

Table One - Pay Awards made during the year

Terms and Conditions type	Increase awarded	Date effective
Joint Negotiating Committee for Chief Executives of Local Authorities	Increase of 1.0% with effect from 1 April 2017.	This was the second year of a pay agreement that covered the period 1 April 2016 to 31 March 2018.
Joint Negotiating Committee for Chief Officers	Increase of 1.0% with effect from 1 April 2017.	This was the second year of a pay agreement that covered the period 1 April 2016 to 31 March 2018.
National Joint Council Single Status	Increase of 1.0% with effect from 1 April 2017.	This was the second year of a pay agreement that covered the period 1 April 2016 to 31 March 2018.
NHS	Spinal column point increase to those who had not reached the top of their grade only. The NHS pay award was not paid.	Variable dates depending on anniversary date of job holder.
Youth & Community JNC	A decreasing % increase from 1.93% on Point 2 to 1% on Point 6 and above.	1 September 2017
Soulbury	Increase of 1.0% with effect from 1 April 2017.	This was the second year of a pay agreement that covered the period 1 April 2016 to 31 March 2018.
Centrally employed Teachers	Increase of 2% on every point of Teachers' Main Pay Range including M6 Excellent. Increase of 1% on every point of all other pay ranges in the national framework and all allowances across all pay ranges.	1 September 2017

- 3.2 Where staff have been transferred into the council their contractual terms and conditions will be static at the point of transfer. This will apply in all cases excluding those where the council has the possibility of participating in the negotiation process of such collective agreements concluded after the date of the transfer. This will mean that any pay award negotiated after transfer will not be paid (providing the council had no possibility of participating in the negotiation process).
- 3.3 There is incremental progression for NJC evaluated posts where increments are paid in accordance with agreed council policy, usually on an annual basis. Incremental progression for NJC evaluated jobs is automatic within the pay range for the job, and takes place until the maximum incremental point within the pay range is achieved. Thereafter the employee is only eligible for any annual cost of living award negotiated by the appropriate bodies. Centrally employed Teachers incremental pay progression is governed by the national performance related pay scheme and is not automatic.
- 3.4 As part of the 2017/18 budget negotiations it was agreed that the council should pay the 'Peterborough Living Wage.' The amount was the rate published by the Living Wage Foundation

in November 2016. The council committed to pay this rate for the financial year 2017/18. This meant that a non-consolidated allowance was paid on top of the hourly rate to all employees who were earning below £8.45 per hour. This rate will continue to be paid for 2018/19.

4. Definition of Chief Officer

- 4.1 As is required by the Localism Act, for the purpose of this policy, chief officers are defined as:
- Head of Paid Service (Chief Executive)
 - Monitoring Officer (Director of Governance)
 - s151 Officer
 - Statutory Chief Officers Corporate Director: People & Communities and Director of Public Health.
 - Non-Statutory Chief Officers: Corporate Director: Growth and Regeneration. Any post that reports directly to the Chief Executive (other than administrative posts)
 - Deputy Chief Officers: anyone who reports directly to a statutory or non-statutory chief officer (other than administrative posts).

A list of posts and officers is attached at Appendix A. The Deputy Chief Officers included are as defined by the council's constitution.

5. Policy relating to remuneration of Chief Officers

- 5.1 Local government has changed radically; this council is no exception and many of our services are now provided externally. During 2013/14 senior manager pay scales were reviewed and the following parameters agreed by Employment Committee:-
- Senior manager role profiles should be evaluated independently under Hay, which is the council's chosen job evaluation system for senior managers.
 - It was agreed that there should be seven pay bands which are anchored at the 50th percentile (market median) and range between 10% below or 10% above this market anchor point. Application of the council's Market Supplement policy will be considered in cases where the market dictates a rate that is above the 50th percentile and evidence is provided to support this.
 - Pay protection would be applied to those who saw a reduction in their salary in accordance with the council's existing Redundancy Policy pay protection arrangements.
 - Salary upon appointment will be set in accordance with the Guidance Document on Setting Senior Manager Pay.
- 5.2 Full Council is responsible for approving the appointment of the Head of Paid Service (Chief Executive). Full Council is responsible for confirming the dismissal of the Chief Executive and for confirming the dismissal of the Solicitor to the Council (Director of Governance) or the Chief Finance Officer (Corporate Director of Resources) following the recommendation of such a dismissal by Employment Committee. All cabinet members have a right to object to the appointment or dismissal before the recommendation is implemented.
- 5.3 Employment Committee is responsible for approving the appointment (including remuneration) or dismissal of all other Chief Officers and Deputy Chief Officers. All Cabinet members have a right to object to the appointment or dismissal.
- 5.4 Full Council is responsible for approving salary grades of £100,000 or more in respect of a new appointment. The Employment Committee, under its delegated powers will determine the salary to be paid within the grade approved by Council. Full Council is responsible for approving severance packages beyond £100,000 for staff leaving the organisation.

- 5.5 In November 2016, the Council introduced a performance related progression scheme for senior officers. This scheme provides for those employees to progress within their existing pay grade based upon their performance. In order to progress within the scheme an employee must achieve a minimum of a level 4 score on their Personal Development Review (Frequently Exceeds Agreed Expectations).
- 5.6 Information relating to the remuneration of senior officers is published annually in the statement of accounts, and also in accordance with the Department of Communities and Local Government (DCLG) Transparency Code. The Council will continue to follow these requirements when determining disclosure for Chief Officers. Information in relation to payments made under a contract for services (for example if a Chief Officer is paid through a third party) will be published in accordance with the Transparency Code requirements.
- 5.7 The council commenced sharing its senior management team with Cambridgeshire County Council in 2015. The first role to be shared was the Chief Executive. This was to give Peterborough and the county a stronger voice nationally to promote economic development and to create greater opportunities for jointly commissioned services and sharing of best practice between the two councils. The Corporate Director: People & Communities moved to a shared role in 2016. Peterborough City Council remains the employer of both job holders. A similar arrangement applies to the Director of Public Health who is employed by Cambridgeshire but shared with Peterborough.
- 5.8 In June 2017, further deputy chief officer joint appointments were confirmed with the aim of improving the lives of children, families and adults across the two councils. These roles reporting to the Corporate Director: People & Communities are detailed below:-

Job Level	Responsible for	Employed by
Service Director	Community & Safety	Peterborough
Service Director	Children's Services	Peterborough
Service Director	Commissioning	Cambridgeshire
Service Director	Education	Cambridgeshire
Service Director	Older People's Services & Mental Health	Cambridgeshire

The salary costs (including on costs) of all roles are shared 50/50 by both authorities and this practice also applies when sharing additional posts which are not chief officer or deputy chief officer roles.

Peterborough also provides the Deputy Monitoring Officer role for Fenland District Council.

6. Policy relating to remuneration of the council's lowest paid employees

- 6.1 The Localism Act requires the council to determine who its lowest paid employees are. It may adopt any definition which most appropriately fits local circumstances, providing it explains in the policy why that definition has been adopted.
- 6.2 For the purpose of this policy, the Council defines its lowest paid employees as those in the bottom 10% of employees by remuneration. As of 31 January 2018 the 10% is based on a total of 1268 staff (i.e 126) with a full time equivalent salary between £16,302 and £18,100. The average remuneration package for those 126 employees is in the region of £17,043. For employees who work part-time, their salary is calculated pro rata to the full-time equivalent rate. The 'Peterborough Living Wage' was increased in 2017, but, following the terms and conditions review, various allowances were affected, impacting the overall figures. This has resulted in a small reduction for the lowest paid since the last pay policy was published.
- 6.3 The definition used to define the lowest paid workers is the same as the definition applied in the 2014/15 Pay Policy. This definition has been selected because it captures a meaningful number of employees and avoids the distortions that might occur with a very small group, or the excessive averaging that would be required if a larger group was used, such as the lowest quartile. This definition was previously agreed with the relevant trade unions.
- 6.4 Former council employees who have transferred to external contractors with whom the authority has contracted to perform services are excluded from this policy.

7. Policy relating to remuneration of all employees

- 7.1 The council's policy is to differentiate between remuneration of its employees by setting different levels of basic pay to reflect differences in responsibility, and in respect of certain allowances that are only paid to the lower grades, but not to differentiate on other allowances, benefits and payments it makes. The council has separate policies relating to travel and subsistence, redundancy, relocation, and other entitlements, and does not differentiate between chief officers and those who are not chief officers in respect of entitlement to these benefits. Similarly, all officers who work on elections are entitled to payment for specific roles such as count supervisor or count assistant, at rates agreed each year by the Returning Officer, and the rates agreed relate specifically to the election role undertaken, and not to the grade or employment status of the officer undertaking the role.
- 7.2 Mobile telephones
- Officers (including chief officers) are entitled to be provided with a mobile telephone or other personal data device if it is necessary to carry out their duties. Personal use is permitted, but must be reimbursed in accordance with council policies, so this is not classified as a benefit in kind for tax purposes. The ability to work in an 'agile' way necessitates the need for more officers to be supplied with a mobile telephone. This supports the council's new ways of working.
- 7.3 Policy on receipt of salary & pension
- The Local Government Pension Scheme (LGPS) does not allow current employees to receive their pension at the same time as their salary unless it is under a flexible retirement arrangement. New starters may join who are already in receipt of a pension from previous service in the LGPS or another pension provider. It is also the council's policy not to re-engage within twelve months officers who have left the council on a redundancy basis, (except in exceptional circumstances where the Chief Executive considers it necessary for continuity of an essential service). Further legislation was expected during 2017 that would limit the levels of redundancy pay and also impose further restrictions on re-employment of previously redundant public sector employees. These rules will of course be incorporated into council policy as soon as the legislation is implemented.

7.4 Enhancement of pension benefits

Most employees are eligible to join the Local Government Pension Scheme, which in certain circumstances provides for the exercise of discretion that allows retirement benefits to be enhanced. Pension regulations require the council to issue a written policy statement on how it will exercise the various discretions provided within the scheme, and this is published as a separate document entitled "Local Government Pension Scheme Discretionary Policy". That policy was approved by Employment Committee in March 2010. Under the policy, the council will consider each case on its merits, but its usual policy is not to enhance benefits for any of its employees, with no distinction made between chief officers and those who are not chief officers. Different rules apply to those in the Teacher's Pension Scheme and the NHS Pension Scheme.

7.5 Termination of employment

In relation to the termination of employment, the council will have due regard to the making of any appropriate payments where it is in the council's best interests. Any such payments will be in accordance with contractual or statutory requirements and take into account the potential risk and liabilities to the council, including any legal costs, disruption to services, impact on employee relations and management time. The council will have specific regard to the legal requirements which apply to the termination of employment of the Head of Paid Service (Chief Executive), the s151 Officer (Executive Director of Resources), and the Monitoring Officer (Director of Governance).

7.6 Other changes to pay

Various changes were introduced on 1 April 2017 to employee terms and conditions which affected pay. These were:

- Increase in Car mileage payments from 25p to 30p per mile
- Decision to make the closure of buildings between Christmas and the New Year a permanent arrangement resulting in compulsory three days unpaid leave for staff above a certain level
- Ceasing payment of Excess Travel Allowance previously paid to staff who were required to move location
- No further reimbursement of the cost of landlines and of telephone calls
- Removal of allowance payments and equipment reimbursement for designated homeworkers
- No further reimbursement of professional subscriptions
- Cessation of Call out and standby payments for staff paid on Pt 27 and above (or equivalent)
- No further payment of enhancements for weekend working
- Cessation of subsistence claims.

8. The relationship between the remuneration of the council's chief officers and those who are not chief officers

- 8.1 The Localism Act requires the council to state the relationship between the remuneration of chief officers and those who are not chief officers, and leaves the council the flexibility to determine how to express this. This was considered in the Hutton report, which was asked to explore the case for a fixed limit on pay dispersion in the public sector through a requirement that no public sector manager can earn more than 20 times the lowest paid person in the organisation. Hutton concluded that this was not helpful, and that the most appropriate metric is the top to median earnings. However, the council would not expect that the remuneration of its highest paid officer would exceed 20 times the remuneration paid to its lowest paid employee, except in exceptional circumstances, which must be specifically authorised by the Employment Committee and reviewed annually. The Chief Executive's remuneration is currently 10.18 times the remuneration of the lowest paid employees. This ratio is lower than when the figures were first published in 2013. This is summarised below:-

Table two - Ratio of Chief Executive's salary to lowest salary (see 6.2 above)

	Feb 13	Feb 14	31 Jan 15	31 Jan 16	31 Jan 17	31 Jan 18
Chief Executive's salary	£170,175	£170,175	£170,175	£170,175	£171,877	£173,596
Lowest salary package (using bottom 10%)	£15,011	£15,779	£16,062	£17,129	£17,202	£17,043
Ratio	11.34 to 1	10.78 to 1	10.59 to 1	9.93 to 1	9.99 to 1	10.18 to 1

8.2 Hutton considered that the most appropriate metric to track the pay dispersion across the organisation is the multiple of the remuneration of the Chief Executive to the average remuneration of the organisation's workforce. The table below shows both the mean and the median average.

Table three - Ratio of Chief Executive's salary to median and mean average salary

	Jan 17		Jan 18	
	Median	Mean	Median	Mean
Chief Executive's salary	£171,877	£171,877	£173,596	£173,596
Average	£29,033	£31,608	£29,323	£31,794
"pay multiple" ratio	5.92 to 1	5.44 to 1	5.92 to 1	5.46 to 1

8.3 The 'average salary' is calculated as follows:

- Median – where the full time equivalent salaries of every employee are listed in order of value, and the value of the employee in the middle is used. In this case, in January 2018 the council had 1268 employees covered by this pay policy. When all of these salaries are listed in order, the total salary package of the 634th employee is £29,323. This has increased slightly since 2017.
- Mean - where the full time equivalent salary packages of every employee are added together, and then divided by the total number of employees (in this case 1268). It should be noted that adding the salaries together is not the same as calculating the total pay bill. This is because full time equivalent salaries are used for these figures, but in the council a significant number of staff have part time contracts.

8.4 A graph showing pay dispersal across the council as at January 2018 is included at Appendix B. It should be noted that if an employee is seconded to another council or to a role as part of a shared service and the rate of pay is higher, then the council is reimbursed the extra pay. The pay dispersal figures fluctuate as the shape of the council changes, particularly if more services are shared, and/or further services are transferred into, or out of the council's control.

8.5 The median and mean salary in the council have risen but the salary of the lowest 10% of the workforce has decreased. The ratios comparing the Chief Executive's pay to the lowest salaries has slightly changed. This is because of the accumulative impact of the Chief Executive's pay award from 1 April 2017 which increased pay by 1%, the 1% pay award applied to the bulk (but not all) of the workforce, the increase in the 'Peterborough living wage', and the change to allowances on the same date which resulted in a slight reduction to the lowest salaries. There has been little change in the ratios since the figures were first published.

9. Review of the Pay Policy Statement

9.1 This policy will be kept under review in the light of external best practice and legislation, internal data on recruitment and retention, and external pay data. Any changes will be discussed with all stakeholders including recognised trade unions before being presented to council for approval. Council will approve its Pay Policy Statement at least on an annual basis, normally at the council

meeting when the council's budget is considered.

- 9.2 The transfer of further staff into or out of the council is likely to have an impact on salary differentials in the future.

10. Notes

- 10.1 This pay policy statement is not intended to be a statement of terms and conditions for a chief officer's employment contract;
- 10.2 Nothing in this pay policy statement is intended to revoke other council policies related to pay, or terms and conditions of employment;
- 10.3 This pay policy statement has been prepared having regard to the guidance given by the Secretary of State in relation to sections 38 to 43 of the Localism Act 2011.

APPENDIX A: LIST OF CHIEF OFFICERS IN THE COUNCIL

ROLE	OFFICER IN POST
Chief Executive (Head of Paid Service)	Gillian Beasley (shared with Cambridgeshire County Council)
Director of Governance (Solicitor to the Council) (Monitoring Officer)	Fiona McMillan (Interim) (shared from Cambridgeshire County Council)
S151 Officer (Corporate Director: Resources)	Marion Kelly (Interim)
<p><u>Statutory Chief Officers:</u> Corporate Director: People & Communities (Director of Adults Services and Children's Services)</p> <p>Director of Public Health</p>	<p>Wendi Ogle-Welbourn (shared with Cambridgeshire County Council)</p> <p>Dr. Liz Robin (shared from Cambridgeshire County Council)</p>
<p><u>Non-statutory Chief Officers:</u> Corporate Director: Growth & Regeneration</p>	Simon Machen
<p><u>Deputy Chief Officers</u> (reports directly to Statutory Chief Officer):</p> <p>Service Director City Services & Communications Service Director Financial Services Service Director Communities & Safety</p> <p>Service Director Children's Services</p> <p>Service Director Older People's Services & Mental Health</p> <p>Service Director Commissioning</p> <p>Service Director Education</p> <p>Assistant Director Human Resources & Development</p> <p>Consultant in Public Health</p>	<p>Annette Joyce Peter Carpenter Adrian Chapman (shared with Cambridgeshire County Council)</p> <p>Patrick Williams (shared with Cambridgeshire County Council)</p> <p>Charlotte Black (shared from Cambridgeshire County Council) Will Patten (shared from Cambridgeshire County Council)</p> <p>Jonathan Lewis (shared from Cambridgeshire County Council)</p> <p>Mandy Pullen</p> <p>Dr Katherine Hartley (part time) Catherine Johnson (part time) Stuart Keeble</p>
<p><u>Deputy Chief Officers</u> (reports directly to non-statutory Chief Officer as per constitution): None.</p>	

APPENDIX B: DISTRIBUTION OF SALARIES ACROSS THE COUNCIL

Distribution of salaries across the Council [non schools]

